



*City of Arts & Innovation*

## **CULTURAL HERITAGE BOARD** **DRAFT MINUTES**

THURSDAY, OCTOBER 20, 2021, 3:30 P.M.  
PUBLIC COMMENT IN PERSON/TELEPHONE  
ART PICK COUNCIL CHAMBER  
3900 MAIN STREET

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### COMMISSIONERS

PRESENT: J. Brown, M. Carter, N. Ferguson, J. Gamble, C. McDoniel, J. Sisson, C. Tobin

ABSENT: P. Horychuk (I)

STAFF: M. Kopaskie-Brown, S. Watson, A. Beaumon, F. Andrade

Chair Gamble called the meeting to order at 3:30 p.m.

### ORAL COMMUNICATIONS FROM THE AUDIENCE

There were no public comments at this time.

### CONSENT CALENDAR

Chair Gamble pulled items 2 and 4 for discussion.

Motion by Board Member Brown, Seconded by Board Member McDoniel to approve item 3, Minutes of June 15, 2022.

Motion Carried: 7 Ayes, 0 Noes, 0 Absent, 0 Abstention

AYES: Brown, Carter, Ferguson, Gamble, McDoniel, Sisson, Tobin

NOES: None

ABSENT: Horychuk

ABSTENTION: None

### 2022-2<sup>ND</sup> QUARTER REPORT ON HISTORIC PRESERVATION ACTIVITY

Chair Gamble inquired whether the demolished garage and build a detached ADU. She asked whether the garage was not part of the original build and that was why or is it because it is an ADU.

Mr. Watson replied that Title 20 allows for the demolition and replacement of the garage and by state law, the City is required to allow the ADU.

Motion by Chair Gamble to approve the quarterly report, Seconded by Board Member Ferguson



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Motion Carried: 7 Ayes, 0 Noes, 0 Absent, 0 Abstention

AYES: Brown, Carter, Ferguson, Gamble, McDoniel, Sisson, Tobin

NOES: None

ABSENT: Horychuk

ABSTENTION: None

### **CULTURAL HERITAGE BOARD ATTENDANCE**

The Board excused the June 15, 2022 absence of Board Member Ferguson due to business.

Motion by Chair Gamble, Seconded by Board Member McDoniel

Motion Carried: 6 Ayes, 0 Noes, 0 Absent, 1 Abstention

AYES: Brown, Carter, Gamble, McDoniel, Sisson, Tobin

NOES: None

ABSENT: Horychuk

ABSTENTION: Ferguson

The Board excused the April 20, 2022 absence of Board Members Brown due to illness and Board Members Carter and Ferguson due to business.

Motion by Chair Gamble, Seconded by Board Member Tobin

Motion Carried: 4 Ayes, 0 Noes, 0 Absent, 3 Abstention

AYES: Gamble, McDoniel, Sisson, Tobin

NOES: None

ABSENT: Horychuk

ABSTENTION: Brown, Carter, Ferguson,



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### PUBLIC HEARINGS

PLANNING CASE DP-2022-00836 – HISTORIC DESIGNATION - 6744 OLEANDER COURT, WARD 3

Proposal by Sallie Griffin and Nicholas Jacobs to consider a Historic Designation request for designation of the Neblett Residence as a City Landmark. Scott Watson, Historic Preservation Officer, presented the staff report. He stated that staff received one comment in support of the designation which has been distributed to the Board today. Nicholas Jacobs, applicant, thanked the Board. There were no public comments, the public hearing was closed. Following discussion it was moved by Board Member Brown and seconded by Board Member McDoniel to recommend that the City Council: 1) Determine that Planning Case DP-2022-00836 (Historic Designation) for the designation of the Neblett Residence as a City Landmark, is categorically exempt from the California Environmental Quality Act (CEQA), pursuant to Sections 15061(b)(3) (Common Sense Rule) and 15308 (Actions by Regulatory Agencies for Protection of the Environment), as the proposal will have no significant effect on the environment, identifies the structure as a cultural resource, and preserves the historic character of a cultural resource; and 2) Approve Planning Case DP-2022-00836 (Historic Designation), based on the facts of findings in the staff report, and designate the Neblett Residence as a City Landmark.

Chair Gamble advised of the appeal period.

City Council public hearing is required for final approval of the designation.

Motion Carried: 7 Ayes, 0 Noes, 1 Absent, 0 Abstention

AYES: Brown, Carter, Ferguson, Gamble, McDoniel, Sisson, Tobin

NOES: None

ABSENT: Horychuk

ABSTENTION: None



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PLANNING CASE DP-2022-00870 – HISTORIC DESIGNATION – 5050 MYRTLE AVENUE, WARD 3

Proposal by Jarod and Stephanie DeAnda to consider a Historic Designation request for designation of the Woolley Residence as a City Landmark. Scott Watson, Historic Preservation Officer, presented the staff report. Stephanie DeAnda, stated they were in agreement with the recommended designation. There were no public comments, the public hearing was closed. Following discussion it was moved by Board Member Ferguson and seconded by Board Member Carter to recommend that the City Council: 1) Determine that Planning Case DP-2022-00870 (Historic Designation) for the designation of the Woolley Residence as a City Landmark, is categorically exempt from the California Environmental Quality Act (CEQA), pursuant to Sections 15061(b)(3) (Common Sense Rule) and 15308 (Actions by Regulatory Agencies for Protection of the Environment), as the proposal will have no significant effect on the environment, identifies the structure as a cultural resource, and preserves the historic character of a cultural resource; and 2) Approve Planning Case DP-2022-00870 (Historic Designation), based on the facts of findings in the staff report, and designate the Woolley Residence as a City Landmark.

Chair Gamble advised of the appeal period.

City Council public hearing is required for final approval of the designation.

Motion Carried: 7 Ayes, 0 Noes, 1 Absent, 0 Abstention

AYES: Brown, Carter, Ferguson, Gamble, McDoniel, Sisson, Tobin

NOES: None

ABSENT: Horychuk

ABSTENTION: None



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### COMMUNICATIONS

#### CITY'S HISTORIC DISTRICTS UPDATE (Continued from June 15, 2022)

Mr. Watson gave a brief presentation.

Following discussion, a motion was made by Board Member Brown to continue this item to the next agenda. That the Board discuss the possibility of an appointment of a new subcommittee and what the Board's charge to that committee would be, Seconded by Board Member Sisson.

Board Member Brown restated Motion to continue this item to the next agenda so that the Board can address ways to procedurally address this pressing issue.

Motion Carried: 7 Ayes, 0 Noes, 1 Absent, 0 Abstention

AYES: Brown, Carter, Ferguson, Gamble, McDoniel, Sisson, Tobin

NOES: None

ABSENT: Horychuk

ABSTENTION: None

CULTURAL HERITAGE BOARD – ANNUAL REVIEW OF CODE OF ETHICS AND CONDUCT. THE CULTURAL HERITAGE BOARD'S RECOMMENDATION WILL BE FORWARDED TO THE BOARD OF ETHICS FOR CONSIDERATION

Chair Gambled opened the discussion on the Code of Ethics recommendations. The Cultural Heritage Board did not have any recommendations at this time and no formal action was taken.



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ITEMS FOR FUTURE AGENDAS AND UPDATE FROM CITY PLANNER AND BOARD MEMBERS  
Board Member Kopaskie-Brown updated the Board on upcoming agendas.

Chair Gamble requested that staff agendize the procedures for seating board members and the terms of office. She asked that staff invite other staff members as necessary, possibly City Clerk.

### ADJOURNMENT

The meeting was adjourned at 5:03 p.m. to the meeting of August 17, 2022 at 3:30 p.m.