

**ATTACHMENT 1**  
**CITY OF RIVERSIDE**  
**CONFLICT OF INTEREST**  
**DESIGNATED POSITIONS**

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**CITY ATTORNEY'S OFFICE**

<u>Designated Position Title</u>	<u>Disclosure Category</u>
Administrative Services Manager	1
Assistant City Attorney	1
Chief Assistant City Attorney	1
City Attorney	9
Deputy City Attorney I/II	1
Paralegal	1
Senior Deputy City Attorney	1
Consultants*	6

Designated employees include person filling the above positions in an acting, temporary, deputy or alternate status to the extent not clearly inapplicable under the provision of this Code.

\*Consultants shall be included in the list of designated employees and shall disclose pursuant to Disclosure Category 6 subject to the following limitation:

The department head may determine in writing that a particular consultant, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of disclosure requirements. The department head’s determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

APPENDIX A-2

CITY OF RIVERSIDE  
CONFLICT OF INTEREST  
DESIGNATED POSITIONS

CITY CLERK'S OFFICE

<u>Designated Position Title</u>	<u>Disclosure Category</u>
Assistant City Clerk	1
City Clerk	1
Consultants*	6

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# CITY COUNCIL

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CITY ATTORNEY'S OFFICE  
3900 MAIN STREET  
RIVERSIDE, CA 92522  
(951) 826-5567

APPENDIX A-4

CITY OF RIVERSIDE  
CONFLICT OF INTEREST  
DESIGNATED POSITIONS

CITY MANAGER'S OFFICE

<u>Designated Position Title</u>	<u>Disclosure Category</u>
<u>Administrative Analyst</u>	<u>3</u>
Assistant City Manager	1
City Manager	9
Communications Supervisor	5
<u>Diversity, Equity, Inclusion Officer</u>	<u>1</u>
<del>Deputy City Manager</del>	<del>4</del>
<u>Intergovernmental Relations Officer</u>	<u>1</u>
Marketing Officer	1
<del>Performance Analyst</del>	<del>3</del>
Principal Management Analyst	3
Project Assistant	<del>14</del>
Project Coordinator	<del>11</del>
Project Manager	<del>14</del>
Public Information Officer	1
Utilities Customer Communications Coordinator	4
Consultants*	6

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**COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT (Continued)**

<b><u>Designated Position Title</u></b>	<b><u>Disclosure Category</u></b>
Principal Project Manager	1
Project Assistant	1
Project Coordinator	1
Project Manager	1
Real Property Agent	2, 5
Senior Administrative Analyst	2, 4
Senior Building Inspector	2, 4
Senior Code Enforcement Officer	1
Senior Plan Check Engineer	2, 4
Senior Planner	1
Senior Plans Examiner	2, 4
Senior Project Manager	1
Supervising Real Property Agent	2, 5
Consultants*	6

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APPENDIX A-6

CITY OF RIVERSIDE  
CONFLICT OF INTEREST  
DESIGNATED POSITIONS

FINANCE

<u>Designated Position Title</u>	<u>Disclosure Category</u>
Accounting Manager/Controller	1
Assistant Chief Financial Officer	1
Budget and Revenue Manager	1
Business Tax Inspector	3
<u>Business Tax Representative I and II</u>	<u>3</u>
Business Tax/Collections Supervisor	3
Chief Financial Officer/City Treasurer	9
Collection Representative I and II	3
Debt Manager	1
<u>Financial Analyst</u>	<u>3</u>
<u>Principal Accountant</u>	<u>3</u>
Principal Analyst	3
Principal Management Analyst	3
Procurement and Contract Specialist	3
Purchasing Manager	1
<u>Revenue Specialist</u>	<u>3</u>
Risk Manager	1
Senior Business Tax Representative	3
Senior Procurement and Contract Specialist	3
Treasury Supervisor	3
Consultants*	6



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2 alternate status to the extent not clearly inapplicable under the provision of this Code.

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4 following limitation:

5 The department head may determine in writing that a particular consultant, although a "designated position," is hired to perform a  
6 range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this  
7 section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement  
8 of the extent of disclosure requirements. The department head's determination is a public record and shall be retained for public  
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APPENDIX A-7

CITY OF RIVERSIDE  
CONFLICT OF INTEREST  
DESIGNATED POSITIONS

FIRE DEPARTMENT

<u>Designated Position Title</u>	<u>Disclosure Category</u>
Administrative Analyst	1
Administrative Services Manager	2, 4
<u>Battalion Chief (S)</u>	<u>2,4</u>
<u>Battalion Chief (D)</u>	<u>2,4</u>
Deputy Fire Chief	1
Deputy Fire Marshal	2, 4
Emergency Medical Services Coordinator	2, 4
Emergency Services Administrator	5
Emergency Services Coordinator	5
Fire Battalion Chief	2, 4
Fire Captain (Day Assignment)	2, 4
Fire Chief	1
Fire Marshal	2, 4
Fire Plan Check Engineer	2, 4
Fire Safety Inspector I, II	2, 4
Public Education Specialist	2, 4
Senior Administrative Analyst	1
Senior Fire Safety Inspector	2, 4Consultants* 6

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APPENDIX A-8

CITY OF RIVERSIDE  
CONFLICT OF INTEREST  
DESIGNATED POSITIONS

GENERAL SERVICES DEPARTMENT

<u>Designated Position Title</u>	<u>Disclosure Category</u>
Administrative Analyst	2, 4
Airport Manager	2, 5
Airport Operations Coordinator	2, 4
Building Services Project Manager	5
Deputy General Services Director	2, 5
Fleet Management Supervisors	5
Fleet Operations Manager	5
General Services Director	1
<del>General Services Operations Superintendent</del>	<del>2, 5</del>
<del>Maintenance Services Manager</del>	<del>2, 5</del>
Police Fleet Maintenance Coordinator	5
Project Manager	5
Real Property Agent	2, 5
Senior Project Manager	5
Consultants*	6

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APPENDIX A-9

CITY OF RIVERSIDE  
CONFLICT OF INTEREST  
DESIGNATED POSITIONS

HUMAN RESOURCES DEPARTMENT

<u>Designated Position Title</u>	<u>Disclosure Category</u>
Business Systems Support Manager	4
Deputy Human Resources Director	4
Employee Relations Officer	4
Human Resources Director	1
Principal Human Resources Analyst	4
<del>Safety Manager</del>	<del>4</del>
<del>Safety Officer</del>	<del>4</del>
<del>Senior Administrative Analyst</del>	<del>4</del>
Senior Claims Administrator	4
Senior Human Resources Analyst	4
Workers Compensation Supervisor	4
Consultants*	6

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APPENDIX A-10

CITY OF RIVERSIDE  
CONFLICT OF INTEREST  
DESIGNATED POSITIONS

INNOVATION AND TECHNOLOGY DEPARTMENT

<u>Designated Position Title</u>	<u>Disclosure Category</u>
Administrative Services Manager	1
Business Systems Manager 1	1
Chief Innovation Officer	1
Deputy Chief Innovation Officer	1
Information Security Officer	1
Innovation and Technology Officer I/II	1
<u>Principal Management Analyst</u>	<u>1</u>
Senior Administrative Analyst	4
<u>Senior Project Manager</u>	<u>1</u>
Systems Manager	1
Consultants*	6

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APPENDIX A-11

CITY OF RIVERSIDE  
CONFLICT OF INTEREST  
DESIGNATED POSITIONS

LIBRARY DEPARTMENT

<u>Designated Position Title</u>	<u>Disclosure Category</u>
Administrative Services Manager	4
Assistant Library Director	1
Digital Systems Specialist	4
Library Director	1
Senior Management Analyst	3
Consultants*	6

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APPENDIX A-12

CITY OF RIVERSIDE  
CONFLICT OF INTEREST  
DESIGNATED POSITIONS

MAYOR

<u>Designated Position Title</u>	<u>Disclosure Category</u>
Assistant to the Mayor	1
Chief of Staff to the Mayor	1
International Affairs and Protocol Officer	1
Mayor**	9
Consultants*	6

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\*\*Filing hereunder constitutes filing for all purposes with respect to membership in the Parking, Industrial Development and Economic Development, and Public Financing Authorities.

APPENDIX A-13

CITY OF RIVERSIDE  
CONFLICT OF INTEREST  
DESIGNATED POSITIONS

MUSEUM DEPARTMENT

<u>Designated Position Title</u>	<u>Disclosure Category</u>
Administrative Services Manager	1
Archivist	2, 4
<del>Curator</del> <u>Collection</u> Registrar	2, 4
Curatorial Services Manager	1
Museum Curator	2, 4
Museum Director	1
Senior Museum Curator	1
Consultants*	6

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APPENDIX A-14

CITY OF RIVERSIDE  
CONFLICT OF INTEREST  
DESIGNATED POSITIONS

PARKS, RECREATION, AND COMMUNITY SERVICES

<u>Designated Position Title</u>	<u>Disclosure Category</u>
Administrative Analyst	4
Administrative Services Manager	2, 4
Deputy Parks, Recreation, and Community Services Director	1
Management Analyst	4
Park Superintendent	2, 4
Parks, Recreation, and Community Services Director	1
Principal Project Manager	2, 4
Project Manager	2, 4
Recreation Superintendent	2, 4
Senior Administrative Analyst	2, 4
Senior Management Analyst	2, 4
Special Transit Supervisor	4
Trails Coordinator	2, 4
Consultants*	6

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APPENDIX A-15

CITY OF RIVERSIDE  
CONFLICT OF INTEREST  
DESIGNATED POSITIONS

POLICE DEPARTMENT

<u>Designated Position Title</u>	<u>Disclosure Category</u>
Administrative Analyst	4
Aviation Sergeant	4
Chief of Police	1
Deputy Police Chief	1
Lieutenant	4
Police Administrator	1
Police Captain	4
Police Communications System Analyst	4
Police Program Coordinator	4
Police Records and Information Systems Manager	4
Police Records Systems Analyst	4
Senior Accountant	4
Senior Administrative Analyst	4
Senior Helicopter Mechanic	4
Senior Management Analyst	4
Senior Programmer Analyst	4
Supervising Crime Analyst	4
Consultants*	6

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APPENDIX A-16

CITY OF RIVERSIDE  
CONFLICT OF INTEREST  
DESIGNATED POSITIONS

PUBLIC UTILITIES DEPARTMENT

<u>Designated Position Title</u>	<u>Disclosure Category</u>
Administrative Analyst	4
Construction Contracts Administrator	4
Construction Inspector I and II	4
Engineering Manager	1
<u>Executive Assistant</u>	<u>4</u>
<u>Management Analyst</u>	<u>4</u>
<u>Principal Business Systems Analyst</u>	<u>4</u>
<u>Principal Engineer</u>	<u>4</u>
Principal Management Analyst	4
<u>Principal Project Manager</u>	<u>4</u>
Project Manager	4
SCADA System Supervisor	4
Senior Accountant	4
Senior Accounting Technician	4
Senior Administrative Analyst	4
Senior Business Systems Support Analyst	4
<u>Senior Management Analyst</u>	<u>4</u>
Senior Plan Check Engineer	4
Senior Programmer Analyst (SCADA)	4
Senior Project Manager	4
Utilities Analyst	4
Utilities Assistant Chief Financial Officer	1
Utilities Assistant General Manager/Energy Delivery	1
Utilities Assistant General Manager/Finance/and Administration	1
Utilities Assistant General Manager/Marketing and Customer	1

**PUBLIC UTILITIES DEPARTMENT (continued)**

<b><u>Designated Position Title</u></b>	<b><u>Disclosure Category</u></b>
Utilities Assistant General Manager/Operational Technology	1
Utilities Assistant General Manager/Resources	1
Utilities Assistant General Manager/Water	1
Utilities Assistant Water Superintendent	4
Utilities Chief Water Systems Operator	4
Utilities Customer Communications Coordinator	4
Utilities Customer Service Manager	4 <sup><u>1</u></sup>
Utilities Customer Service Supervisor	4
Utilities Dispatch Superintendent	4
Utilities Dispatch Supervisor	4
Utilities Electric Operations Manager	4 <sup><u>1</u></sup>
Utilities Electric Superintendent	4
Utilities Electric Supervisor	4
Utilities Electrical Engineering Manager	1
Utilities Energy Risk Manager	1
Utilities Field Services Manager	4 <sup><u>1</u></sup>
Utilities Fiscal Manager	4 <sup><u>1</u></sup>
Utilities General Manager	1
Utilities Generation Manager	4 <sup><u>1</u></sup>
Utilities Generation Operations and Maintenance Supervisor	4
Utilities Generation Plant Manager	4
Utilities Landscape and Maintenance Contract Administrator	4
Utilities Power Marketer	4
Utilities Power Resources Manager	4 <sup><u>1</u></sup>
Utilities Power Scheduler/Trader	4
Utilities Principal Analyst	4

**PUBLIC UTILITIES DEPARTMENT (continued)**

<b><u>Designated Position Title</u></b>	<b><u>Disclosure Category</u></b>
Utilities Principal Programs and Service Representative	4
Utilities Principal Resource Analyst	4
Utilities Projects/Contracts Manager	1
Utilities Public Benefit/Customer Relations Manager	<del>4</del> <u>1</u>
Utilities Resources Analyst	4
Utilities Safety and Training Manager	<del>4</del> <u>1</u>
Utilities Senior Analyst	4
Utilities Senior Electric Meter Technician	4
Utilities Senior Electrical Engineer	4
<u>Utilities Senior Programs and Service Representative</u>	<u>4</u>
Utilities Senior Resource Analyst	4
Utilities Senior Water Engineer	4
Utilities Substation Construction/Maintenance Supervisor	4
Utilities Substation Test Supervisor	4
Utilities Supervising Engineering Technician	4
Utilities Water Operations and Maintenance Supervisor	4
Utilities Water Superintendent	4
Utilities Water Supervisor	4
Utilities Water Systems Operations Manager	1
Consultants*	6

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APPENDIX A-17

CITY OF RIVERSIDE  
CONFLICT OF INTEREST  
DESIGNATED POSITIONS

PUBLIC WORKS DEPARTMENT

<u>Designated Position Title</u>	<u>Disclosure Category</u>
Administrative Analyst	1
Chief Construction Inspector	1
City Traffic Engineer	1
Construction Contracts Administrator	1
Construction Inspector I, II	1
Construction Project Manager	1
Deputy Public Works Director - City Engineer	1
Deputy Public Works Director - Field Operations	1
Deputy Public Works Director - Wastewater Systems	1
Emergency Services Coordinator	1
Engineering Manager	1
Environmental Compliance Inspector I, II	1
Environmental Compliance Supervisor	1
Environmental Service Coordinator	1
Field Services Operations Manager	1
Fiscal Manager	1
Laboratory Supervisor	1
Landscape Maintenance Inspector	1
Plan Check Engineer	1
Principal Engineer	1
Principal Management Analyst	1
Public Parking Services Manager	1
Public Works Director	1
Safety Officer	1

**PUBLIC WORKS DEPARTMENT (continued)**

<b><u>Designated Position Title</u></b>	<b><u>Disclosure Category</u></b>
SCADA System Supervisor	1
Senior Administrative Analyst	1
Senior Construction Inspector	1
Senior Engineer	1
Senior Environmental Compliance Inspector	1
Senior Field Services Operations Manager	1
Senior Traffic Engineer	1
Surveyor	1
Systems Analyst	1
Traffic Signal Maintenance Supervisor	1
Tree Maintenance Inspector	1
Urban Forester Manager	1
Wastewater Collections System Scheduler	1
Wastewater Electrical Supervisor	1
Wastewater Maintenance Scheduler	1
Wastewater Mechanical Supervisor	1
Wastewater Operations Manager	1
Wastewater Operations Superintendent	1
Wastewater Plant Supervisor	1
Wastewater Resources Analyst	1
Consultants*	6

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1 **APPENDIX B**

2 **DISCLOSURE CATEGORIES**

3 **Broad Disclosure**

4 1. Must report investments, business positions, and income from sources located in, planning to  
do business in, or doing business in the City of Riverside; and

5 Interests in real property located in the City of Riverside and also within a two mile radius of any  
6 property owned or used by the City of Riverside which is not within the City limits.

7 **Real Property Disclosure**

8 2. Must report interests in real property located in the City of Riverside and also within a two  
mile radius of any property owned or used by the City of Riverside which is not within the City  
limits.

9 **Financial Interest Disclosure**

10 3. Must report investments, business positions, and income from sources located in, planning to  
do business in, or doing business in the City of Riverside.

11 **Disclosure Based on Department**

12 4. Must report investments, business positions, and income from business entities located in,  
planning to do business in, or doing business with the City of Riverside subject to the following:  
13 no financial interest need be reported unless it is in or from a source which provides services,  
supplies, material, machinery or equipment of the type utilized by or which is subject to the  
14 regulatory permit or licensing authority of the department which filer is employed.

15 **Disclosure Based on Position**

16 5. Must report investments, business positions, and income from business entities located in,  
planning to do business in, or doing business with the City of Riverside subject to the following:  
no financial interest need be reported unless it is in or from a source which provides services,  
17 supplies, material, machinery or equipment of the type utilized by or which is subject to the  
regulatory permit or licensing authority of the position which the filer currently fills.

18 **Consultant Disclosure**

19 6. Must report investments, business positions, and income from business entities located in,  
planning to do business in, or doing business with the City of Riverside subject to the following:  
no financial interest need be reported unless it is in or from a source which provides services,  
20 supplies, material, machinery or equipment of the type utilized by or which is subject to the  
regulatory permit or licensing authority of the department by which the consultant is employed.

21 **Disclosure Based on Board and Commission Membership**

22 7. Must report investments, business positions, and income from business entities located in,  
planning to do business in, or doing business with the City of Riverside subject to the following:  
no financial interest need be reported unless it is in or from a source which provides services,  
23 supplies, material, machinery or equipment of the type utilized by or which is subject to the  
regulatory permit or licensing authority of the department with which filer's board or commission  
24 is associated.

25 **No Disclosure**

26 8. Need not file Statement of Economic Interest as members are not deemed to be designated  
27 positions.



**State Filers**

9. Need not file an additional Statement of Economic Interests under this code as their filing with the Fair Political Practices Commission fulfills reporting requirements. They are included in this code only for disqualification purposes.

\*Nothing contained in this conflict of interest code shall be interpreted to require the reporting of gifts from outside the City of Riverside's jurisdiction if the purpose of disclosure of the source of the gift does not have some connection with or bearing upon the functions or duties of the position for which the reporting is required. Nothing in this language is intended to create an inference that all gifts within the jurisdiction are reportable. (California Code of Regulations section 18730.1).