



RIVERSIDE PUBLIC UTILITIES

Board Memorandum

BOARD OF PUBLIC UTILITIES

DATE: SEPTEMBER 26, 2022

SUBJECT: SERVICES AGREEMENT FOR INSTALLATION OF CARD ACCESS CONTROLLERS FOR THE VEHICULAR GATES AT THE UTILITIES OPERATION CENTER WITH STANLEY CONVERGENT SECURITY SOLUTIONS, INC., OF RIVERSIDE, CALIFORNIA, IN THE AMOUNT OF \$120,954.25, WORK ORDER NO. 2207612 IN THE AMOUNT OF \$162,000

ISSUES:

Consider approving a Services Agreement for installation of card access controllers for the vehicular gates at the Utilities Operation Center with Stanley Convergent Security Solutions Inc., of Riverside, California, in the amount of \$120,954.25 and Work Order No. 2207612 in the amount of \$162,000.

RECOMMENDATIONS:

That the Board of Public Utilities:

1. Approve a Services Agreement for installation of card access controllers for the vehicular gates at the Utilities Operation Center with Stanley Convergent Security Solutions Inc., of Riverside, California, in the amount of \$120,954.25;
2. Approve Work Order No. 2207612 in the amount of \$162,000; and
3. Authorize the City Manager, or designee, to execute the Services Agreement, including making minor and non-substantive changes.

BACKGROUND:

In November 2019, a security evaluation was conducted by Securicon for the Utilities Operation Center (UOC) to identify security enhancements. Following the evaluation, the consultant recommended to secure the interior vehicular gates by installing additional access card readers. The City utilizes Stanley Convergent Security Solutions (Stanley) card readers at each of the security gates, however, solely on the exterior of the vehicular gates, as employees enter into the Corporation Yard.

DISCUSSION:

Staff is proposing construction which will include a safety island to separate the flow of traffic as staff enters and exits the UOC Corporation Yard.

Card Access Readers/Electrical Work

The project includes two new access card readers which require power supply, along with a tall stand to house the new readers, to allow staff to easily swipe their badge access card as they exit the UOC Corporation Yard in a utility vehicle. The Services Agreement (Attachment 1) with Stanley Security is to complete all electrical work associated with installing the new card access readers at a cost of \$120,954.25, in accordance with Purchasing Resolution No. 23812, Section 702 (e) - the competitive procurement shall not be required when goods or services can be obtained through an established Cooperative Agreement.

Stanley has agreed to furnish and install the controllers and all peripheral equipment in accordance with Sourcewell (formerly known as National Joint Powers Alliance) Cooperative Agreement #030421-SCS.

Concrete/Asphalt Work

An informal bid was completed for the required concrete/asphalt work to install a new concrete curb and island at both entrances of the UOC Yard. Premier Construction was selected as the lowest, responsive bidder at \$21,261. Board approval is not required for this portion of the planned work as the total amount is less than \$50,000.

The project/fiscal breakdown is as follows:

Project and Fiscal Breakdown		
Work Type	Performed By:	Amount (\$)
Card Access Readers/Electrical Work	Stanley Security	\$120,954.25
Concrete/Asphalt Work	Premier Construction	\$21,261.00
Permits		\$5,000.00
Contingency		\$14,221.53
Work Order Total: (Rounded to nearest thousand)		\$162,000.00
Anticipated Start Date:		November 1, 2022
Anticipated Duration:		6 months

The Purchasing Manager concurs that the recommended actions are in compliance with Purchasing Resolution No. 23812.

STRATEGIC PLAN ALIGNMENT:

This item contributes to **Strategic Priority 5 - High Performing Government** and **Goal 5.5** to foster a culture of safety, well-being, resilience, sustainability, diversity, and inclusion across the city organization.

This project aligns with each of the five Cross-Cutting Threads as follows:

1. **Community Trust** - Riverside is transparent and makes decisions based on sound policy and providing the security card access controllers will ensure that City staff continues to provide public services to the community.

2. **Equity** – Providing improved security card access controllers at City-owned facilities assures safety and equity for RPU staff as they enter and exit the facility.
3. **Fiscal Responsibility** – Following the City of Riverside's Purchasing Resolution helps to ensure the City is getting value for the projects undertaken.
4. **Innovation** – Riverside is inventive and timely in meeting the community's changing needs and providing security card access controllers will enhance the safety and security for our staff.
5. **Sustainability & Resiliency** – Improving City-owned facilities will provide the opportunity to ensure the City's capacity to implement safety practices while providing public services.

FISCAL IMPACT:

The total estimated cost for the construction and installation of the vehicular access card readers for the security gates at the UOC is \$162,000. Sufficient funds are available in the Capital Construction and Improvements Account No. 6130000-470020, which will be carried forward from Fiscal Year 2021/22.

Prepared by: Carlie Myers, Utilities Assistant General Manager/Customer and Business Services
Approved by: Todd M. Corbin, Utilities General Manager
Approved by: Kris Martinez, Assistant City Manager
Approved as to form: Phaedra A. Norton, City Attorney

Certifies availability of funds: Edward Enriquez, Interim Assistant City Manager/Chief Financial Officer/City Treasurer

Attachments:

1. Agreement with Stanley Convergent Security Solutions, Inc.
2. Presentation