



*City of Arts & Innovation*

# City Council Memorandum

**TO: HONORABLE MAYOR AND CITY COUNCIL      DATE: JUNE 21, 2022**

**FROM: FIRE DEPARTMENT      WARDS: ALL**

**SUBJECT: INCREASE ANNUAL PURCHASE ORDER NO. 222930 WITH LIFE ASSIST IN THE AMOUNT OF \$26,000 FOR THE PURCHASE OF EMERGENCY MEDICAL SUPPLIES FOR A TOTAL ANNUAL PURCHASE ORDER IN THE AMOUNT OF \$75,750**

## **ISSUES:**

Authorize an increase to Annual Purchase Order No. 222930 in the amount of \$26,000 with Life-Assist, of Rancho Cordova, California for the purchase of monitoring equipment and supplies for the Fire Department.

## **RECOMMENDATIONS:**

That the City Council authorize an increase to Annual Purchase Order No. 222930 in the amount of \$26,000 with Life-Assist of Rancho Cordova, California for purchase of monitoring equipment and supplies for the Fire Department.

## **BACKGROUND:**

In the mid 1930's, the Riverside Fire Department began providing basic emergency medical service. All fire personnel were trained as Emergency Medical Technicians in the mid 1980's. The department then implemented an automatic defibrillator program in 1998, which ultimately evolved to an advanced life support service in 2000 with the addition of paramedics.

Today every fire engine, truck company and rescue squad in the City is staffed with a paramedic firefighter, monitoring equipment and supplies for the treatment of ill and injured patients with disposable and non-disposable items, such as biohazard protection equipment, suction equipment, drugs for the treatment of respiratory and heart-related concerns.

On April 12, 2022, the County of Riverside entered into a Professional Services Agreement, FPARC-0003996, with Life-Assist, Inc. until March 31, 2026, to supply Riverside County Fire with EMS supplies, pharmaceuticals and training.

## **DISCUSSION:**

The Riverside Fire Department would like to utilize Life-Assist, of Rancho Cordova, California, for the purchase of medical monitoring equipment and supplies. Providing emergency medical services is an essential component of the fire department. The department often is the first line medical responder for critical illnesses and injuries in the city. In addition, the department strives to deliver emergency services utilizing non-transport fire apparatus.

Pursuant to Purchasing Resolution No. 23812, Section 602(f) which states, “Competitive Procurement through the Informal Procurement and Formal Procurement process shall not be required in any of the following circumstances: ...(f) When Cooperative Purchasing is available and undertaken or when Goods can be obtained through Federal, State and/or other public entity pricing contracts or price agreements”.

The Purchasing Manager concurs that this purchase is in compliance with Purchasing Resolution No. 23812, Section 602(f).

## **STRATEGIC PLAN ALIGNMENT:**

This item contributes to **Strategic Priority No. 2 - Community Well-Being** and **Goal No. 2.3:** Strengthen neighborhood identities and improve community health and the physical environment through amenities and programs that foster an increased sense of community and enhanced feelings of pride and belonging citywide.

This item aligns with Each of the five Cross-Cutting Threads as follows:

1. **Community Trust** – The Emergency Medical Services has increased the capabilities and capacities of our first responders for over a decade increasing community trust in our emergency medical response efforts.
2. **Equity** – The Riverside Fire Department strives to serve the community with duty and honor by protecting and preserving life, property, and the environment through prevention, education, medical, rescue, and fire suppression services.
3. **Fiscal Responsibility** – To provide a timely response, with the highest quality emergency services to the community. The departments’ goal is to optimize these services through fiscal responsibility.
4. **Innovation** – Emergency Medical Services is the most efficient and effective standard for the rapid delivery of medical services. The goals are to create and maintain services that are receptive to change and seek to improve critical care we delivery to the community.
5. **Sustainability & Resiliency** – Virtually every firefighter in the department receives medical training as a part of their normal training agenda. Emergency Medical Services provide the community with a sense a well-being by providing basic CPR and to use of critical care and life support devices.

**FISCAL IMPACT:**

The total fiscal impact of the action is a \$26,000 increase to Purchase Order No. 222930 for a total purchase order in the amount of \$75,750. Sufficient funds are budgeted and available in the General Fund, Fire Operations, Paramedic Program Account No. 3510100-424220.

Prepared by: Michael D. Moore, Fire Chief  
Certified as to  
availability of funds: Edward Enriquez, Chief Financial Officer/City Treasurer  
Approved by: Edward Enriquez, Interim Assistant City Manager  
Approved as to form: Phaedra Norton, City Attorney

**Attachments:**

- 1.) Riverside County Contract ID: FPARC-34500-001-03/22