



City of Arts & Innovation

Board of Library Trustees

TO: BOARD OF LIBRARY TRUSTEES **DATE: SEPTEMBER 12, 2022**
FROM: RIVERSIDE PUBLIC LIBRARY **WARDS: ALL**
SUBJECT: GRANT APPLICATION FOR CALIFORNIA STATE LIBRARY FOR ZIP BOOKS PROJECT IN THE AMOUNT OF \$35,000

ISSUE:

Receive an update on the grant application submitted for the California State Library for Zip Books Project, an alternative to traditional interlibrary loan services, in the amount of \$35,000.

RECOMMENDATION:

That the Board of Library Trustees receive and file an update on the grant application submitted for the California State Library for Zip Books Project, in the amount of \$35,000.

BACKGROUND:

The Riverside Public Library actively pursues grant funding as an alternative funding source and/or supplement to City funds to enable the purchase of library materials to enhance its collection for use by the public. Grants offer valuable, unique opportunities for local jurisdictions to compete for funding sources available through, State, Federal, or other agencies to assist in covering the costs of select projects.

Riverside Public Library has participated in the Zip Books program since 2018. The Zip Books program provides direct communication and engagement with our community by having customers select what books they want in the library collection. Customers greatly appreciate the wide variety of options and minimal wait time for requested items and these options would not be possible without the funds from the Zip Books program. Once customers are finished with the item, they bring them back to our library locations and items are then added to the circulating library collection.

Riverside Public Library is requesting \$35,000 for FY 2022/23 which is \$10,000 more than FY 2021/22. In FY 2021/22 we were allotted \$25,000 and funds were fully expended within a 6-month period. Therefore, an additional \$10,000 will ensure funds are available throughout the entire grant period of FY22/23.

DISCUSSION:

The Riverside Public Library is requesting \$35,000 for FY 2022/23 which is \$10,000 more than FY 2021/22. In FY 2021/22 the Riverside Public Library was allotted \$25,000 and funds fully expended within a 6-month period. Therefore, an additional \$10,000 will ensure funds are available throughout the entire grant period of 22/23.

Zip Books will be offered to the Riverside Public Library customers as an alternative to the interlibrary loan program. There are a number of items that lending libraries are unwilling to loan via interlibrary loan, including materials published within the last year, reference materials, newspapers in original format, rare materials, large print books, DVDs, and audiobooks. Zip Books allow customers to request and receive some of these difficult to acquire items including materials published within the last year, large print books, and audiobooks.

To use Zip Books, Library customers will place a request for a title the Library does not own. Library staff will order books available in a tangible format such as regular print, large print or audiobook and have it directly delivered to the customer's home. Once the customer receives the item, the customer will have three weeks to use the materials and return it to the Library.

STRATEGIC PLAN ALIGNMENT:

This item contributes to Strategic Priority No. 1 *Arts, Culture & Recreation* and Goal No. 1.1 - Strengthen Riverside's portfolio of arts, culture, recreation, senior and lifelong learning programs and amenities through expanded community partnerships, shared use opportunities and fund development.

This item aligns with each of the five Cross-Cutting Threads as follows:

1. **Community Trust** – Through the involvement of the Board of Library Trustees and the Friends of the Library and the library promote community trust.
2. **Equity** - This item aligns with equity by having the potential to facilitate equitable distribution of services to every member of the community through the role of the Friends of the Library.
3. **Fiscal Responsibility** - Through City Charter Section 808 (f), the Board of Library Trustees shall have the power and duty to accept money, personal property or real estate donated to the City for library purposes, subject to the approval of the City Council.
4. **Innovation** - This item aligns with Innovation in future partnership with the Friends of the Library.
5. **Sustainability & Resiliency** - This assists the Library with Sustainability & Resiliency by potentially providing fund development opportunity through the books sales from the Friends of the Library.

FISCAL IMPACT:

There is no fiscal impact associated with the grant application submittal. If the grant application is approved and the grant is awarded, staff will request City Council approval.

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