Commission on Aging Memorandum

City of Arts & Innovation

TO: **COMMISSION ON AGING** **DATE: AUGUST 15, 2022**

FROM: **CITY CLERK'S OFFICE** **WARDS: ALL**

SUBJECT: **ANNUAL REVIEW OF THE CODE OF ETHICS AND CONDUCT**

ISSUE:

Conduct the annual review of the Code of Ethics and Conduct.

RECOMMENDATION:

That the Commission on Aging conduct the annual review of the Code of Ethics and Conduct and provide any recommendations to the Board of Ethics.

BACKGROUND:

Riverside Municipal Code (RMC) Chapter 2.78 established a Code of Ethics and Conduct for elected officials and members of appointed boards, commissions, and committees. The annual review is identified in RMC 2.78.110 – Monitoring and oversight as follows:

A. Prior to the end of July of each year, the boards and commissions shall agendize and discuss at a regular meeting this Code of Ethics and Conduct and submit to the Board of Ethics any recommendations for the Board's consideration.

B. Prior to the end of August of each year, the Board of Ethics shall agendize and discuss at a regular meeting the effectiveness of this Code of Ethics and Conduct, recommendations of the other boards and commissions, and submit to the Inclusiveness, Community Engagement, and Governmental Processes Committee its recommendations.

DISCUSSION:

Municipal Code 2.78 regarding the Code of Ethics and Conduct for elected officials and members of appointed boards, commissions, and committees is attached for review. Any recommendations will be forwarded to the Board of Ethics.

Approved by: Donesia Gause, City Clerk

Attachment: RMC 2.78