



City of Arts & Innovation

Board of Library Trustees

TO: BOARD OF LIBRARY TRUSTEES **DATE: AUGUST 8, 2022**

FROM: RIVERSIDE PUBLIC LIBRARY **WARD: ALL**

SUBJECT: DETERMINE WHETHER THE ABSENCE OF TRUSTEE PONTIOUS FROM THE JUNE 13, 2022, BOARD OF LIBRARY TRUSTEES REGULAR MEETING SHOULD BE EXCUSED OR UNEXCUSED

ISSUE:

Determine whether the absence of Trustee Pontious from the June 13, 2022, Board of Library Trustees Regular meeting should be excused or unexcused.

RECOMMENDATION:

That the Board of Library Trustees determine whether the absence of Trustee Pontious from the June 13, 2022, Board of Library Trustees Regular meeting should be excused or unexcused.

BACKGROUND:

Pursuant to the Board/Commission Attendance Policy Resolution No. 23618, Board Members shall make every effort to notify the administrative staff 24 hours prior to any regular meeting of his/her intent not to attend said meeting. The board is required to express in its official minutes if the absence of the board member is excused or unexcused.

Pursuant to the City Charter Section 805 specifies that if a member of a board or commission member is absent from three consecutive regular meetings, unless by permission of the board or commission expressed in its official minutes, the City Council can declare the office vacant.

DISCUSSION:

According to the rules stated above, Trustee Pontious notified Library Administration that she would not be attending the June 13, 2022, meeting.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by: Erin Christmas, Library Director
Approved by: Rafael Guzman, Assistant City Manager