



City of Arts & Innovation

Airport Commission

TO: HONORABLE COMMISSIONERS **DATE: AUGUST 11, 2022**

FROM: GENERAL SERVICES DEPARTMENT **WARD: 3**

SUBJECT: AIRPORT MANAGER'S OPERATION AND ACTIVITY REPORT

ISSUE:

Receive a report on the Riverside Municipal Airport's operations and activities for the period of July 2021 to June 2022.

RECOMMENDATIONS:

That the Airport Commission receive this report on Riverside Municipal Airport operations and activities for the period of July 2021 to June 2022.

BACKGROUND:

The Airport Manager's Operation and Activity Report is provided to inform the Airport Commission (Commission) about operations, City Council actions, events, meetings and other issues concerning the Riverside Municipal Airport (Airport).

DISCUSSION:

This update includes information about Airport operations, financials, activities, events, and investment in infrastructure.

Key Operational and Financial Statistics

Aircraft Operations:

Aircraft Operations (Takeoffs and Landings)			
Year over Year	Jan – Jun 2021	Jan – Jun 2022	Year to Date
	56,881	61,466	8.1%
Monthly	Jun 2021	Jun 2022	
	10,027	10,521	4.9%

NOTE: FAA air traffic statistics are reported on a calendar year basis

Financials:

REPORTING PERIOD: July 1, 2021 – June 30, 2022					
	BUDGET	EXPENDED	YEAR TO DATE	PROGRAMMED YEAR TO DATE	
Expenditures	\$1,689,662	\$1,846,561	109%	\$1,689,662	100%
	BUDGET	RECEIVED	YEAR TO DATE		
Revenue	\$1,667,297	\$1,763,452	106%	\$1,667,297	100%

NOTE: Expenditures/Revenue for FY 2021/22 are unaudited.

Recent City Council and Committee Actions:

On July 19, 2022, City Council approved an update for the Airport Leasing Program. The Program establishes rates and charges for leased property on the Airport.

Upcoming City Council and Committee Actions:

There are no items currently scheduled for action by City Council.

Other activities and events

Taxiway A Rehabilitation Project

Mead & Hunt, Inc., is finalizing work on the design for the rehabilitation of the Airport's primary east/west taxiway, Taxiway A. The rehabilitation project will be supported by federal grants at an estimated cost of \$500,000. Construction will follow a formal bidding process and is anticipated to begin in Fall of 2022.

Aircraft Ramp Rehabilitation Project

Mead & Hunt, Inc., is finalizing the design for the rehabilitation of approximately 200,000 square feet of aircraft ramp pavement. The project will provide minor asphalt repair and sealing of pavement to improve the safety for aircraft operations. Project costs are estimated at \$400,000 and will be paid for from Airport revenue. The project is anticipated to begin in Fall of 2022.

STRATEGIC PLAN ALIGNMENT:

The Airport Manager's Operation and Activity Report contributes to Strategic Priority No. 5 *High Performing Government* and Goal No. 5.3 – Enhance communication and collaboration with community members to improve transparency, build public trust, and encourage shared decision-making.

This item aligns with EACH of the five Cross-Cutting Threads as follows:

1. **Community Trust** - The Airport fosters community trust by regularly reviewing federal guidelines and regulations to ensure operational safety.

2. **Equity** - Riverside Municipal Airport ensures equitable access to Airport resources.
3. **Fiscal Responsibility** – This Report provides information describing the financial status of the Airport as a snapshot in time and compares that picture with past performance.
4. **Innovation** – The Airport Manager's Report provides a timely account of activities undertaken to ensure the Airport is well-situated for future growth.
5. **Sustainability and Resiliency** – This Report provides information to the community on the Airport's investment in safeguarding Airport resources and assets.

FISCAL IMPACT:

There is no fiscal impact associated with receiving this monthly activity report.

Prepared by:	Kim Ellis, Airport Manager
Approved by:	Carl Carey, General Services Director
Approved by:	Kris Martinez, Assistant City Manager

Attachment:	Presentation
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