City of Arts & Innovation

City Council Memorandum

TO: **HONORABLE MAYOR AND CITY COUNCIL** **DATE: JUNE 18, 2019**

FROM: **PUBLIC WORKS DEPARTMENT** **WARDS: ALL**

SUBJECT: **RFP NO. 1909 - PROFESSIONAL SERVICES AGREEMENT FOR MUNICIPAL PRESSURE WASHING AND CLEANING SERVICES WITH QUALIFIED MOBILE, INC. THROUGH JUNE 30, 2022 IN THE AMOUNT NOT TO EXCEED $395,000**

ISSUE:

Approve a Professional Services Agreement for Municipal Pressure Washing and Cleaning Services for various sidewalks, fixtures, murals and underpasses located throughout the City of Riverside in the amount not to exceed $395,000 for services through June 30, 2022.

RECOMMENDATIONS:

That the City Council:

1. Approve a Professional Services Agreement for Municipal Pressure Washing with Qualified Mobile, Inc. of Norco, CA for a term of July 1, 2019 through June 30, 2022 in the amount not to exceed $395,000; and
2. Authorize the City Manager, or his designee, to execute the Professional Services Agreement, including making minor and non-substantive changes.

BACKGROUND:

On February 28, 2019, the City issued a new Request for Proposal (RFP 1909) for municipal pressure washing services within the City. In response to the RFP, three proposals were received and evaluated by an internal review panel consisting of staff from several different City departments. The proposal from Qualified Mobile, Inc. (QMI), was deemed responsive and determined to be the most qualified. The contract price of $395,000 includes a 10% contingency for additional unforeseen services that may be required.

Founded in 1985, QMI is a mobile fleet truck washing and industrial cleaning company based out of Norco, California. With more than 80 employees, QMI currently provides services to more than 300 clients throughout Southern California.

Scope of Service

Under the City's direction, QMI will pressure wash and clean various sidewalks, fixtures, murals and underpasses located throughout the City. These areas include Main Street Riverside

(Pedestrian Mall) between Tenth and Fifth Streets; University and Mission Inn Avenues between Market Street and State Route 91; and the Central Avenue, Arlington Avenue and Tyler Street freeway underpasses.

FISCAL IMPACT:

Sufficient funds for FY 2019/20 are included in Public Works' Forestry and Landscape account number 4110110-421000.

Prepared by:	Kris Martinez, Public Works Director
Certified as to availability of funds:	Edward Enriquez, Chief Financial Officer/Treasurer
Approved by:	Rafael Guzman, Assistant City Manager
Approved as to form:	Gary G. Geuss, City Attorney

Attachment: Agreement