



City of Arts & Innovation

Airport Commission

TO: AIRPORT COMMISSION **DATE: AUGUST 11, 2022**

FROM: GENERAL SERVICES DEPARTMENT **WARD: 3**

SUBJECT: UPDATES TO RIVERSIDE MUNICIPAL CODE TITLE 12 – AIRPORT RULES AND REGULATIONS

ISSUE:

Consider updates to Riverside Municipal Code Title 12 - Airport Rules and Regulations.

RECOMMENDATIONS:

That the Airport Commission:

1. Receive a report regarding updates to Riverside Municipal Code Title 12 - Airport Rules and Regulations; and
2. Request staff bring forth any specific language recommendations to the Mobility and Infrastructure Committee for consideration.

BACKGROUND:

On August 23, 1988, the Airport Rules and Regulations were updated in its entirety.

On December 20, 2016, City Council approved an update to include definitions and rules for Unmanned Aircraft Systems (UAS), commonly referred to as “drones”, aircraft fueling safety, and other general airport safety and operational rules.

On June 9, 2022, the Airport Commission received a staff report on recommended updates to the Riverside Municipal Code Title 12 – Airport Rules and Regulations. Through discussion, the Commission requested staff return with further information on Charter Flights/Airline Regulations, Two-way Radio Usage, Noise Management, and adherence to Federal Rules Part 91.

DISCUSSION:

Subject to City Council approval, this update to the Riverside Municipal Airport (Airport) Rules and Regulations will provide vital information for users of the Airport to operate safely.

The following are highlights of recommended changes to the Airport and Aircraft Regulations:

- Language added for entities that desire to host special events at the Airport: establishes rates, insurance requirements, safety regulations.
- Updates language regarding flying of Unmanned Aircraft Systems, commonly referred to as “drones” and the notifications requirements to the Federal Aviation Administration.
- Updates language for motor vehicle operations on the Airport: parking restrictions, speed limits, rental car delivery and pickup, etc.
- Updates language for access through Airport perimeter gates: blocking open a gate, gate card access controls, etc.
- Establishes requirements for fire extinguishers in aircraft hangars.
- Restricts use of aircraft wash racks for aircraft only.
- Establishes rules for departing aircraft to reduce the noise impact on the surrounding community.

Further Information Requested by Airport Commission

- Charter Flights/Airline Regulations: This update does not preclude or exclude commercial aircraft operations.
- Two-Way Radio Usage: This updates language regarding radio contact with the FAA Air Traffic Control Tower.
- Noise Management: This update reinforces recommended turns after departure to lessen noise impact on surrounding communities.
- Federal Rules Part 91: Part 91 applies to Riverside Municipal Airport, as a general aviation airport. In the event commercial air service is offered, these rules will be updated to include the appropriate federal regulations.

Staff has reviewed the proposed update with the City Attorney’s office and determined language in the proposal does not conflict with federal regulations.

STRATEGIC PLAN ALIGNMENT:

This item contributes to **Strategic Priority 5 - High Performing Government** and **Goal 5.3** – Enhance communication and collaboration with community members to improve transparency, build public trust, and encourage shared decision-making.

This item aligns with each of the five Cross-Cutting Threads as follows:

1. **Community Trust** - The Airport fosters community trust by regularly reviewing federal guidelines and regulations to ensure operational safety.
2. **Equity** - Riverside Municipal Airport ensures equitable access to Airport resources.

3. **Fiscal Responsibility** – This Regulatory update ensures City property is protected and preserved for future use.
4. **Innovation** – The Rules and Regulations ensures the Airport is well-situated to manage current use and prepared for future growth.
5. **Sustainability and Resiliency** – This Report provides information to the community on the Airport's investment in safeguarding Airport resources and assets.

FISCAL IMPACT:

There are no impacts to the General or Airport Funds as a result of this action.

Prepared by: Kim Ellis, Airport Manager
Approved by: Carl Carey, General Services Director
Approved by: Kris Martinez, Assistant City Manager

Attachment:

1. Riverside Municipal Code, Title 12
2. Presentation