



*City of Arts & Innovation*

# City Council Memorandum

**TO: HONORABLE MAYOR AND CITY COUNCIL      DATE: NOVEMBER 15, 2022**

**FROM: OFFICE OF HOMELESS SOLUTIONS      WARDS: ALL**

**SUBJECT: APPROVAL OF A 2021 U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT CONTINUUM OF CARE SUBRECIPIENT AGREEMENT WITH THE COUNTY OF RIVERSIDE DEPARTMENT OF HOUSING AND WORKFORCE SOLUTIONS TO RECEIVE AN AWARD OF \$199,796.50 TO SUPPORT THE CITY OF RIVERSIDE'S RAPID RE-HOUSING PROGRAM; AND AUTHORIZE THE SUBMISSION AND ACCEPTANCE OF FUTURE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT CONTINUUM OF CARE ANNUAL RENEWAL GRANTS FOR THE RAPID RE-HOUSING PROGRAM FROM THE COUNTY OF RIVERSIDE DEPARTMENT OF HOUSING AND WORKFORCE SOLUTIONS IN AN AMOUNT NOT TO EXCEED \$275,000.00 – SUPPLEMENTAL APPROPRIATION**

## **ISSUES:**

Approve and accept an award in the amount of \$199,796.50 from a 2021 U.S. Department of Housing and Urban Development (HUD) Continuum of Care Subrecipient Agreement with the County of Riverside Department of Housing and Workforce Solutions (DHWS) to support the City of Riverside's Rapid Re-Housing Program. Authorize the submission and acceptance of future U.S. Department of Housing and Urban Development Continuum of Care annual renewal grants for the Rapid Re-Housing Program from the DHWS in amounts not to exceed \$275,000 and appropriate into fiscal accounts.

## **RECOMMENDATIONS:**

That the City Council:

1. Upon award of a 2021 HUD Continuum of Care Subrecipient Agreement with the DHWS, accept an award in the amount of \$199,796.50, or the actual awarded amount;
2. Approve a 2021 HUD Continuum of Care Subrecipient Agreement with the DHWS in the amount of \$199,796.50, to support the City of Riverside's Rapid Re-Housing Program;
3. With five affirmative votes, record an increase in revenue of \$199,765.50 and appropriate an equal amount in the Development Grants Fund, 22-23 Rapid Rehousing Program;
4. Authorize the City Manager, or designee, to sign any and all applications and supporting documents for submission of a HUD Continuum of Care annual renewal grants for the Rapid Re-Housing Program from the DHWS, making minor corrections as necessary;

5. Authorize the submission of future HUD Continuum of Care annual renewal grant for the Rapid Re-Housing Program from the DHWS in amounts not to exceed \$275,000.00;
6. Authorize the City Manager, or designee, to submit and accept future annual renewal of the HUD Continuum of Care grant for the Rapid Re-Housing Program from the DHWS to not exceed \$275,000.00, or the actual awarded amount; and
7. With five affirmative votes, authorize the CFO or his designee, to record an increase in revenue and appropriate expenditures, not to exceed \$275,000.00 annually, or in the amount of the grant award, in the Development Grants Fund, HUD Continuum of Care project accounts.

### **BACKGROUND:**

In April 2022, the City responded to the County of Riverside Department of Housing and Workforce Solutions and U.S. Department of Housing and Urban Development Continuum of Care (CoC) Notice of Funding Availability (NOFA) with a funding request of \$199,796.50 to support the City's Rapid Re-Housing Program. Due to the short NOFA submission deadline staff was not able to present the grant opportunity to City Council for their consideration. This grant application was approved by the Assistant City Manager under Grants Administration Policy 01.006.00.

The City's Rapid Re-Housing Program assists formerly homeless individuals with up to 12 months of rental assistance coupled with case management to help program participants achieve housing stability and self-sufficiency. Referrals are provided by the Riverside County Coordinated Entry System for individuals that are from the City of Riverside. This Grant is an annual application process.

### **DISCUSSION:**

The County of Riverside DHWS has awarded the City \$199,796.50 in HUD CoC grant funds for the Rapid Re-Housing Program. The funds will be allocated towards the following activities:

<b>Budget Category</b>	<b>Allocation</b>
Rental Assistance	\$144,240.00
Support Services (includes case management expense)	\$36,000.00
Homeless Management Information System (HMIS) – personnel related costs	\$10,591.00
Administrative Costs	\$8,965.50
<b>City's Total Grant Allocation</b>	<b>\$199,796.50</b>
Riverside County's Administration Allocation	\$8,965.50
<b>Total HUD CoC Grant Allocation</b>	<b>\$208,762.00</b>

The grant requires a 25% match of the total HUD CoC grant, which is approximately \$52,190.50 that will be provided through the Housing Authority's personnel costs and any in-kind services being provided to program participants by partnering agencies. Grant match is generally provided by a wide range of non-federally funded City homeless service activities.

Staff is requesting authorization to submit and accept future annual renewals of the HUD CoC grant for the Rapid Re-Housing Program from the DHWS to not exceed \$275,000. The awarded grant amounts may increase annually to reflect the increase in rental assistance funding needed to cover the costs in rising rents. Future match amounts will be met by staff costs and expenditures from associated non-federal homeless service programs.

### **STRATEGIC PLAN ALIGNMENT:**

This item contributes to **Strategic Priority 2 — Community Well-Being**, specifically, Goal 2.2 to collaborate with partner agencies to improve household resiliency and reduce the incidence.

The item aligns with each of the five Cross-Cutting Threads as follows:

1. **Community Trust** —The City conducted community meetings to obtain input in drafting the City's Homelessness Action Plan, which identified Goal No. 3, prevent homelessness by increasing the unduplicated number of households assisted through rental assistance programs.
2. **Equity** — Pursuant to the Housing Community Act of 1974, the HUD provides critical priority for the funding to ensure all eligible persons receive equitable access to services and are served with dignity, respect, and compassion regardless of the circumstances, ability, or identity.
3. **Fiscal Responsibility** — The HUD CoC grant, a federal resource, will help the City expand the number of homeless individuals that can be assisted through the Rapid Re-Housing Program.
4. **Innovation** — The case manager will work closely with partnering agencies to connect program participants to program and resources needed to meet their individual needs.
5. **Sustainability & Resiliency** — The Rapid Re-Housing Program case manager will work closely with clients to achieve housing stability and self-sufficiency.

This item also contributes to the Homelessness Action Plan, Goal No. 3 to prevent homelessness.

### **FISCAL IMPACT:**

The total fiscal impact of the action is \$199,796.50 in FY 2022/23. Upon Council approval the following actions will be recorded and appropriated in the funds and programs as listed in the table below.

<b>Fund</b>	<b>Program</b>	<b>Account</b>	<b>Amount</b>
<b>Revenue</b>			
Development Grants	22-23 Rapid Rehousing Program	9176700-331100	\$199,796.50
<b>Total Revenue:</b>			<b>\$199,796.50</b>
<b>Expenditures</b>			
Development Grants	22-23 Rapid Rehousing – Support Services	9176700-440110	\$36,000.00
	22-23 Rapid Rehousing – Rental Assistance	9176710-440110	\$144,240.00
	22-23 Rapid Rehousing – HMIS	9176720-440110	\$10,591.00
	22-23 Rapid Rehousing – Administration	9176730-440110	\$8,965.50
<b>Total Expenditures:</b>			<b>\$199,796.50</b>

Revenue and appropriations in future years would be set via grant agreement requirements but would generally be in the service categories detailed above. Finance will establish separate accounts annually in the Development Grants Fund, HUD Continuum of Care project for reporting and audit purposes.

Prepared by: Michelle Davis, Housing Authority Manager and Acting Deputy Director  
 Certified as to availability of funds: Edward Enriquez, Chief Financial Officer/Treasurer  
 Approved by: Edward Enriquez, Chief Financial Officer/City Treasurer/Interim Assistant City Manager  
 Approved as to form: Phaedra Norton, City Attorney

Attachment: 2021 U.S. Department of Housing and Urban Development of HUD Continuum of Care Subrecipient Agreement