



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: JUNE 28, 2022

FROM: PUBLIC WORKS DEPARTMENT WARDS: 1, 2, AND 5

SUBJECT: RFP NO. 2162 - LANDSCAPE SERVICES AGREEMENT WITH BRIGHTVIEW LANDSCAPE SERVICES, INC., FOR LANDSCAPE AND GENERAL OUTSIDE MAINTENANCE SERVICES FOR MUNICIPAL PARKING FACILITIES FOR A TERM OF JULY 1, 2022 to JUNE 30, 2025 IN THE AMOUNT OF \$155,016 PLUS 10% CONTINGENCY IN THE AMOUNT OF \$15,501 FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$170,517, WITH THE OPTION TO EXTEND FOR THREE ADDITIONAL ONE-YEAR TERMS

ISSUE:

Approve a Landscape Services Agreement with Brightview Landscape Services, Inc., of Riverside, CA, for Landscape and General Outside Maintenance Services for Municipal Parking Facilities in the amount of \$170,517 for the term of July 1, 2022 to June 30, 2025, with the option to extend the agreement for three additional one-year terms.

RECOMMENDATIONS:

That the City Council:

1. Approve a Landscape Services Agreement with Brightview Landscape Services, Inc., of Riverside, CA, for Landscape and General Outside Maintenance Services for Municipal Parking Facilities for a term of July 1, 2022 to June 30, 2025 in the amount of \$170,517, with the option to extend the agreement for three additional one-year terms; and
2. Authorize the City Manager, or designee, to execute the Landscape Services Agreement, including making minor and non-substantive changes; and
3. Authorize the City Manager, or designee, to execute optional term extensions to the agreement, provided that the annual amounts are included in the subsequent approved budgets.

BACKGROUND:

The City has approximately 450 acres of City maintained landscapes, approximately 150,000 City maintained Street Trees with over 300 different species spread over 81 square miles, and has been recognized by the Arbor Day Foundation as a "Tree City USA" since 1987. The Municipal Parking Facilities are comprised of five parking garages and 12 parking lots located throughout the downtown area. It is also one of eight contracted service areas that allows the City to attain

landscaping operational efficiencies while meeting the specialized needs of each landscaped area.

DISCUSSION:

On January 25, 2022, the City issued a new Request for Proposal (RFP 2162) for landscape and general outside maintenance services for Municipal Parking Facilities.

The RFP was publicly advertised in the Press Enterprise on January 28, 2022, as required, for improvement projects in Section 1109 of the Riverside City Charter. On February 17, 2022, the City received five proposals in response to the RFP, which are listed below along with their fees as submitted, lowest to highest, for the scope of work.

Vendor	Vendor City	Proposed Cost (based on RFP scope)	Evaluation Scores
Pacific Coast Landscape & Design Inc	Riverside, CA	\$115,920	800
Greentech Landscape Inc	Whittier, CA	\$134,640	649.14
Mariposa Landscapes. Inc	Irwindale, CA	\$135,307	802.67
Brightview Landscape Services	Riverside, CA	\$155,016	811.01
Inland Empire Landscape	San Bernardino, CA	\$220,440	734.55

A three-member panel comprised of staff from Public Works and Riverside Public Utilities evaluated the proposals and Brightview Landscape Services, Inc. (BLS) was ranked the highest. Based in Riverside, California, BLS has roots dating back 140 years. BLS is a publicly traded company with locations nationwide. Public Works staff will oversee, inspect, and review the work.

The contract price of \$170,517 includes a 10% contingency for additional unforeseen services that may be required for items such as vandalism, theft and/or decay and allows for full and proper maintenance needs of the area in accordance with all Federal, State and local laws and regulations.

The Purchasing Manager concurs that the recommendation to approve is in compliance with Purchasing Resolution No. 23812.

STRATEGIC PLAN ALIGNMENT:

These items support **Strategic Priority 4 – Environmental Stewardship**, by helping to preserve and restore green space within the city in accordance with **Goal 4.5:** Maintain and conserve 30% of Riverside’s natural lands in green space including, but not limited to, agricultural lands and urban forests in order to protect and restore Riverside’s rich biodiversity and accelerate the natural removal of carbon, furthering our community’s climate resilience.

1. **Community Trust** – Management of the city’s urban forest and landscapes benefit all city residents, businesses and visitors by helping to remove gaseous air pollutants and sequestering carbon.
2. **Equity** – Approval of this action benefits all who live near or travel through the Municipal Parking Facilities.

3. **Fiscal Responsibility** – Maintaining city owned landscapes and their infrastructure supports Public Works’ efforts to minimize inefficiencies and maximize reliability.
4. **Innovation** – Public Works is focused on replacing old, outdated, failing equipment with the newest technologies. When it comes to irrigation, there are a number of options on the market that allow us to maximize our sustainability efforts.
5. **Sustainability & Resiliency** – Planting water wise plants and ensuring the proper operation of irrigation controllers are just two of the ways Public Works sustainably and efficiently manages the city’s water resources and green spaces.

FISCAL IMPACT:

The total fiscal impact of this action is \$170,517 with \$56,839 appropriated for FY2022/23. Sufficient funds are budgeted and available in the Public Parking Fund, Public Parking, Maintenance/Repair of Buildings and Improvements, account no. 4150000-424130. Appropriations for future fiscal years will be included in the Department’s Budget submission and will be presented to the City Council for approval.

Prepared by: Gilbert Hernandez, Public Works Director
Certified as to
availability of funds: Edward Enriquez, Interim Assistant City Manager/Chief Financial Officer/City Treasurer
Approved by: Kris Martinez, Assistant City Manager
Approved as to form: Phaedra A. Norton, City Attorney

Attachments:

1. Agreement
2. Award Recommendation