



City of Arts & Innovation

CULTURAL HERITAGE BOARD
DRAFT MINUTES

WEDNESDAY, August 17, 2022, 3:30 P.M.
PUBLIC COMMENT IN PERSON/TELEPHONE
ART PICK COUNCIL CHAMBER
3900 MAIN STREET

COMMISSIONERS

PRESENT: J. Gamble, P. Horychuk, C. McDoniel, J. Sisson, C. Tobin

ABSENT: J. Brown, M. Carter, N. Ferguson

STAFF: M. Kopaskie-Brown, S. Watson, A. Beaumon, F. Andrade

Chair Gamble called the meeting to order at 3:30 p.m.

ORAL COMMUNICATIONS FROM THE AUDIENCE

There were no comments from the public.

CONSENT CALENDAR

The Consent Calendar was unanimously approved as presented below affirming the actions appropriate to each item.

MINUTES

The minutes of the meetings of July 20, 2022, were approved as presented.

CULTURAL HERITAGE BOARD ATTENDANCE

The Board excused the absence of Board Member Horychuk due to illness.

Motion by Board Member McDoniel, Seconded by Board Member Tobin to approve the Consent Calendar as presented.

Motion Carried: 5 Ayes, 0 Noes, 0 Absent, 0 Abstention

AYES: Gamble, Horychuk, McDoniel, Sisson, Tobin

NOES: None

ABSENT: Brown, Carter, Ferguson,

ABSTENTION: None



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DISCUSSION CALENDAR

BOARD MEMBER PARCIAL TERM VACANCIES

Board Member Tobin inquired of the City Attorney whether the Board had the ability to set the Board Member's terms.

Donesia Gause, City Clerk, referred to the City Charter and Resolution 23618 and addressed the board members concerns regarding partial terms. She stated that the Inclusiveness, Community Engagement, and Governmental Process Committee was in the process of reviewing Resolution 23618. She stated that the Board could make a recommendation for the Committee to review at their next meeting, September 7, 2022. The Board can recommend that the Committee consider a revision to Section 14h of Resolution 23618.

Mr. Beaumon responded to a question that the Board could designate a board member to attend the meeting. He recommended that the Board agree on what they want the designee to communicate to the Committee.

Following discussion, a motion was made by Board Member Horychuk to request that Inclusiveness, Community Engagement, and Governmental Process Committee consider a revision Resolution 23618, 14h: A partial term to be equal to no less than two years and one day. She also asked that Chair Gamble be the Board's representative to the Inclusiveness, Community Engagement, and Governmental Process Committee. Seconded by Board Member Sisson.

Ms. Gause stated that staff will convey this request in their staff report to the Inclusiveness, Community Engagement, and Governmental Process Committee. The staff report will note that a recommendation was made by the Cultural Heritage Board to consider revising Resolution 23618, Section 14h, to read a partial term of two years and one day shall be considered a full term.

Motion Carried: 5 Ayes, 0 Noes, 0 Absent, 0 Abstention

AYES: Gamble, Horychuk, McDoniel, Sisson, Tobin

NOES: None

ABSENT: Brown, Carter, Ferguson,

ABSTENTION: None



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PLANNING CASE DP-2022-01027 – CERTIFICATE OF APPROPRIATENESS – 4392 TWELFTH STREET, WARD 1

Proposal by Melissa and William Harman, for the construction of two additions to the existing garage, including an approximately 670 square foot second story addition for an Accessory Dwelling Unit. Scott Watson, Historic Preservation Officer presented the staff report. William Harman stated they were in agreement with the recommended conditions of approval. There were no public comments. Following discussion it was moved by Board Member Horychuk and seconded by Board Member Sisson to: 1) Determine that the project is exempt from the California Environmental Quality Act (CEQA) review pursuant to Sections 15301 (Existing Facilities) and 15331 (Historic Resource Restoration/Rehabilitation), as it constitutes rehabilitation of a historic resource that is consistent with the Secretary of the Interior's Standards for the Treatment of Historic Properties; and 2) Approve Planning Case DP-2022-01027 (Certificate of Appropriateness), based on the findings outlined in the staff report and subject to the recommended conditions.

Chair Gamble advised of the appeal period.

The Cultural Heritage Board decision is final unless appealed to City Council.

Motion Carried: 5 Ayes, 0 Noes, 0 Absent, 0 Abstention

AYES: Gamble, Horychuk, McDaniel, Sisson, Tobin

NOES: None

ABSENT: Brown, Carter, Ferguson,

ABSTENTION: None



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POTENTIAL HISTORIC DISTRICTS

Mr. Watson introduced the item. He noted that the Board had requested this item for discussion.

The Board discussed establishing a subcommittee to review the potential historic districts.

Staff indicated that it would be preferable to have only one subcommittee at a time. Once the Title 20 subcommittee has completed their charge, a second subcommittee could be formed.

Following discussion, the Board agreed to include this item as a standing item on the Cultural Heritage Board agendas.

COMMUNICATIONS

ITEMS FOR FUTURE AGENDAS AND UPDATE FROM CITY PLANNER AND BOARD MEMBERS

Ms. Kopaskie-Brown updated the Board on upcoming items. She asked Mr. Watson to give a brief update on the Sears Building.

Mr. Watson stated that a proposed mixed-use project has been received for the Sears site. As far as the EIR, they have completed the Cultural Resources Report. Although the report is not public yet, the project does propose to demolish the Sears building. The proposal will come before the Cultural Heritage Board and then to City Council for final approval. He noted that the site is not a Landmark, but it was evaluated as part of the Modernism I report.

Board Member Horychuk requested a future topic for discussion. She asked for documentation and general discussion with regard to the Cultural Heritage Board's role. She would like to clearly/define the intentions of the Board and how to accomplish them.

Board Member Sisson also requested any short, medium and long term goals the Board may have already established. He asked this be combined with Board Member Horychuk's request.



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ADJOURNMENT

The meeting was adjourned at 4:56 a.m. to the meeting of September 21, 202 at 3:30 p.m.