



Community & Economic Development Department
3900 Main Street, Riverside, CA 92522 | Phone: (951) 826-5371 | RiversideCA.gov

Planning Division

CULTURAL HERITAGE BOARD MEETING DATE: AUGUST 17, 2022
AGENDA ITEM NO.: 03

DISCUSSION ITEM

Case Numbers	Not Applicable
Request	Discussion item regarding the filling of board member partial term vacancies
Project Location	Citywide
Ward	All
Staff Planner	Scott Watson, Historic Preservation Officer 951-826-5507 swatson@riversideca.gov

RECOMMENDATION

This is a discussion item on City Council policies related to filling of board member partial term vacancies.

No staff Recommendation.

BACKGROUND/DISCUSSION

At the July 20, 2022 Cultural Heritage Board (CHB) meeting, Board Member Tobin requested that an item be added to the next available agenda to discuss the current City Council policy on filling partial term vacancies for Board Members.

Resolution No. 23618 (Exhibit 1) was adopted by City Council on September 2, 2020, and established rules of procedure and order of business for the City Council of the City of Riverside and related functions and activities. Article XIV (BOARDS, COMMISSIONS, AND COMMITTEES) outlines the procedures for filling vacancies and policies related to attendance and partial terms. Per item H of Article XIV, "A partial term of more than one year shall be considered a full term. Residents appointed mid-year to boards and commissions shall serve full terms of up to and not-to-exceed four year, expiring on March 1st of the corresponding year."

The boards and commissions terms are established in Article VIII, Section 802 of the City Charter. Per Section 802, "The members thereof shall serve for a term of four years and until their respective successors are appointed and qualified and may serve for not more than two consecutive full terms."

STRATEGIC PLAN

This item contributes to the Envision Riverside 2025 City Council Strategic Priority 5 – High Performing Government (Goal 5.3 – Enhance communication and collaboration with

community members to improve transparency, build public trust, and encourage shared decision-making).

This item aligns with the following Cross-Cutting Threads:

1. Community Trust: The discussion on partial terms for Board Members is being provided at a public meeting of the Cultural Heritage Board and the public is able to provide comments.
2. Equity: The discussion on partial terms for Board Members is available to all residence and can be viewed both in person and virtually.
3. Fiscal Responsibility: The discussion on partial terms for Board Members has no impact on City General Funds.
4. Innovation: The discussion on partial terms for Board Members provides opportunity for the Cultural Heritage Board to suggest potential process improvements.
5. Sustainability and Resiliency: The discussion on partial terms for Board Members will not impact the City's capacity to persevere, adapt and grow during good and difficult times.

EXHIBITS

1. City Council Resolution No. 23618
2. City Charter Section 802

Prepared by:	Scott Watson, Historic Preservation Officer
Approved by:	Mary Kopaskie-Brown, City Planner