

*Riverside Public Library***THE BASICS – YOUR GRANT AWARD**

The following provides all the basic information about your grant and managing your grant.

Award #:	CLLS22-68
Library:	Riverside Public Library
<b>Award Amount:</b>	<b>\$52,457</b>

**APPROVED ALS BUDGET**

Salary and Benefits	\$8,000
Contract Staff	\$ 0
Operations	\$3,000
Library Literacy Materials	\$11,257
Small Equipment	\$5,000
Equipment (\$5,000 or more per unit)	\$ 0
Subtotal	\$27,257
Indirect	\$ 0
<b>Grant Total</b>	<b>\$27,257</b>

**APPROVED FLS BUDGET**

Salary and Benefits	\$ 0
Contract Staff	\$ 0
Operations	\$ 0
Library Literacy Materials	\$25,200
Small Equipment	\$ 0
Equipment (\$5,000 or more per unit)	\$ 0
Subtotal	\$25,200
Indirect	\$ 0
<b>Grant Total</b>	<b>\$25,200</b>

Start Date:	Upon execution
End Date:	June 30, 2023
Please understand that it can take from eight to ten weeks following the receipt of an error free claim form before grant funds are delivered. If you have not received your payment after eight weeks, please contact your grant monitor.	

**CONTACT**

We want your project to be successful. Please work with the program staff listed below in implementing your project:

Literacy Analyst:	Allyson Jeffredo
Phone Number:	(916) 603-6709
Email Address:	allyson.jeffredo@library.ca.gov
Library Programs Consultant:	Beverly Schwartzberg
Phone Number:	(916) 701-6880
Email Address:	beverly.schwartzberg@library.ca.gov

*Riverside Public Library*

**CERTIFICATION**

I hereby certify under penalty of perjury: that I am the duly authorized representative of the claimant herein; that the claim is in all respects true, correct and in accordance with law and the terms of the agreement; and that payment has not previously been received for the amount claimed herein.

The claims the indicated allowance for the purposes of carrying out the functions stated in its CLLS application and in Sections 18880-18883 of the California Education Code.

**City of Riverside Public Library, Account Clerk, PO Box 468, Riverside, CA  
92502-0468**

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**SIGNED**

**DATE**

\_\_\_\_\_  
*Signature - Authorized representative*

\_\_\_\_\_  
*Typed/Printed Name and Title of Authorized Representative*

\_\_\_\_\_  
*Email address of authorized representative*

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*Riverside Public Library*

**PROJECT INFORMATION:**

Invoice #: CLLS22-68

Project Title: California Library Literacy Services

Grantee: Riverside Public Library

Funding Start Date: Upon execution

Term completion: June 30, 2023

In Process

*Riverside Public Library***Total Award: \$52,457****PAYMENT SCHEDULE:**

Libraries receive 90% of their Adult Literacy Services award and 100% of their Family Literacy Services award upon receipt of the award letter.

***Note:***

Libraries have 18 months to spend their California Library Literacy Services award funds, from July 1, 2022 in which the funds are awarded until December 30, 2023 of the following year.

	Adult Literacy Services	Family Literacy Services	Total Allocation
Initial Payment	\$24,531	\$25,200	\$49,731
Final Payment	\$2,726		\$2,726
Total:	\$27,257	\$25,200	\$52,457

**REPORTING:**

Libraries will be required to submit a mid-year financial and narrative report and a final report. Reminder emails will be sent out beginning six weeks before the required report.

All required reporting materials will be located on the California State Library's website. The reporting schedule is detailed below.

Mid-year Financial and Narrative Report	Due January 31, 2023
Final Report	Due September 30, 2023

***Note:***

A budget modification form will be required for all budget changes regardless of amount. Modification form may be submitted throughout the year but no later than May 31<sup>st</sup>.