

Summary of Staff Recommendations															
Arts & Cultural Affairs 2022/23 Budget for City Sponsorship:	\$135,545														
Arts & Cultural Affairs Cash Sponsorship:	\$67,200														
Riverside Public Utilities Cash Sponsorship:	\$6,950														
Total Recommended Cash Sponsorship:	\$74,150														
Recommended In-Kind (includes Facilities)	\$65,246														
Total Sponsorship (Cash + In-Kind)	\$139,396														

Instructions for requesting Police Explorers or Fire Department Vehicle, if awarded:

To request Police Explorers, go to: <https://www.riversideca.gov/rpd/content/explorer-presentation-request-form>.

To request Fire Department vehicles or personnel, go to: <https://www.riversideca.gov/fire/content/public-education-request>

IT IS THE RESPONSIBILITY OF EVENT ORGANIZER TO ENSURE COMPLIANCE WITH SPECIAL EVENTS AND COVID-19 RESTRICTIONS/GUIDELINES (IF APPLICABLE). IF EVENT REQUIRES RESOURCES NOT INCLUDED IN SPONSORSHIP APPLICATION, INCLUDING ADDITIONAL STAFF, ORGANIZER WILL BE REQUIRED TO PAY ALL HARD COSTS. ORGANIZER MUST COMPLETE/SUBMIT THE PRCS FACILITY RESERVATION APPLICATION, AND ALL EVENT-RELATED FEES MUST BE PAID 90 DAYS IN ADVANCE OF EVENT TO RECEIVE A FINAL, APPROVED PERMIT. NO MEETINGS ON CITY HOLIDAYS. GROUP MUST COORDINATE WITH SITE COORDINATORS RE: DATES AND TIMES.

	Category 1: Outreach Events * First Time Request	Event Date	Projected Attendance	Ward #	Event /Project Budget	Cash Request	Cash Recommended ACAD	Cash Recommended RPU	In-Kind Request	Staff Recommendations In-Kind	Facilities Request	Staff Recommendations Facilities	Value of Recommended Cash	Value of Recommended Facilities/In-Kind	Total Value of Recommended Sponsorship
1	Aquamotion* Worldwide Aquathon 2022	11/12/2022	200	3	3,013	2,500	500	0	Bags (200), Booth (PRCSD)	N/A	Shamel Pk. Pool	Waive pool rental fee (\$600) and additional hourly fee of \$300. Group will be responsible for submitting a Facility Reservation app and paying fees: App processing fee (\$25), Refundable deposit (\$250). PRCSD will provide 3 lifeguards; organizer is responsible for providing additional lifeguards per safety protocols. PRCSD will be allowed a booth space at no cost.	500	1,995	2,495
2	Arlington Business Partnership (2 Requests) 19th Annual Chili Cook-Off & Car/Cycle Show Winter Wonderland	9/3/2022 12/10/2022	35000 10,000	5	100,000 36,650	20,000 10,000	11,000	0	Special Event/Banner permit fees, RPD services /Booths (RPU, 311, RPD, RFD, Pub Works)	SEP/Banner permit fees and RPU Booth for both events; for Sept. event: RPD services valued at \$9,200 (contact P. Castillo), Booth (contact J. Pauli), Vehicle, Explorers (online app); for Dec. event: RPD Booth/Vehicle (contact L. Monteleone), Explorers (online app); RFD (online request)	SEP fees, Mobile Stage/Game Booths for both events; Arlington Park for WW	For Sept. event: Waive Mobile Stage rental fee (\$860). ABP will pay: Application processing fee (\$25), Refundable deposit (\$1,000), Stage delivery/set-up fee (\$600), and staff fees (\$26.50/hr., per staff, TBD by PRCSD designee). ABP may utilize up to 12 game booths (includes EZ-Up, sidewalls, carnival game equipment), and PRCSD BBQ at no cost, and will be responsible for full compensation for replacement or repair, if needed. For Dec. event: Waive Mobile Stage rental fee (\$860), 8-hr. Open Space fee (\$1,000) and additional hours fee (\$35/hr.). ABP may utilize up to 12 game booths (same as Sept. event), will coordinate with Inventory RSC re: equipment pick-up, with Facilities RSC re: event layout, and will be responsible for full compensation for replacement or repair, if needed.	11,000	16,268	27,268
3	The Charles Bibbs African American Museum and Cultural Center The Bibbs ArtsGIVING Festival	11/5/2022	200	1	19,250	3,500	1,500	0	Bags (500)	N/A	N/A	N/A	1,500	0	1,500
4	Big Brother Big Sisters of the Inland Empire Mentor Reception/A Very BBBS Holiday Celebration	Nov. - Dec.	75/60	TBD	12,200	2,500	500	0	N/A	N/A	N/A	N/A	500	0	500
5	Chabad Jewish Community Center of Riverside Chanukah Festival	12/19/2022	3,000	1	30,000	2,500	2,000	0	Waive parking closure fees for spaces 3115-3135, 3091- 3111 for 5 hrs. 40 total spaces @ \$10 per space for 5 hours per space	N/A	N/A	N/A	2,000	0	2,000
6	Civil Rights Institute of Inland Southern CA Grand Opening/Mission Heritage Plaza	10/1/2022 - 10/22/2022	4,500	1	160,000	20,000	2,500	0	N/A	N/A	N/A	N/A	2,500	0	2,500
7	Community Health Systems, Inc. Annual Backpack and Resource Event	7/9/2022	600	2, 5	7,000	2,450	1,000	0	Special Event permit fee	SEP fee	N/A	N/A	1,000	75	1,075
8	Riverside Natl. Cemetery Support Committee Concert for Heroes	7/3/2022	9,500	4	62,000	5,000	3,500	0		RPU Booth	N/A	N/A	3,500	0	3,500

9	Division 9 Gallery Riverside Day of the Dead	11/5/2022	40,000	1	80,000	16,000	6,000	1,000	Special Event permit fee, RPD Svcs.; RPU Booth	SEP fee, RPD services valued at \$2,500 (contact P. Castillo); RPU Booth	White Pk, Mobile Stage (11/4 and 11/5)	Waive 8-hr. Open Space fee (\$1,000), fee for additional hours (\$35/hr) on both days, and Mobile Stage fee (\$860). Group will be responsible for submitting a Facility Reservation app and paying fees: App processing fee (\$25), Refundable deposit (\$2,250 - \$1,000 for stage and \$1,250 for space), stage delivery/set-up fee (\$600) and staff fees (\$26.50/hr. per staff, TBD by PRCSO designee).	7,000	4,505	11,505
	Category 1 - Continued	Event Date	Projected Attendance	Ward #	Event /Project Budget	Cash Request	Cash Recommended ACAD	Cash Recommended RPU	In-Kind Request	Staff Recommendations In-Kind	Facilities Request	Staff Recommendations Facilities	Value of Recommended Cash	Value of Recommended Facilities/In-Kind	Total Value of Recommended Sponsorship
10	Empower You Edutainment Poetic Justice Spoken Word Workshops and Performances	Sept. - Dec.	400	1, 2	9,000	1,800	1,000	0	Bags (250)	N/A	Stratton Ctr. Meeting Rm.	Waive hourly rental rate (\$65 - \$105/day)for Stratton Community Ctr. Class/Banquet Rms. (pending availability); Group will be responsible for Facility Reservation App and fees: app fee (\$25), refundable deposit (\$250), hourly staff fees of \$26.50 per staff member (holiday weekend overtime rates may apply).	1,000	1,000	2,000
11	Family Promise of Riverside Neighborhood Carnival	7/16 OR 7/23/2022	250	3		10,000.00	750	0	Special Event permit fee, RPD services, RPU Booth	RPD Booth, Explorers (on-line app), Vehicle/Officer - contact P. Castillo; RPU Booth	N/A	N/A	750	300	1,050
12	Girl Scouts of San Gorgonio Council A Kwanzaa Celebration	12/26/2022	200	1	10,000	5,000	500	0	N/A	N/A	N/A	PRCSO site TBD based on programming and availability: Waive 8-hr. Open Space fee (\$1,000) and additional hourly fee (\$35). Group will be responsible for submitting Facility Reservation app and paying fees: App processing fee (\$25), Refundable deposit (\$1,000), Walk-Through fee (\$238.52) and staff fees (\$26.50/hr. per staff, TBD by PRCSO designee).	500	1,070	1,570
13	Good News Hope and Help, Inc. 2022 Classes, Training and Field Trips	July - Dec.	100	TBD2	9,840	3,444	500	0	N/A	N/A	N/A	N/A	500	0	500
14	Inland Empire Latino Lawyers Association, Inc. Expungement Project	July - Dec.	150	2	40,000	5,000	2,000	0	N/A	N/A	Chavez/Arlanza Community Ctr. Rms.	Waive rental fees for Cesar Chavez Community Rm. (\$30/hr. per day) and Arlanza Community Ctr. (\$80/hr. per day). Group will be responsible for submitting a Facility Reservation app and fees: App processing fee (\$25), Refundable deposit (\$250 per room, \$500 total). Chavez group meets 4th Friday and Arlanza group meets 4th Saturday of the month. Space TBD by appropriate staff.	2,000	1,980	3,980
15	Inlandia Institute "Why I Didn't Get a Cart" Guided Writing Workshop	July - Dec.	250	2	6,489	1,298	750	0	N/A	N/A	N/A	N/A	750	0	750
16	Janet Goeske Foundation (4 Requests) National Night Out 50+ Health Fair Independence Day BBQ Veterans' Day	8/2/2022 10/12/2022 7/1/2022 11/9/2022	120 1,000 400 200	3	3,525 47,600 4,700 1,625	700 1,500 940 325	500	750	Booth/Vehicle (RPD/RFD) - for NNO Event	RPD for NNO: Booth/ Sr. Safety Demo - contact P. Castillo; RFD (online request); RPU Booth (and cash in Column H) for 50+ and RPU Booth for BBQ	N/A	N/A	1,250	300	1,550
17	La Sierra Senior Center Advisory City of Riverside Food Bank	July - Dec.	1,320	6	900	0	0	0	Bags (2,000)	Bags (1,000)	N/A	N/A	0	970	970
18	Riverside Latino Network Student Leadership Programs/ Student Leadership Conference	9/3/2022	200	2	19,650	3,930	750	0	N/A	N/A	N/A	N/A	750	0	750
19	Love Riverside (Healthy Leaders Thriving Cities) Love Riverside Citywide Serve Day	10/8/2022	500	Various	17,300	3,400	1,200	200	N/A	N/A	Hunt and Fairmount Pks. (parking lots)	Waive 8-hr. Open Space fees for both locations. Group will be responsible for submitting a Facility Reservation app and fees: Application processing fee (\$25), Refundable deposit (\$1,250), and staff fees (\$26.50/hr., per staff, number TBD by PRCSO designee). Group will coordinate projects with PRCSO.	1,400	2,000	3,400

City of Riverside Sponsorship Program
July 1 - December 30, 2022

20	Miracles and Dreams Foundation, Inc.* 10th Annual Miracle on Main Street	12/11/2022	1,650	1	20,000	10,000	1,000	0	Special Event permit fee; Bags (500); Booth/Vehicle RFD, RPD, RPU)	SEP fee, RPD Booth/Vehicle (contact D. Granillo), Explorers (online app); RFD Booth/Vehicle; RPU Booth, Bags (500); RPU Truck (if available)	Grier Pavilion, White Pk.	Waive 8-hr. Open Space fee (\$1,000) and additional hourly fee (\$35). Group will be responsible for submitting Facility Reservation app and paying fees: App Processing fee (\$25), Refundable deposit (\$1,250), and staff fees (\$26.50/hr. per staff, TBD by PRCSD designee).	1,000	277	1,277
21	My Learning Studio Outreach Explore Riverside Together	9/10/2022	150	1	8,800	1,760	750	0	Special Event permit fee	SEP fee	N/A	N/A	750	75	825
22	Riverside County NAACP Youth Council Annual Play Production	12/7 - 12/11	420	1, 2	13,400	2,680	1,000	0	Bags (250), Booth (RPU)	RPU Booth (1 day); Bags (250)	Stratton Ctr. Meeting Rm. (rehearsals during the week)	No rental fees if meetings are held during regular business hours (hours may vary) Group will be responsible for submitting a Facility Reservation app and paying the Application processing fee (\$25).	1,000	243	1,243
Category 1 - Continued		Event Date	Projected Attendance	Ward #	Event /Project Budget	Cash Request	Cash Recommended ACAD	Cash Recommended RPU	In-Kind Request	Staff Recommendations In-Kind	Facilities Request	Staff Recommendations Facilities	Value of Recommended Cash	Value of Recommended Facilities/In-Kind	Total Value of Recommended Sponsorship
23	Riverside County Philharmonic Association, Inc 2022 Holiday Family Concert	12/4/2022	300	2	17,500	3,500	1,000	0	N/A	N/A	Cesar Chavez Auditorium	Waive rental fee for Auditorium (\$115/hr.). Group will be responsible for submitting a Facility Reservation app and paying fees: Application processing fee (\$25), Refundable deposit (\$250) and staff fees (\$26.50/hr., per staff). Group will provide 4 groups of 4 tickets each for Riverside Arts Academy families.	1,000	920	1,920
24	Riverside Cultural Consortium Monthly Downtown Artswalk and First Sundays	July - Dec.	40,500	1	50,000	5,000	3,500	0	Special Event permit fees	SEP fee	N/A	N/A	3,500	75	3,575
25	Riverside Downtown Farmers Market Weekly Farmers Market	July - Dec.	500 weekly	1	68,750	2,000	1,000	0	Special Event permit fees	SEP fee	N/A	N/A	1,000	75	1,075
26	Riverside LGBTQ Pride, Inc.* Riverside's Inland Empire Pride Festival & Parade	9/4/2022	3,000	1	119,851	5,000	1,500	0	Special Event/Banner Permit fees, RPD services, Bags (150), Booth (any)	SEP/Banner permit fees, RPD - 1/2 of contract price for RPD services (contact P. Castillo); Bags (150)	Riv Conv. Ctr. Plaza, Mobile Stage, Water/Power access	N/A	1,500	4,725	6,225
27	Riverside Medical Clinic Charitable Foundation Community Health & Wellness Fair	July - Oct.	1,000	3	41,550	5,000	1,000	0	Advertising assistance, Bags (2,000), Vehicles (RFD, RPD), Barriers to block off parking lots, Directional signs (A-frames)	RPD Officer, Booth and Vehicle (contact L. Halley for Chavez and J. Gonzalez for Arlanza); RFD Booth/Vehicle; Bags (200)	Chavez (July)/Arlanza (Oct) Community Mtg. Rms., Restroom access	Waive 8-hr. Open Space fees (\$800 each) for two locations and \$35/hr. for each additional hour; Cesar Chavez Community Ctr., Community Rm., and Auditorium hourly fees (\$35 - \$90); Arlanza Community Ctr. and Multi-Purpose Rm. hourly fees (\$80). Group will be responsible for submitting a Facility Reservation app, and fees: Application processing \$25, Refundable deposit (\$500), Event Walk-Through (\$238.52), and staff fees (\$26.50/hr. per staff). Usage of Community Ctrs. will be determined by programming.	1,000	3,691	4,691
28	Science and Technology Education Partnership (STEP) STEM Learning Labs STEPCON2022	July - Dec.	18,000	2	117,000	6,500	500	5,000	RPD services, Bags (500), RPD, RFD & RPU partnership in our STEM Summer Learning Labs and exhibits at STEPCON22	RPD Booth/Tour of Mag Station (contact J. Pauli); Vehicle; RFD Summer Learning and exhibits; RPU Booth and Bags (500)	Tours (RPU Wastewater and RERC; RPD - Magnolia Police Station and RFD - Riverside Fire Training Center in July; 3 days at Bourns Family YIC in July	This event is a collaboration between PRCSD and the Bourns Foundation. Group will work directly with Site Coordinator on dates.	5,500	485	5,985
29	World Be Well* Farm to Fork Farmers Market	July - Dec.	1,000	2	9,362	4,681	750	0	Special Event/Banner Permit fees, RPD services, Bags (2,000), Booths (Grow Riv and RFA), road closure permit and fees	SEP/Banner permit fees, If One Day/Kick-Off Event is scheduled, RPD will re-visit request; Bags (500)	Bonds, Bordwell, Lincoln, North, Patterson Pks. (Tables/Chairs)	Waive Open Space fees (\$800 per site, per 8-hr. day) and additional hourly fee (\$35). Group will be responsible for the following fees: Application processing fees (\$25 per app), Refundable deposit (\$500 per site), Event Walk-Through fee (\$238.52), and hourly staff fees (\$26.50 per staff, TBD by PRCSD designee). Group must furnish porta-potties, tables and chairs for all events. Preferred locations are Lincoln/Patterson Parks (depends on availability on event weekends).	750	7,913	8,663

Subtotal, Category 1															
							48,450	6,950					55,400	48,942	104,342
Category 2: Events with Added Outreach Component	Event Date	Projected Attendance	Ward #	Event /Project Budget	Cash Request	Cash Recommended ACAD	Cash Recommended RPU	In-Kind Request	Staff Recommendations In-Kind	Facilities Request	Staff Recommendations Facilities	Value of Recommended Cash	Value of Recommended Facilities/In-Kind	Total Value of Recommended Sponsorship	
30	American Theatre Guild* Broadway at the Fox	July - Dec.	3,500	1	479,011	10,000	2,000	0	N/A	N/A	Waivers to decrease rent and fees	2,000	0	2,000	
31	Kiwanis Club of Uptown Riverside (Riverside Kiwanis Uptown Charities) 10th Annual Riverside's Got Talent	11/6/2022	800	1	48,500	9,700	500	0	N/A	N/A	N/A	500	0	500	
32	Mission Inn Foundation Mission Inn Run	10/22 - 10/23	15,000	Various	103,000	10,000	9,000	0	Special Event/Banner Permit fees; RPD services, Bags (3,000), Booth/Vehicle (RFD, RPD);	SEP/Banner permit fees, RPD services valued at \$2,225 (contact P. Castillo), Booth/Vehicle (contact D. Granillo), and Explorers (online app); RFD Booth/Vehicle; RPU Booth (10/22) and Bags (500)	Fairmount and Bonaminio Pks., incl. restrooms	Waive 8-hr. Open Space fee (\$800 each) and hourly fee for additional hours (\$35/hr. for each) for Fairmount, Bonaminio, and McLean, Group will be responsible for completing Facility Reservation app and paying fees: Application processing fee (\$25), Refundable deposit (\$1,250) and hourly staff fees (\$26.50/hr. per staff, TBD by PRCS designee).	9,000	5,788	14,788
Category 2 - Continued															
Event Date	Projected Attendance	Ward #	Event /Project Budget	Cash Request	Cash Recommended ACAD	Cash Recommended RPU	In-Kind Request	Staff Recommendations In-Kind	Facilities Request	Staff Recommendations Facilities	Value of Recommended Cash	Value of Recommended Facilities/In-Kind	Total Value of Recommended Sponsorship		
33	The Pink Ribbon Place Pink on Parade	10/15/2022	1,800	1	13,150	2,500	750	0	Special Event/Banner Permit fees, RPD services, Booth/Vehicle (RFD, RPD)	SEP/Banner Permit fees, RPD Booth/Vehicle/ 2 Officers (contact P. Castillo), Explorers (online app); RFD Booth/Vehicle	Bonaminio Pk., Mobile Stage	Waive 8-hr. Open Space fee (\$1,000), additional hours fee (\$35/hr.), and Mobile Stage fee (\$860). Group will be responsible for completing Facility Reservation app and paying fees: Application processing fee (\$25), Refundable deposit (\$2,250 - \$1,000 for stage + \$1,250 for open space), stage delivery/set-up (\$600), and staff fees (\$26.50 per hr., per staff, number TBD by PRCS designee).	750	4,132	4,882
34	Riverside Arts Council Riverside Art and Music Festival	9/24/2022	4,500	1	17,000	3,400	2,500	0	N/A	SEP Permit fee; RPU Booth	N/A	2,500	75	2,575	
35	Riverside Downtown Partnership Riverside Art and Music Festival	9/24/2022	3,500	1	7,500	0	0	0	Special Event permit fee	SEP fee	White Pk. (Dales Ctr. Banquet, Dance Rms., Kitchen); RPU Parking Garage at 9th & Market	Waive 8-hr. Open Space fee (\$1,000) and \$35/hr. for additional hours. Group will be responsible for completing Facility Reservation app and paying fees: Application processing fee (\$25), Refundable deposit (\$1,250), alcohol fee (\$125), and staff fees (\$26.50 per hr., number TBD by PRCS designee). Group must provide a mechanism to count entries and must not exceed 3,000 at one time, per RFD.	0	1,045	1,045
36	Mary S. Roberts Pet Adoption Center Pet Health Fair	7/16/2022	300	5	3,000	600	500	0	Bags (300), RPD Svcs.	N/A	N/A	500	0	500	
37	RUHS Foundation Festival of Trees	11/22/2022	3,000	1	200,000	4,000	1,000	0	N/A	N/A	N/A	1,000	0	1,000	
38	Spanish Town Heritage Foundation Riverside Tamale Festival	9/17/2022	6,000	1	73,300	2,900	2,000	0	Special Event permit fee, RPD services/Explorers, Bags (200), Booth (RPU)	SEP fee, RPD services valued at \$1,480 (contact P. Castillo); RPU Booth and Bags (200)	White Pk. (Dales Ctr. Banquet, Dance Rms., Kitchen); RPU Parking Garage at 9th & Market	Waive Open Space fee (2 days @ \$1,000) and \$35 for additional hours, and \$85 hourly fee for Dales Banquet Rm. and Kitchen. Group will be responsible for completing Facility Reservation app and paying fees: Application processing fee (\$25), Refundable deposit (\$1,250), alcohol fee (\$125), and staff fees (\$26.50 per hr., three staff for the event duration. Group must provide a mechanism to count entries and must not exceed 3,000 at one time, per RFD.	2,000	5,264	7,264
39	Southern CA Tri-Counties Branch of the International Dyslexia Assn. Writing: From Encoding to Empowerment	Oct - TBD	125	1	4,000	800	500	0	Booth (RPU - energy related)	N/A	N/A	500	0	500	
Subtotal, Category 2															
							18,750	0				18,750	16,304	35,054	