

DISCUSSION:

City staff has reviewed the eight bids that were submitted on February 23, 2022. In the original bid documents, the city reserved the right, in its sole discretion, to reject any bid which fails to meet bid requirements in any respect, or to reject all bids for any reasons. City staff believes that it is in the City’s best interest to reject all bids and re-post the request for bids. The proposed re-posting will occur immediately to reduce the impact of the potential heat that could occur in the late summer months.

The Purchasing Manager Concurs in rejecting all bids to install the Heating, Ventilating, and Air Conditioning project is in compliance with Purchasing Resolution No. 23256, Section 507.

STRATEGIC PLAN ALIGNMENT:

The work contributes to the **Strategic Priority 1 – Arts, Culture and Recreation** and **Goal 1.3** Improve parks, recreational amenities, open space, and trail development, and fulfill critical lifecycle and facility maintenance needs.

The item aligns with each of the five Cross-Cutting Threads as follows:

1. **Community Trust** – Well maintained Community Service facilities serve the public interest, benefit the City’s diverse populations, and result in greater public good.
2. **Equity** – Parks, Recreation and Community Services Department strives to improve all Community Service facilities to provide safe and well-maintained buildings throughout the City.
3. **Fiscal Responsibility** – This project was and will be publicly bid and a construction contract will be awarded to the lowest responsive and responsible bidder.
4. **Innovation** – Riverside is inventive and timely in meeting the community’s changing needs and prepares for the future through adaptive processes to meet the Heating, Ventilating, and Air Conditioning (HVAC) standard safety and guidelines.
5. **Sustainability & Resiliency** – Regular preventive maintenance and scheduled replacement of Heating, Ventilating, and Air Conditioning (HVAC) units will improve the HVAC efficiency will greatly benefits the City’s facilities.

FISCAL IMPACT:

There is no fiscal impact associated with this action.

Prepared by:	Pamela M. Galera, Parks, Recreation and Community Services Director
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Approved by:	Kris Martinez, Assistant City Manager
Approved as to form:	Phaedra A. Norton, City Attorney