

A formal Request For Proposals for towing of City owned vehicles to a designated City destination will be issued in Fiscal Year 2022/23 and brought to City Council for approval.

The Purchasing Manager concurs that the recommended action is in compliance with Purchasing Resolution No. 23812.

STRATEGIC PLAN ALIGNMENT:

This item contributes to the City’s Strategic Priority No. 6 *Infrastructure, Mobility & Connectivity*, and Strategic Goal 6.2 – Maintain, protect and improve assets and infrastructure within the City’s built environment to ensure and enhance reliability, resiliency, sustainability, and facilitate connectivity.

This item aligns with each of the cross-cutting threads as follows:

1. **Community Trust** – In accordance with City procurement policy, this item has been agendized for City Council consideration, ensuring public transparency.
2. **Equity** – This item is neutral towards this cross-cutting thread.
3. **Fiscal Responsibility** – The proposed action complies with City procurement requirements outlined in Purchasing Resolution 23812.
4. **Innovation** – This item is neutral towards this cross-cutting thread.
5. **Sustainability & Resiliency** – Access to reliable towing services helps to expedite maintenance and repairs to the City’s fleet, furthering the City’s resiliency.

FISCAL IMPACT:

The total fiscal impact of this action for FY 2021/22 is \$54,999, including the requested \$5,000 change order to Purchase Order No. 220283. Sufficient funds are budgeted and available in the Central Garage Fund, Central Garage Service-Sublet-Repairs account no. 2215000-424250.

Prepared by:	Carl Carey, General Services Director
Certified as to availability of funds:	Edward Enriquez, Interim Assistant City Manager/Chief Financial Officer/Treasurer
Approved by:	Kris Martinez, Assistant City Manager
Approved as to form:	Phaedra A. Norton, City Attorney