

activities. The cost of renting a loader is \$6,800 per month. The loader currently being utilized was purchased for \$78,000 and the maintenance and repair on the loader totals \$210,000 to date. The Department currently has savings in the Fiscal Year 2021/2022 budget that can be utilized for the purchase of the equipment and will re-appropriate funds for the purchase of the loader.

DISCUSSION:

The purchase of the loader and accessories will assist with continued efforts towards community safety. Rentals of the equipment have been difficult to obtain and are becoming frequently unavailable. Due to the unavailability of a functioning loader, activities such as the loading of trash, homeless encampment clean ups, post fire clean ups, and other projects are being impacted. A purchase of a new loader will allow the Parks Division to fulfil their maintenance responsibilities and their responsibilities as part of the Public Safety and Engagement Team.

City Staff is requesting to purchase the equipment through the Sourcewell Staples Minnesota Cooperative pricing under RFP No. 032119 which was solicited on March 22, 2019. John Deere was awarded contract No. 032119-JDC for Heavy Construction Equipment with related Equipment and Accessories. Pursuant to Purchasing Resolution No. 23812, Section 602(f) which states “Competitive Procurement through the Informal and Formal Procurement process shall not be required in any of the following circumstances: ... (f) When Cooperative Purchasing is available and undertaken or when Goods can be obtained through Federal, State and/or other public entity pricing contracts or price agreements.”

The Purchasing Manager concurs that the recommendation to purchase is in compliance with Purchasing Resolution 23812, Section 602(f).

STRATEGIC PLAN ALIGNMENT:

The purchase of the loader and accessories aligns with **Strategic Priority 1 – Arts, Culture and Recreation** and **Goal 1.4**, prioritizing safety at trails and parks, by maintaining safe and responsible open areas for recreational use and protection of home and property in the surrounding areas.

The item aligns with each of the five Cross-Cutting Threads as follows:

1. **Community Trust** – Purchase of the loader increases community safety as it is to restrict access to dangerous areas, clean up local parks for community use and clean up homeless encampment throughout the City.
2. **Equity** – This purchase will benefit and contribute to the safety of all park users across all wards. The loader will be used at multiple locations allowing residents to utilize clean and well-maintained parks city-wide. As part of the Public Safety Engagement Team the loader will be used to clean up homeless encampments city-wide.
3. **Fiscal Responsibility** – Replacement of the loader will reduce rental and repair costs. To date the loader has cost the Department \$210,000, and rental cost will increase if not replaced.
4. **Innovation** – The purchase of a newer model loader that will be more reliable contributes

to the efficiency and effectiveness of maintaining clean parks and neighborhoods.

5. **Sustainability & Resiliency** – Routine maintenance at parks and local trails continue to preserve our park system and prevent deterioration. The loader will assist PRCSO to effectively perform maintenance and repair activities on a timely basis.

FISCAL IMPACT:

The total fiscal impact of the action is \$282,129.96. Sufficient funds are budgeted and available in the General Fund, Parks, Automotive Equipment account 5215000-462100.

Prepared by:	Pamela M. Galera, Parks, Recreation and Community Services Director
Certified as to availability of funds:	Edward Enriquez, Interim Assistant City Manager/Chief Financial Officer/Treasurer
Approved by:	Kris Martinez, Assistant City Manager
Approved as to form:	Phaedra A. Norton, City Attorney
Attachment:	John Deere Retail Purchase Order/Quote