



# RIVERSIDE PUBLIC UTILITIES

## Board Memorandum

**BOARD OF PUBLIC UTILITIES**

**DATE: JUNE 27, 2022**

**SUBJECT: ANNUAL REVIEW OF THE CODE OF ETHICS AND CONDUCT**

**ISSUE:**

Conduct the annual review of the Code of Ethics and Conduct.

**RECOMMENDATIONS:**

That the Board of Public Utilities:

1. Conduct the annual review of the Riverside Code of Ethics and Conduct; and
2. Provide any recommendations to the Board of Ethics.

**BACKGROUND:**

Riverside Municipal Code (RMC) Chapter 2.78 established a Code of Ethics and Conduct for elected officials and members of appointed boards, commissions, and committees. The annual review is identified in RMC 2.78.110 – Monitoring and oversight as follows:

- A. Prior to the end of July of each year, the boards and commissions shall agendaize and discuss at a regular meeting this Code of Ethics and Conduct and submit to the Board of Ethics any recommendations for the Board's consideration.
- B. Prior to the end of August of each year, the Board of Ethics shall agendaize and discuss at a regular meeting the effectiveness of this Code of Ethics and Conduct, recommendations of the other boards and commissions, and submit to the Inclusiveness, Community Engagement, and Governmental Processes Committee its recommendations.

**DISCUSSION:**

Municipal Code 2.78 regarding the Code of Ethics and Conduct for elected officials and members of appointed boards, commissions, and committees is attached for review. Any recommendations should be submitted to the Board of Ethics no later than July 22, 2022.

**STRATEGIC PLAN ALIGNMENT:**

This item contributes to **Strategic Priority No. 5 – High Performing Government** and **Goal 5.3** – Enhance communication and collaboration with community members to improve transparency, build public trust and encourage shared decision-making.

This item aligns with each of the five Cross-Cutting Threads as follows:

1. **Community Trust** – Open discussion of the Code of Ethics and Conduct allows for community participation and for meaningful feedback to be received by the Board of Ethics in their assessment of the effectiveness of the Code of Ethics and Conduct.
2. **Equity** – Discussion of the Code of Ethics and Conduct helps to ensure that City’s commitment to advancing the fairness of treatment, recognition of rights, and equitable distribution of services to ensure every member of the community has equal access to share in the benefits of community progress.
3. **Fiscal Responsibility** – Discussion of the Code Ethics and Conduct helps ensure that Riverside is a prudent steward of public funds.
4. **Innovation** – Discussion of the Code of Ethics and Conduct opens the door for innovative thinking and new ideas in this process.
5. **Sustainability & Resiliency** – Discussion of the Code Ethics and Conduct supports Riverside’s commitment to be a resilient City that will persevere, adapt, and grow.

**FISCAL IMPACT:**

There is no fiscal impact associated with this report.

Prepared by: Todd M. Corbin, Utilities General Manager  
Approved by: Kris Martinez, Assistant City Manager  
Approved as to form: Phaedra A. Norton, City Attorney

Certifies availability of funds: Edward Enriquez, Interim Assistant City Manager/Chief Financial Officer/City Treasurer

Attachment: RMC 2.78 – Code of Ethics and Conduct