



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: SEPTEMBER 20, 2022

FROM: OFFICE OF THE CITY MANAGER WARDS: ALL

SUBJECT: SUBRECIPIENT AGREEMENTS WITH COMMUNITY SETTLEMENT ASSOCIATION FOR \$261,594; TREE PEOPLE, INC. FOR \$738,216; LIGHTHOUSE OF HOPE FOR \$337,840; FEEDING AMERICA RIVERSIDE/SAN BERNARDINO FOR \$77,792; AND THE C3 INITIATIVE FOR \$600,000, TOTALING AWARDS OF \$2,055,514 TO HIRE INTERNS OVER APPROXIMATELY TWO YEARS TO WORK IN THE AREAS OF EDUCATION, CLIMATE, AND FOOD INSECURITY – CALIFORNIANSFORALL YOUTH WORKFORCE PROGRAM GRANT

ISSUE:

Approval of Subrecipient Agreements with Community Settlement Association for \$261,594; Tree People, Inc. for \$738,216; Lighthouse of Hope for \$337,840; Feeding America Riverside/San Bernardino for \$77,792 and the C3 Initiative for \$600,000, with total awards of \$2,055,514 to hire interns over two years to work in the areas of education, climate, and food insecurity under the awarded \$4.4 million Californiansforall Youth Workforce Program Grant (Grant).

RECOMMENDATIONS:

That the City Council:

1. Approve Subrecipient Agreements with Community Settlement Association for \$261,594; Tree People, Inc. for \$738,216; Lighthouse of Hope for \$337,840; Feeding America Riverside/San Bernardino for \$77,792 and the C3 Initiative for \$600,000 for two-year terms to hire interns working in the areas of education, climate, and food insecurity under the Californiansforall Youth Workforce Program; and
2. Authorize the City Manager, or designee, to execute the above Subrecipient Agreements, including making minor and non-substantive changes as needed.

BACKGROUND:

On December 7, 2021, the City Council authorized a grant application to the CaliforniaVolunteers Program ("Grant"). On May 24, 2022, the City Council accepted an award from the State of California Governor's Office of Planning and Research in the amount of \$4,401,597 and authorized a Standard Agreement with the State of California for the grant funds. The goal of this Grant is to increase youth employment, develop career pathways and youth interest in and experience towards a career in public service, and strengthen City capacity to address key areas of education, climate, and food insecurity.

DISCUSSION:

Under the Grant, cities can choose to subgrant all or parts of the funding to existing Community Based Organizations (CBOs) providing youth workforce development programming. The awards here represent partnerships with five community partners who will employ 47 CaliforniansForAll interns over two years in urban forestry, food pantry, and education outreach programs. The City of Riverside has also advertised for positions to work in the City's Fire OES, Public Works Tree Division, Parks and Community Services, and Office of Homeless Solutions. It is the City's intent to host a percentage of program participants and also to subgrant with multiple CBO partners who will both host program participants and provide job coaching and other career enrichment activities. City staff will return to the City Council with Subrecipient Agreements related to this Grant in the near future as new partner proposals are received for the program. All Grant expenditures must occur before May 1, 2024, unless the program is extended.

Each Subrecipient Agreement, in accordance with State requirements, will be for approximately a two-year term and articulates specific Grant requirements for project/program timing, billing, reporting, and administrative requirements expected of each partner. The agreements presented here utilize a standard format drafted by the City Attorney's Office. Because the Subrecipient Agreement for the C3 Initiative are still being reviewed by partners and the attachments thereto are still being finalized, they are not in final form and attached to this staff report. The C3 Initiative Agreements utilize the form and requirements of the agreements presented in this report.

STRATEGIC PLAN ALIGNMENT:

This item contributes to **Strategic Priority 3 – Economic Opportunity** and **Goal 3.2**, work with key partners in implementing workforce development programs and initiatives that connect local workers with high quality employment opportunities and provide access to education and training in Riverside.

The item aligns with each of the five Cross-Cutting Threads as follows:

1. **Community Trust** – Applying for this grant and building a Youth Workforce Program will serve the public interest, benefit the City's diverse populations, and result in greater public good.
2. **Equity** – By program design, the funding will be used to benefit underserved populations of youth throughout the City, resulting in a more equitable distribution of opportunity.
3. **Fiscal Responsibility** – The City will ensure the use of grant funding in accordance with the guidelines provided by CaliforniaVolunteers and maximize outcomes.
4. **Innovation** – This grant provides the City with the ability to create an innovative program for building career pathways in our young workforce.
5. **Sustainability & Resiliency** – This grant will provide funding for a Youth Workforce to address COVID 19 recovery efforts, climate impacts, and food insecurity.

FISCAL IMPACT:

The total fiscal impact of this action is up to \$2,055,514. No City matching funds are required. The funds are budgeted and available in the Grants and Restricted Programs Fund, Californians Youth Workforce Program, account number 9345600-440210.

Prepared by: Jeff McLaughlin, Grants Administrator
Certified as to
availability of funds: Edward Enriquez, Interim Assistant City Manager/Chief Financial Officer/City Treasurer
Approved by: Michael Moore, Interim City Manager
Approved as to form: Phaedra A. Norton, City Attorney

Attachments:

1. Subrecipient Agreement (Tree People)
2. Subrecipient Agreement (Lighthouse of Hope)
3. Subrecipient Agreement (Feeding America)
4. Subrecipient Agreement (Community Settlement Association)