

RFP AWARD RECOMMENDATION

CITY OF RIVERSIDE
Finance Department

DATE SUBMITTED: 11/22/2022

RFP NO.	RFP TITLE	DEPARTMENT/DIVISION
2171	Interim Staffing Needs for the Building & Safety Division in the Community & Economic Development Department	Community & Economic Development Department
		DATE RFP OPENED
		04/07/2022
PROPOSALS RECEIVED (8)	INVITATIONS ISSUED (Online)	

PROPOSERS	CITY	EVALUATION RANKING
CSG Consultants, Inc.	Orange, CA	<u>1</u>
The Code Group, Inc.	Orange, CA	<u>2</u>
Interwest Consulting Group, Inc.	Huntington Beach, CA	3
Transtech Engineers, Inc.	Chino, CA	4
4LEAF, Inc.	Pleasanton, CA	5
Sign-In solutions, Inc.	Oak Brook, IL	6
*BPR Consulting Group	El Dorado Hills, CA	
*JAS Pacific	Upland, CA	

*Vendors were deemed unresponsive due to lack of required experience and providing incorrect documentation.

RFP DESCRIPTION: The City of Riverside ("City") is seeking a qualified entity or individual ("Company") to provide highly qualified individuals to fill various temporary/interim assignments specific to the Community & Economic Development Departments Building & Safety Division staffing needs on an "as-needed" basis. The City anticipates selecting one or more agencies to provide temporary employee services. They will be ranked in order of preference by the selection panel.

RFP Recommended For Award (Includes Sales Tax) ☐ 10% Surety Included ☒ Contract
☒ 10% Surety not required ☒ Purchase Order

Best Ranking Proposer	Amount of Award
CSG Consultants, Inc.	<u>\$500,000.00</u>
The Code Group, Inc.	<u>\$500,000.00</u>

COMMENTS:

The Community and Economic Development Department has evaluated all proposals received and is requesting that award be made to the best overall solution based on the evaluation process. The Purchasing Division concurs that the action to award is in compliance with Purchasing Resolution 23914.

Submitted by:

Jennifer McCoy

Purchasing Manager

Date: 11/03/2022