From: Wayne Walker <wwalker@socallibraries.org>
Sent: Tuesday, June 28, 2022 12:19 PM
To: Christmas, Erin <EChristmas@riversideca.gov>
Cc: Guzman, George <GGuzman@riversideca.gov>
Subject: [External] CA State Library Home Connectivity Kit project - Riverside Public

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Hi Erin,

I will be working with you on the next steps in acquiring Chromebooks, Accessory Kits, and other eligible devices as a participant in the State Library's Home Connectivity Kit project. The information provided below outlines eligibility requirements for any devices and accessory kits your library has opted to purchase locally. You will also find information on seeking reimbursement for eligible purchases.

Reminder: Your allocation for this project is **$25,000. You may request reimbursement up to this amount for eligible local purchases.**

Any purchases must adhere to the regulations below.

Compliance with Federal Regulations for Equipment Purchased with Grant Funds
Regulations prohibit the use of Federal awards to procure equipment or services that rely on components produced by Huawei Technologies Company or ZTE Corporation. You will need to confirm with the equipment/service provider that your purchases comply Federal regulation 200.216 Prohibition on certain telecommunications and video surveillance services or equipment.

Chromebooks
- Your selected model of Chromebook must comply with all federal regulations, including 200.216
- Each Chromebook will need to be associated with a license to Google Admin Console. The State Library has arranged for training to assist you with configuring the application and will be sharing further details soon.

- Grant funds cannot be applied toward accessories such as security tags or spare batteries.

Other Eligible Devices and Accessories
- Eligible accessory kits may include a carrying case, a set of 'over the ear' wipeable vinyl headset (earphones + a microphone) and wired mouse.
- Replacement Chromebook charging cables.
- A storage container / mass charger for Chromebooks
- A projector / Flatscreen TV for group instructions.
- Other similar devices previously approved by the CA State Library during the application/survey process.

Reimbursement Process
- Prior to Purchasing: Email a copy of the quote and Federal Regulations compliance confirmation for any equipment and data services you plan to acquire to wwalker@socallibraries.org. **Please await confirmation of eligibility before you place the order.**
- After Purchasing:
  - Complete the attached *ARPA Home Connectivity Kits 21/22 Reimbursement Form. (HCK_FY2122_Reimbursement_Form.xls)*
  - Scan the itemized receipts for all locally purchased Chromebooks, Admin Console Licenses, Hotspots and Data Plans.
  - Email the completed forms and receipts to wwalker@socallibraries.org. Please use the phrase "Home Connectivity Kits Reimbursement Request" in the subject line of your email.

Please do not hesitate to contact me with any questions about the approval and reimbursement process.

- **Please await confirmation of eligibility before you place the order.**
- **Please confirm receipt of this message.**

Thanks!

Wayne

Wayne Walker
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Keep Riverside healthy: Maintain healthy diet and exercise, wash your hands, and get vaccinated. RiversideCA.gov/COVID-19