



City of Arts & Innovation

Commission on Aging

TO: HONORABLE COMMISSIONERS **DATE: AUGUST 15, 2022**

FROM: PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT

SUBJECT: CONSIDER WHETHER THE ABSENCE OF COMMISSIONER MARY WELCH FROM THE MARCH 21, 2022, REGULAR MEETING SHOULD BE RECORDED AS AN EXCUSED OR UNEXCUSED ABSENCE

ISSUE:

Determine whether the absence of Commissioner Mary Welch from the March 21, 2022, regularly scheduled Commission on Aging meeting should be recorded as an excused or unexcused absence.

RECOMMENDATION:

That the Commission on Aging determine if the absence of Commissioner Welch from the March 21, 2022, Commission on Aging regular meeting should be recorded as excused or unexcused.

BACKGROUND:

On July 26, 2016, City Council approved the recommendation from the Governmental Affairs Committee to amend the Board/Commission Attendance Policy. The policy states, "Board/Commission members shall make every effort to notify the Chairperson or his/her designee no later than 24 hours prior to any regular meeting of his/her intent not to attend said meeting. A member's inability to provide 24 hours advance notice shall not preclude the board/commission from exercising its discretion to excuse said absence as outlined in Section 805 of the City Charter."

DISCUSSION:

Commissioner Welch was not present at the Commission meeting on March 21, 2022.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by: Marnie L. Smith, Recreation Services Coordinator

Approved by: Pamela M. Galera, Parks, Recreation and Community Services Director