



City of Arts & Innovation

Museum of Riverside Board Memorandum

TO: MUSEUM OF RIVERSIDE BOARD **DATE: SEPTEMBER 28, 2022**

FROM: MUSEUM DEPARTMENT **WARDS: ALL**

SUBJECT: CONSIDER WHETHER BOARD MEMBER LUZ NEGRON ABSENCE FROM THE AUGUST 24, 2022, MUSEUM BOARD MEETING IS EXCUSED OR UNEXCUSED

ISSUE:

Determine whether the absence of Board member Luz Negrón on August 24, 2022, should be recorded as an excused or unexcused absence.

RECOMMENDATION:

That the Museum of Riverside Board determine the absence of Board member Luz Negrón from the August 24, 2022, meeting be excused due to work.

BACKGROUND:

Pursuant to the Board/Commission Attendance Policy Resolution No. 23437, Board Members shall make every effort to notify the administrative staff 24 hours prior to any regular meeting of his/her intent not to attend said meeting. The Board is required to express in its official minutes whether the absence of the Board Member is excused or unexcused.

Pursuant to City Charter Section 805, if a member of a Board or Commission is absent from three consecutive regular meetings unless by permission of the Board or Commission expressed in its official minutes, the City Council can declare the office vacant.

DISCUSSION:

Board member Luz Negrón emailed Museum Senior Office Specialist Toni Kinsman with more than 24 hours' notice that she would not be able to attend the Board meeting due to her retirement party at work.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by:	Robyn G. Peterson, Ph.D., Museum Director
Approved by:	Kris Martinez, Assistant City Manager