

Application Form

Profile

Office Use Only:

☒ Ward 1

Which Boards would you like to apply for?

Planning Commission: Submitted

Ms./Mr.

Ms.

Launa

First Name

K.

Middle Initial

Wilson

Last Name

Home Address

Suite or Apt

Riverside

City

CA

State

Postal Code

Primary Phone

Alternate Phone

Email Address

Riverside Community College
District

Employer

Executive Director, RCCD
Foundation

Job Title

Business Address

Business Phone

Length of residence in City of Riverside

10 years

Are you a registered voter of the City of Riverside?

☒ Yes ☐ No

Have you ever been convicted of a crime of moral turpitude?

☐ Yes ☒ No

Do you have adequate time to serve?

☒ Yes ☐ No

*Eligibility requirements per City Charter Article VIII Section 805.

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

Interests & Experiences

WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:

I am interested in serving on a City commission in order to deepen my involvement in my community. It is a priority for me to try and be part of discussions on issues that are important to me and my neighbors, and to help make positive changes to improve the overall community while mitigating negative impacts on the most vulnerable in our City.

EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:

I am the Secretary of the Board of Directors for the Fair Housing Council of Riverside County, a California nonprofit corporation. Through my involvement with this organization, I have been privileged to learn about the ongoing need for improved housing practices in our region to ensure that everyone has access to a safe and affordable place to live without worrying about discrimination for any reason. I also serve on the Board of Directors for Wakeland Housing Development Corporation, a California nonprofit corporation. Through my involvement with this organization, I have gained a much deeper understanding of the significant crisis related to housing affordability throughout our region and state, and the types of local government led initiatives that can make positive impacts on the issue.

EDUCATIONAL BACKGROUND:

Bachelor's Degree in Social Work (BSW) - University of Nevada Las Vegas Master's Degree in Social Work (MSW) - University of Nevada Las Vegas

OCCUPATIONAL EXPERIENCE:

I have been in the nonprofit philanthropy sector for 20 years, primarily supporting institutions of higher education. Prior to this career, I enjoyed a 12 year career in the banking industry. Please see resume for details about my professional experience.

PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:

Member – Association of Fundraising Professionals – Inland Empire (2019-Present) Member – Council for Advancement in Support of Education – District VII (2006-Present)

CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:

Board Member – March Field Air Museum (2021) Board Member – Wakeland Housing & Development Corporation (2021) Board Secretary - Fair Housing Council of Riverside County (2018-Present) Board Member - Civil Rights Institute of Inland Southern California (2018-Present) Leadership Riverside - Greater Riverside Chambers of Commerce (Class of 2018)

COMMISSION ON AGING
AIRPORT COMMISSION *
BUDGET ENGAGEMENT COMMISSION *
COMMUNITY POLICE REVIEW COMMISSION
CULTURAL HERITAGE BOARD *
COMMISSION ON DISABILITIES
BOARD OF ETHICS
HUMAN RELATIONS COMMISSION
HUMAN RESOURCES BOARD
BOARD OF LIBRARY TRUSTEES *
MUSEUM OF RIVERSIDE BOARD
PARK AND RECREATION COMMISSION *
PLANNING COMMISSION *
BOARD OF PUBLIC UTILITIES *
TRANSPORTATION BOARD *

*A Statement of Economic Interests is required. Any information listed on this application is a matter of public record and will be disclosed upon request.

Under existing California law, a member of a board or commission may not make, participate in making, or attempt to influence a governmental decision if it is reasonably foreseeable that the decision could have a material financial effect on that member, the member's immediate family, or any of his or her financial interests. There is also a special category of conflicts of interest which strictly forbids members and/or their employers from having financial interests in city contracts. Careful consideration should be given to this issue and applicants are encouraged to contact the City Clerk's Office if they have any questions.

NOTICE REGARDING INCOMPATIBLE OFFICES

Under existing California law, no member of City boards or commissions may simultaneously hold two public offices that are incompatible. (California Government Code Section 1099)

Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?

☐ Yes ☒ No

If “Yes”, please state position:

Members of boards and commissions are covered by Workers’ Compensation insurance while serving. If appointed, completion of a LiveScan background screening is required prior to commencement of service.

Please call the City Clerk’s Office at 826-5557 or visit RiversideCA.gov/city_clerk for more information. City Clerk’s Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

[Resume -
Launa K. Wilson MSW.pdf](#)

Upload a Resume

Additional document(s)

Additional document(s)

How did you learn about the Board and Commission vacancies?

☒ Web Site

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?

☐ Yes ☒ No

Launa K. Wilson, MSW

Summary

Experienced nonprofit management & philanthropy executive with a proven history of leading nonprofits to successful organizational and philanthropic outcomes. Specializing in nonprofit organization leadership, analysis, capacity building, board development, major gift fundraising, and program development, implementation, and evaluation.

Areas of Expertise

- ≈ Nonprofit Organizational Wellness
- ≈ Board & Volunteer Engagement
- ≈ Process & Outcome Analysis
- ≈ Principal & Major Gift Fundraising
- ≈ Philanthropic Planning & Evaluation
- ≈ Program Development & Evaluation

Relevant Professional Experience

Executive Director

2016 - Present

Riverside Community College District Foundation

- ≈ Serving as the chief executive officer for the Riverside Community College District Foundation, I lead an organization whose primary responsibility is to support the work of the District and its three accredited colleges by increasing private financial support for the priority initiatives identified by the Chancellor and college leadership.
- ≈ Fundraising outcomes improvements to date:
 - Increased funds raised for the organization by 125% in three years.
- ≈ Operational & programmatic accomplishments to date:
 - Led a complete overhaul of the organization's internal policies and operations, including a full database migration to a more effective CRM;
 - Directed the creation of the organization's first-ever comprehensive strategic plan in collaboration with the organization's Board of Directors and District leadership;
 - Implemented new financial reporting mechanisms for donor stewardship purposes;
 - Established new donor cultivation and stewardship events that are aligned with the three-college district structure;
 - Built strong working relationships with Foundation staff, colleagues across the district, and the Foundation's 20 member volunteer Board of Directors.

Owner and Principal Consultant

2019 - Present

LW Nonprofit Solutions

- ≈ Offering outcomes-driven consulting services to small- and mid-sized nonprofit organizations.
- ≈ Specializing in organizational analysis, capacity building, strategic planning and evaluation.

Senior Director of Development

2012 – 2016

College of Humanities, Arts & Social Sciences

University of California Riverside Foundation

- ≈ Led the development and fundraising efforts for the largest academic unit on the UC Riverside campus. Conceptualized and implemented fundraising and alumni relations strategies to increase private support for College priorities during the university's "Living the Promise" campaign.

- ≈ Personally managed a portfolio of major and leadership level donors, secured multiple six- and seven-figure gifts, and managed a team that helped to build the College's long-term philanthropic pipeline through annual giving efforts.

Director of Development

2011 - 2012

Graduate School of Education

University of California Riverside Foundation

- ≈ Identified and pursued grant opportunities from private philanthropic foundations to meet the School's research and programmatic priorities and created systems for identifying relevant funding opportunities.
- ≈ Managed institutional relationships with key major donors to the School and built the pipeline for philanthropic support through alumni outreach and annual gift solicitations.

Director of Development

2006 - 2011

Greenspun College of Urban Affairs

University of Nevada Las Vegas Foundation

- ≈ Developed and implemented a comprehensive fundraising and alumni relations program for UNLV's Greenspun College of Urban Affairs, which houses six academic units and several research centers. Dramatically increased alumni participation, donor identification and cultivation through alumni activities and strategic engagement with the Dean, key faculty members, and campus leadership.
- ≈ Led the establishment of an active alumni association chapter, the creation of a robust annual giving pipeline, and closed multiple major and planned gifts, contributing to the completion of the university's \$500 million "Invent the Future" campaign.

Community and Professional Memberships & Service

Board Member – March Field Air Museum

2021

Board Member – Wakeland Housing & Development Corporation

2021

Board Secretary - Fair Housing Council of Riverside County

2018-Present

Board Member - Civil Rights Institute of Inland Southern California

2018-Present

Member – Association of Fundraising Professionals – Inland Empire

2019-Present

Member – Council for Advancement in Support of Education – District VII

2006-Present

Member – Alpha Kappa Alpha Sorority, Incorporated

2006-Present

Education & Training

Leadership Riverside – Greater Riverside Chambers of Commerce

2018

Master of Social Work – University Nevada Las Vegas

2004

Bachelor of Social Work – University of Nevada Las Vegas

2003

Application Form**Profile****Office Use Only:**☒ Ward 3**Which Boards would you like to apply for?**

Planning Commission: Submitted

Charter Review Committee 2021-2022: Submitted

Ms./Mr.

Mr.

Mark

First Name

D.

Middle Initial

Berg

Last Name

Home Address

Suite or Apt

Riverside

City

CA

State

Postal Code

Primary Phone

Alternate Phone

Email Address

City of Redlands

Employer

Chief Building Official

Job Title

Business Address**Business Phone****Length of residence in City of Riverside****Are you a registered voter of the City of Riverside?**☒ Yes ☐ No**Have you ever been convicted of a crime of moral turpitude?**☐ Yes ☒ No

Do you have adequate time to serve?

☒ Yes ☐ No

*Eligibility requirements per City Charter Article VIII Section 805.

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

Interests & Experiences

WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:

Being a Riverside Native is a chance to give something back. I previously served for eight (8) years on the Parks, Recreation and Community Services Commission.

EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:

I have Twenty-eight years working for various cities in the Inland Empire with department management experience. I have prepared and administered contracts for consultants, construction projects and service agencies. Also while working for these various jurisdictions, I have prepared the annual budget for the Department each year, controlling both the revenues and expenditures of the department. During my twenty-eight years, I have communicated with the City Council, public officials and other outside agencies on matters related to the Building and Safety Department programs.

EDUCATIONAL BACKGROUND:

California Baptist University-2003 Bachelor of Science Major: Public Administration Minor: English
Riverside Community College 1999 A.A.S. in Construction Technology Riverside City College-1983 A.A.
in Physical Education

OCCUPATIONAL EXPERIENCE:

I have Twenty-eight years working for various cities in the Inland Empire with department management experience. I have prepared and administered contracts for consultants, construction projects and service agencies. Also while working for these various jurisdictions, I have prepared the annual budget for the Department each year, controlling both the revenues and expenditures of the department. During my twenty-eight years, I have communicated with the City Council, public officials and other outside agencies on matters related to the Building and Safety Department programs.

PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:

International Code Council-ICC California Building Officials Association-CALBO International Association of Plumbing and Mechanical Officials-IAPMO National Fire Protection Association-NFPA

CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:

I previously served for eight (8) years on the Parks, Recreation and Community Services Commission.
Past President of the International Code Council Foothill Chapter and Citrus Belt Chapter.

COMMISSION ON AGING
AIRPORT COMMISSION *
BUDGET ENGAGEMENT COMMISSION *
COMMUNITY POLICE REVIEW COMMISSION
CULTURAL HERITAGE BOARD *
COMMISSION ON DISABILITIES
BOARD OF ETHICS
HUMAN RELATIONS COMMISSION
HUMAN RESOURCES BOARD
BOARD OF LIBRARY TRUSTEES *
MUSEUM OF RIVERSIDE BOARD
PARK AND RECREATION COMMISSION *
PLANNING COMMISSION *
BOARD OF PUBLIC UTILITIES *
TRANSPORTATION BOARD *

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NOTICE REGARDING INCOMPATIBLE OFFICES

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Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?

☐ Yes ☒ No

If "Yes", please state position:

Members of boards and commissions are covered by Workers' Compensation insurance while serving. If appointed, completion of a LiveScan background screening is required prior to commencement of service.

Please call the City Clerk's Office at 826-5557 or visit RiversideCA.gov/city_clerk for more information. City Clerk's Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

[3 - Berg_Mark_D..pdf](#)

Upload a Resume

Additional document(s)

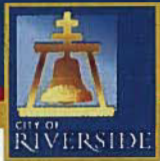
Additional document(s)

How did you learn about the Board and Commission vacancies?

☒ Social Media

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?

☐ Yes ☒ No



BOARDS AND COMMISSIONS

WARD: 3 Voter Registration: yes
Interviewed: _____
Term Dates: _____
Reactivated: _____

RECEIVED

City of Arts & Innovation
BOARD(S) OR COMMISSION(S) APPLYING FOR:

MAR 03 2016

(210 Characters Max)

Commission on Disabilities

City of Riverside
City Clerk's Office

☒ Mr.
☐ Ms.

BERG
LAST NAME

MARK
FIRST NAME

D
M.I.

HOME ADDRESS

ZIP

PHONE

CITY OF REDLANDS

CHIEF BUILDING OFFICIAL

EMPLOYER

JOB TITLE

E-MAIL ADDRESS

BUSINESS ADDRESS

ZIP

BUSINESS PHONE

LENGTH OF RESIDENCE IN CITY OF RIVERSIDE	*ARE YOU A REGISTERED VOTER OF THE CITY OF RIVERSIDE	*HAVE YOU EVER BEEN CONVICTED OF A CRIME OF MORAL TURPITUDE?	DO YOU HAVE ADEQUATE TIME TO SERVE?
<input type="text"/> YEARS <input type="text"/> MONTHS	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

*Eligibility requirements per City Charter Article VIII Section 805.
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You are welcome to provide a resume and/or letters of endorsement.

WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:

(474 Characters Max)

To give back to the City of Riverside. I previously served for eight years on the Parks, Recreation and Community Services Commission and enjoyed working with City staff and City Council and looking forward to getting back to that task.

EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:

(474 Characters Max)

As the Chief Building Official for the City of Redlands, I am tasked with enforcing the disabled access requirements in the California Building Code. I have over 20 years enforcing these requirements in the Building Codes.

EDUCATIONAL BACKGROUND:

(474 Characters Max)

I have a AA degree in Physical Educations, and AAS in Construction Technology and a BS in Public Administration.

OCCUPATIONAL EXPERIENCE:

(474 Characters Max)

Currently I am the Chief Building Official for the City of Redlands. Previously, I was the Building Official for the City's of Colton, El Monte, Hawaiian Gardens and Norco. I was the Building Division Manager for the County of Riverside in charge of the Riverside Office.

PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:

(190 Characters Max)

California Building Officials organization, National Fire Protection Association, International Association of Plumbing and Mechanical Organization.

CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:

8 years as a commissioner on the Parks and Recreation Commission. 6 years as a Reserve Police Officer with the Riverside Police Department.

- | | |
|--------------------------------------|-----------------------------------|
| - AIRPORT COMMISSION* | - MAYOR'S COMMISSION ON AGING |
| - COMMUNITY POLICE REVIEW COMMISSION | - METROPOLITAN MUSEUM BOARD |
| - COMMISSION ON DISABILITIES | - PARK AND RECREATION COMMISSION* |
| - CULTURAL HERITAGE BOARD* | - PLANNING COMMISSION* |
| - HUMAN RELATIONS COMMISSION | - BOARD OF PUBLIC UTILITIES* |
| - HUMAN RESOURCES BOARD | - TRANSPORTATION BOARD* |
| - BOARD OF LIBRARY TRUSTEES* | |

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Note: Board and Commission Chairs may be called upon to serve as members of an adjudicating body to review complaints alleging violations of the City's Code of Ethics and Conduct by elected officials or members of boards and commissions.

COMMUNITY POLICE REVIEW COMMISSION:

Have you ever been convicted of a felony or misdemeanor? ☐ Yes ☐ No

CPRC applicants must undergo a limited background check by the Police Department prior to serving on the Commission due to the sensitivity and confidentiality of the materials you will review that have certain legal restrictions. The background check consists of the following:

Completion of a Background Personal Information form; live scan fingerprint process through the FBI and Department of Justice, a local police records check, a records check of the National Crime Information Center (NCIC), and a DMV records check that includes vehicles registered to the applicant. The purpose of the DMV records check is due to liability issues since Commissioners occasionally drive their personal vehicles to public outreach events. The background check takes approximately two weeks to complete.

COMMISSION ON DISABILITIES:

It is the policy of the City of Riverside to promote the full integration and participation of persons with disabilities into all areas of economic, political, and community life. In order to adequately represent the needs of residents with disabilities, the following criteria applies:

- Members should consist of both persons with and without disabilities.
- Members should represent a cross-section of the City's disability groups and include persons with professional experience representing or supporting persons with disabilities.

How would your experience or qualifications help the Commission on Disabilities meet its membership goals? (255 Characters Max)

Being the Building Official for both the City of Redlands and the City of Colton, I deal with the disabled requirements fo

If applying for membership on the Commission on Disabilities, please complete and return a Supplemental Application.

CULTURAL HERITAGE BOARD:

If applying for membership on the Cultural Heritage Board, please complete and return a Supplemental Application.

HUMAN RELATIONS COMMISSION:

The Commission shall consist of fifteen members in accordance with the Municipal Code. So far as is reasonably possible, the Commission shall include representation in the following fields: education, medicine, health and welfare, law, real estate, industry, business, finance, law enforcement, and labor. Further, the diversity of the Commission is important to achieving its stated objective.

Please state your field of endeavor as it applies to the Human Relations Commission:

MAYOR'S COMMISSION ON AGING:

Members must be at least 55 years old and not be a paid representative of an elder service.

Are you age 55 or older?

☐ Yes

☐ No

Are you a paid representative of an elder service?

☐ Yes

☐ No

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Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body? ☐ Yes ☒ No

If "Yes", please state position:

Please call the City Clerk's Office at 826-5557 or visit RiversideCa.gov/city_clerk for more information.

RETURN TO:  Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

SIGNATURE: 

DATE: 3/3/14

THANK YOU FOR YOUR INTEREST IN THE CITY OF RIVERSIDE.

How did you learn about the Board and Commission vacancies?

☐ Newspaper ☐ Utility Bill Insert ☒ Web site

☐ Other

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?

☐ Yes ☒ No

Mark Berg



EXPERIENCE

- Twenty-three years of inspection and plan checking; department management experience.
- Prepared and administered contracts for consultants, construction projects and service agencies.
- Prepared the annual budget for the Department each year, controlling both the revenues and expenditures of the department.
- Communicated with the City Council, public officials and other outside agencies on matters related to the Building and Safety Department programs.

QUALIFICATIONS

- Strong decision making and supervisory skills.
- Ability to properly conduct an investigation of alleged code violations.
- Ability to establish and maintain cooperative relationships with public officials.
- Ability to read and interpret site and building plans, tax maps, zoning and land use maps.

EXPERIENCE

City of Redlands

8/14-present

Building Official

- Supervised staff coordination with cities, agencies and the public on various technical or legal aspects of programs.
- Performed the most complex and difficult plan checks for both building and fire life safety.
- Reviewed the new and existing codes and regulations and recommended revision to current ordinances, policies, and inspection methods to meet new requirements.
- Investigated violations of building construction codes and determined necessity for issuance of legal complaints.
- Prepared and responded to correspondence pertaining to code enforcement matters including Notices and Orders to Comply, Abatement Notices, and requests for information.

City of Colton

1/14-8/2014

Building Official

- Supervised staff coordination with cities, agencies and the public on various technical or legal aspects of programs.
- Performed the most complex and difficult plan checks for both building and fire life safety.
- Reviewed the new and existing codes and regulations and recommended revision to current ordinances, policies, and inspection methods to meet new requirements.
- Investigated violations of building construction codes and determined necessity for issuance of legal complaints.
- Prepared and responded to correspondence pertaining to code enforcement matters including Notices and Orders to Comply, Abatement Notices, and requests for information.

City of Rancho Cucamonga
Building Inspector Supervisor

7/11-12/13

Duties include, but are not limited to:

- Reviewing new and existing codes and regulations; recommending revision to ordinances, policies, and inspection methods when needed to meet new requirements or improve existing procedures.
- Developing, maintaining, and distributing resource material, including guidelines for code interpretation to ensure uniform methods of inspection and enforcement.
- Overseeing the plan examination process, inspections, documentation activities and the development process.
- Providing customer service at the front counter as well as on the telephone for code interpretations, plan submittal and permit issuance.
- Supervising entire inspection staff and reviewing the quality and quantity of work produced.
- Performing the most complex and difficult plan checks for both building and fire life safety.

JAS Pacific
City of El Monte/ Hawaiian Gardens
Building Official

5/10-7/11

- Oversaw staff coordination with cities, agencies and the public on various technical or legal aspects of programs.
- Performed the most complex and difficult plan checks for both building and fire life safety.
- Reviewed the new and existing codes and regulations; recommended revision to current ordinances, policies, and inspection methods to meet new requirements.
- Investigated violations of building construction codes and determined necessity for issuance of legal complaints.

JAS Pacific
City of Desert Hot Springs
Code Enforcement Manager

5/09-2/10

- Supervised the day-to-day operations of the Code Compliance Department.
- Monitor Code Compliance staff to make sure they have met and responded to the Department's customer service objectives, standards and goals and follows procedures and policies of the department and division.
- Served as the liaison between the City Departments and the City Attorney's Office regarding code compliance cases requiring legal action.
- Conducted field checks and monitored certain businesses and properties relative to a variety of mitigation measures imposed as part of the discretionary zoning/land use process.
- Prepared and responded to correspondence pertaining to code enforcement matters including Notices and Orders to Comply, Abatement Notices, and requests for information.

City of Norco
Building Official

9/06-1/09

- Supervised staff coordination with cities, agencies and the public on various technical or legal aspects of programs.
- Performed the most complex and difficult plan checks for both building and fire life safety.
- Reviewed the new and existing codes and regulations and recommended revision to current ordinances, policies, and inspection methods to meet new requirements.

- Investigated violations of building construction codes and determined necessity for issuance of legal complaints.

County of Riverside
Building Division Manager

12/04-9/06

- Handled difficult public relations problems, directs investigations of complaints or problems, and recommends resolutions.
- Assisted in arranging and conducting classroom and on-the-job training sessions for the technical personnel and counter staff.
- Advised the inspectors on alternate methods of construction in specific instances; provided expert advice and recommendations to both the building inspectors and public.
- Supervised the plan examination process, inspections, documentation activities and the development process

County of Riverside
Principal Building Inspector / Chief Disabled Access Compliance

12/ 03-12/04

- Performed the most complex and difficult plan checks for both building and fire life safety.
- Developed, maintained, and distributed resource material, including guidelines for code interpretation to ensure uniform methods of inspection and enforcement.
- Developed and implemented classroom and on-the-job training sessions for technical personnel.
- Reviewed technical documents for completeness; reviewed commercial buildings and all related technical documents; prepared reports and conferred with other professionals in the field of work.

County of Riverside
Building Inspector Supervisor

3/01-12/03

- Reviewed new and existing codes and regulations; recommended revision to ordinances, policies, and inspection methods when needed to meet new requirements or improve existing procedures.
- Developed, maintained, and distributed resource material, including guidelines for code interpretation to ensure uniform methods of inspection and enforcement.
- Supervised the plan examination process, inspections, documentation activities and the development process.
- Provided customer service at the front counter as well as on the telephone for code interpretations, plan submittal and permit issuance.
- Supervised entire inspection staff and reviewed the quality and quantity of work produced.
- Performed the most complex and difficult plan checks for both building and fire life safety.

City of Irvine
Building Inspector II

3/00-3/01

- Inspected residential, commercial, and industrial projects to comply with the UBC, UMC, UPC and the NEC along with the State Energy codes and Disabled Access Regulations.
- Reviewed commercial construction plans and related technical documents for completeness; prepared reports and met with other staff members in the field of work
- Performed the most complex and difficult plan checks for both building and fire life safety.

Plans Examiner/Sr. Building Inspector

- Oversee the plan examination process, inspections, documentation activities and the development process.
- Provide customer service at the front counter as well as on the telephone for code interpretations, plan submittal and permit issuance.
- Have the ability to review technical documents for completeness, ability to review commercial buildings and all technical documents for them as well, prepare reports and meet with other professionals in the field of work.
- Have the ability to supervise entire staff and review the quality and quantity of work produced.
- Performed the most complex and difficult plan checks for both building and fire life safety.

EDUCATION**California Baptist University**

2000-2003

Major: Public Administration

Minor: English

Riverside Community College

1995-1999

A.A.S. in Construction Technology

Riverside City College

1975-1983

A.A. in Physical Education

Professional Committees/ Organization

CALBO –Damage Assessment Committee

CACEO

CEC

ICC- Administrative Committee

NFPA

IAPMO

IAEI

City of Riverside Parks, Recreation and Community Services Commission

Professional Certifications

Certified Building Official

0859362-CB

Certified Building Code Official

0859362-B6

Certified Fire Code Official

0859362-F6

Building Plans Examiner

0859362-60

Fire Plans Examiner

0859362-F3

Combination Inspector

0859362-50

Building Inspector

0859362-B5

Fire Inspector I

0859362-66

Fire Inspector II

0859362-67

Work Related References

Nick Anderson

Director Riverside Co. Building and Safety-Retired

Jim Daniels

Community Development Director – Retired

Jim Barrett

Charles Abbott & Associates



Application Form**Profile****Office Use Only:**☒ Ward 4**Which Boards would you like to apply for?**

Planning Commission: Submitted

Ms./Mr.

Ms

Tina

First Name

Patel

Middle Initial

Last Name

Home Address

Suite or Apt

Riverside

City

CA

State

Postal Code

Primary Phone

Alternate Phone

Email Address

CBWM

Employer

CCO

Job Title

Business Address**Business Phone****Length of residence in City of Riverside**

20+

Are you a registered voter of the City of Riverside?☒ Yes ☐ No

Have you ever been convicted of a crime of moral turpitude?

☐ Yes ☒ No

Do you have adequate time to serve?

☒ Yes ☐ No

*Eligibility requirements per City Charter Article VIII Section 805.

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Interests & Experiences

WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:

I was born and raised in Riverside. As I have grown older, I continue to have an affinity towards my city and would like to contribute in a more meaningful way.

EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:

I have served as a consultant and Chief Compliance Officer in a fiduciary capacity for all my career. I have also worked in real estate and compliance for large institutions across many national geographies. I would like to offer and gain more unique and diversified perspectives to service my community.

EDUCATIONAL BACKGROUND:

UCIrvine - Economics, Epidemiology, Behavioral Sciences and Public Health Policy EMORY - MPH GA
Tech - MBA - Strategy and Global Business

OCCUPATIONAL EXPERIENCE:

Chief Compliance Officer since 2010. Previously Consultant with PwC, Arthur Andersen etc.

PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:

NSCP, ICI, NCREIF

CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:

PanCan, AAHOA,

COMMISSION ON AGING
AIRPORT COMMISSION *
BUDGET ENGAGEMENT COMMISSION *
COMMUNITY POLICE REVIEW COMMISSION
CULTURAL HERITAGE BOARD *
COMMISSION ON DISABILITIES
BOARD OF ETHICS
HUMAN RELATIONS COMMISSION
HUMAN RESOURCES BOARD
BOARD OF LIBRARY TRUSTEES *
MUSEUM OF RIVERSIDE BOARD
PARK AND RECREATION COMMISSION *
PLANNING COMMISSION *
BOARD OF PUBLIC UTILITIES *
TRANSPORTATION BOARD *

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NOTICE REGARDING INCOMPATIBLE OFFICES

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Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?

☐ Yes ☒ No

If "Yes", please state position:

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[TINA B. PATEL MBA CCO.pdf](#)

Upload a Resume

Additional document(s)

Additional document(s)

How did you learn about the Board and Commission vacancies?

- ☒ Referred by
- ☒ Other

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?

- ☐ Yes ☒ No



CHIEF COMPLIANCE OFFICER

Executive with over 15 years of experience assisting organizations improve business performance by assisting the development & deployment of new strategies, processes, and enabling technology. Proven success in leading time constrained projects, cross-functional teams, and all aspects of compliance management for in-house initiatives and external clients. Trusted advisor to business executives with a reputation for delivering cost effective solutions and enhancing the value of the enterprise. Competencies include:

- Leadership / Program Manager
- Regulatory / Policies & Procedures
- Regulatory Exam / Reporting
- Board Relationship Management
- Vendor Assessment / Management
- Training / Education / Team Collaboration
- General Compliance / Due Diligence / AML
- Policy Best Practices / Risk Assessment
- Governance / Conflicts / Privacy / Sanctions Review
- Audit / Investigations / Corrective Action
- Marketing Review / Sales Practices / Info Sec
- Risk Mitigation / Project Management

PROFESSIONAL EXPERIENCE

RISK & COMPLIANCE CONSULTANT

2020-Present

STATES TITLE, INC.

2019-2020

Deputy Chief Compliance Officer

- Design, build, and implement scalable efficient and effective compliance risk program & management practices to cross-functional stakeholders. Recommend & support innovative, scalable solutions, systems, processes for complex, multi-disciplinary projects & product roadmap by adhering to regulations and brand standards.
- Influence operational controls & provide guidance to over 1,000 employees across Sales, Marketing, Product, Engineering, Finance, InfoSec, Legal. Compliance to a team of 6 experienced compliance leaders and internal audit direct reports to advocate an enterprise-wide culture of compliance. Lead contact for regulatory inquiries/exams.
- Regularly present and report on companywide compliance KPIs to ELT, Audit & Risk Committee Board of Directors.

BAILARD INC,

2015-2019

Deputy Chief Compliance Officer

- In house compliance advisor to executive leadership team using implementation of adequate controls and compliant processes, identification and prevention of potential compliance problems, & innovative problem solving to support business growth in high-regulated market; resulted in growth of over \$500M+ in client assets and over 200+ clients.
- Prepared and presented annual, mock exam, and routine written reports documenting summaries of review results, material compliance matters for senior management and executive boards.
- Executed all regulatory reporting and tasks including, but not limited to: Form ADVs, Promotional Material Review Compliance Manuals and Policies & Procedures, Company Training(s), Client Investment Management Agreement Review, Third Party Vendor Due Diligence, Form U4s and U5s, 13D, 13G, 13F, and Blue Sky Reporting.
- Enforced maintenance of Compliance and Supervisory Policy and Procedures Manuals to adhere to applicable rules including all current federal and self-regulatory organization ("SRO") laws, rules and regulations.
- Conducted forensic testing related to the adherence of duties in: Email Monitoring, Anti-Money Laundering, Suitability, Proxy Voting, Custody, Disaster Recovery, Soft Dollar, Insider Trading, Code of Ethics, Privacy, Licensing, Valuation, Trade Reconciliation, Best Execution, Client Reporting, expert network compliance, MNPI .

ANGEL OAK CAPITAL ADVISORS, LLC

2010-2015

Chief Compliance Officer Assistant Secretary & AML Compliance Officer - Angel Oak Funds Trust

Co-founding group member tasked with implementing a scalable platform to support a multi-business financial services compliance, legal, operational, HR and IT infrastructure for 300+ employees. Independently manage the development, administration, and oversight of all aspects of compliance, legal, human resource, and corporate governance matters for SEC registered investment advisor.

- Developed and maintain Rule 38a-1 and 206(4)-7 compliance programs designed to prevent violations of relevant securities regulations, including sanctions screening for mutual fund.
- Led construction and implementation of Enterprise-wide risk management framework engaging key executives and departments to establish processes and effectively manage all material risks, including conflicts of interest of 5 independent and complex family of financial firms.
- Advised firms to establish controls to mitigate risk of emerging compliance issues that resulted in business development and growth from \$170M to \$4.5B+ in AUM.
- Formed open end SEC registered investment company (1940 act mutual fund). Chaired selection committee and reporting cadence to Board of Trustees for all regulatory matters including valuation, 15(c), marketing and fund performance. Drafted memorandum offering documents including that of a Morningstar #1 and 5-star rated mutual fund in its class.
- Represented firm at industry compliance events and regulatory roundtable meetings that resulted in visibility amongst local colleges that led to firm recognition, enhanced client growth and talent selection opportunities.
- Implemented GIPS performance and verification standards to adhere to institutional due diligence requirements.
- Primary point-of-contact to all external regulatory bodies, including the SEC, FINRA, and the State regulatory agencies.
- Implemented technology system and coded compliance rules into Trade Order Management System (TOMS) for thousands of transactions that led to successful enhanced real time monitoring, trading & reporting of 100% assets.

B.M. INVESTMENTS

2008-2010

Senior Manager

- Sourced and developed team of 5 direct reports for private equity firm focused to identify and manage acquisition targets from \$250k to \$10M+.
- Led due diligence and quality assurance reviews to assess potential acquisition of investments and contractual arrangements.
- Worked closely with portfolio company management to implement leading practices and maximize value for a variety of functions.

ABBOTT LABORATORIES

2007-2008

Manager, Internal Audit - Sales and Marketing Global Compliance

- Led an effective team of several direct reports to conduct internal and supplier compliance assessments, investigations and audits of the Company's practices related to Sales, Marketing & Promotional Compliance.
- Worked with legal, compliance and senior management at Abbott to manage risk of both routine and critical situations corporate-wide and globally. Drafted recommendations for corrective action.
- Helped implement and revise new international compliance audit plan for international affiliates and numerous global suppliers

PRICEWATERHOUSECOOPERS, LLP

2003-2007

Senior Consultant, Healthcare Consulting Practice – Pharmaceutical, Biotech & Medical Products Group

- Managed multiple projects; trained midsize to large staff teams which included individuals ranging from associate to manager level; interacted with, and reported to, client senior management; produced final reports and presentations; and helped to oversee engagement economics/budgets, documentation, and quality.
- Involved in developing new business opportunities, which included drafting and presenting client proposals, preparing budgets, and managing staffing, and in maintaining existing client relationships.
- Developed and helped assess corporate compliance programs, constructed monitoring and auditing programs, managed internal risk assessments/investigations, worked with organization senior management to integrate compliance controls of existing business practices, developed/delivered compliance training. 7 years of experience related to: PhRMA code requirements, OIG guidelines, DOJ, PDMA, and Anti-kickback laws, regulations, and related enforcement actions.
- Recruited, interviewed, and trained associates and senior associates.

ARTHUR ANDERSEN LLP

2001-2002

EDUCATION

MBA, Georgia Institute of Technology, Atlanta, GA

MPH, Emory University, Rollins School of Public Health, Atlanta, GA

BA, Economics & Minor: Epidemiology and Public Health Policy, University of California, Irvine, CA

BACCO. Certification Candidate - **CIPP** - International Association of Privacy Professionals. **CAMS** Candidate. **Real Estate**.

Application Form**Profile****Office Use Only:**☒ Ward 5**Which Boards would you like to apply for?**

Planning Commission: Submitted

Ms./Mr.

Mr

Robin

First Name

C

Middle Initial

Treen

Last Name

Home Address

Suite or Apt

Riverside

City

CA

State

Postal Code

Primary Phone

Alternate Phone

Email Address

AIP Commercial Brokerage

Employer

President

Job Title

Business Address**Business Phone****Length of residence in City of Riverside**

54 years

Are you a registered voter of the City of Riverside?☒ Yes ☐ No

Have you ever been convicted of a crime of moral turpitude?

☐ Yes ☒ No

Do you have adequate time to serve?

☒ Yes ☐ No

*Eligibility requirements per City Charter Article VIII Section 805.

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

Interests & Experiences

WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:

I am a very engaged citizen, anybody else I worked and lived in the city of Riverside most of my adult life. I have lots of life experience and wish to help my city be what it is, the best city in the Inland Empire.

EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:

Real estate broker for 30 years. Special Olympics volunteer, Kiwanis Club of Riverside past president, past president of Mount Rubidoux Manor, past president Chamber of Commerce Hunter Park/La Sierra Divisions, city of Riverside Commission on Disabilities, Riverside Tamale festival board member, president of California commerce center

EDUCATIONAL BACKGROUND:

RCC, California real estate brokers license, CNA,

OCCUPATIONAL EXPERIENCE:

32 years in Commercial real estate

PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:

ICSC, AIR, IVAR,

CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:

Special Olympics volunteer, Kiwanis Club of Riverside past president, past president of Mount Rubidoux Manor, past president Chamber of Commerce Hunter Park/La Sierra Divisions, city of Riverside Commission on Disabilities, Riverside Tamale festival board member

COMMISSION ON AGING
AIRPORT COMMISSION *
BUDGET ENGAGEMENT COMMISSION *
COMMUNITY POLICE REVIEW COMMISSION
CULTURAL HERITAGE BOARD *
COMMISSION ON DISABILITIES
BOARD OF ETHICS
HUMAN RELATIONS COMMISSION
HUMAN RESOURCES BOARD
BOARD OF LIBRARY TRUSTEES *
MUSEUM OF RIVERSIDE BOARD
PARK AND RECREATION COMMISSION *
PLANNING COMMISSION *
BOARD OF PUBLIC UTILITIES *
TRANSPORTATION BOARD *

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Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?

☐ Yes ☒ No

If "Yes", please state position:

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Upload a Resume

Additional document(s)

Additional document(s)

How did you learn about the Board and Commission vacancies?

☒ Other

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?

☐ Yes ☒ No

Application Form**Profile****Office Use Only:**☒ Ward 3**Which Boards would you like to apply for?**

Airport Commission: Submitted
Planning Commission: Submitted
Board of Public Utilities: Submitted

Ms./Mr.

Mr.

Thomas

First Name

H.

Middle Initial

Safford

Last Name

Home Address

Suite or Apt

Riverside

City

CA

State

Postal Code

Primary Phone

Alternate Phone

Email Address

Retired

Employer

Job Title

Business Address**Business Phone****Length of residence in City of Riverside****Are you a registered voter of the City of Riverside?**☒ Yes ☐ No

Have you ever been convicted of a crime of moral turpitude?

☐ Yes ☒ No

Do you have adequate time to serve?

☒ Yes ☐ No

*Eligibility requirements per City Charter Article VIII Section 805.

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

Interests & Experiences

WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:

EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:

EDUCATIONAL BACKGROUND:

OCCUPATIONAL EXPERIENCE:

PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:

CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:

COMMISSION ON AGING
AIRPORT COMMISSION *
BUDGET ENGAGEMENT COMMISSION *
COMMUNITY POLICE REVIEW COMMISSION
CULTURAL HERITAGE BOARD *
COMMISSION ON DISABILITIES
BOARD OF ETHICS
HUMAN RELATIONS COMMISSION
HUMAN RESOURCES BOARD
BOARD OF LIBRARY TRUSTEES *
MUSEUM OF RIVERSIDE BOARD
PARK AND RECREATION COMMISSION *
PLANNING COMMISSION *
BOARD OF PUBLIC UTILITIES *
TRANSPORTATION BOARD *

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Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?

☐ Yes ☒ No

If "Yes", please state position:

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[3 - Safford Thomas H..pdf](#)

Upload a Resume

[Statement of Interest in Planning Comission Service 2021-11-15.pdf](#)

Additional document(s)

Additional document(s)

How did you learn about the Board and Commission vacancies?

None Selected

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?

☐ Yes ☒ No

Statement of Interest in Planning Commission Service

Thomas H. Safford

As a resident of the City of Riverside, I wish to assist in shaping its future by serving on the Planning Commission. With many years as a Registered Civil Engineer in the public works field and my involvement with the Riverside City and County area projects, I am familiar with the issues that are dealt with by this commission. I bring a unique perspective as I have been directly involved with infrastructure projects that directly affect the community.

I have been a project manager, a consultant, and an engineer for public and private public works projects for more than 40 years. I have had direct experience dealing with the environmental and cultural impacts of projects. I have made public presentations of complex issues to both elected officials and concerned residents, and I have previously served on both public and private boards & commissions. I am an honorably discharged United States Military Veteran having served as a 1st Lieutenant in the U.S. Army Corp of Engineers in the USA and overseas.

Degrees:

Bachelor of Science in Civil Engineering, University of Colorado

Masters of Science in Management Science, University of Southern California

Professional Certificate:

Registered Professional Engineer in Civil Engineering & Surveying, State of California

Work History

1st Lieutenant, Army Corps of Engineers, USA, & Vietnam

Civil Engineer, Bookman & Edmonston Engineering, Glendale, California

Public Works Engineer, Portland Cement Association, Los Angeles, California

Regional Manager, Kennedy/Jenks Engineers, Irvine, California

Principal Engineer, Western Municipal Water District, Riverside, California

Consulting Registered Civil Engineer in Private Practice, Riverside, California

Professional Associations:

Inland Counties Water Association, American Water Works Association, American

Society of Civil Engineers, Southern California Water Utilities Association

November 15, 2021



BOARDS AND COMMISSIONS

City of Arts & Innovation

BOARD(S) OR COMMISSION(S) APPLYING FOR:

(210 Characters Max)

Planning Commission, Board of Public Utilities, Airport Commission

☒ Mr.

☐ Ms.

Safford
LAST NAME

Thomas
FIRST NAME

H.
M.I.

HOME ADDRESS

ZIP

PHONE

Self-Employed Registered Civil Engineer
EMPLOYER

Project Manager
JOB TITLE

E-MAIL ADDRESS

BUSINESS ADDRESS

ZIP

BUSINESS PHONE

LENGTH OF RESIDENCE IN CITY OF RIVERSIDE	*ARE YOU A REGISTERED VOTER OF THE CITY OF RIVERSIDE	*HAVE YOU EVER BEEN CONVICTED OF A CRIME OF MORAL TURPITUDE?	DO YOU HAVE ADEQUATE TIME TO SERVE?
<input type="text" value="30"/> YEARS <input type="text"/> MONTHS	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

*Eligibility requirements per City Charter Article VIII Section 805.

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:

(474 Characters Max)

As a resident of Riverside I wish assist in shaping its future by serving on any of the Boards or Commissions listed above. With many years as a Registered Civil Engineer in the public works field and my involvement with the Riverside City and County area projects, I am familiar with the issues that are dealt with by these commissions. Having been directly involved with infrastructure projects that directly affect the community, I bring a unique perspective.

EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:

(474 Characters Max)

I have been a project manager, consultant, and engineer for public and private public works projects for more than 40 years. I have had direct experience dealing with the environmental impacts of projects. I have made public presentations of complex issues to both elected officials and concerned residents, and I have previously served on both public and private boards & commissions. I am also a private pilot (currently inactive) and an honorably discharged veteran.

EDUCATIONAL BACKGROUND:

(474 Characters Max)

Bachelor of Science in Civil Engineering, University of Colorado
Masters of Science in Management Science, University of Southern California
Registered Professional Engineer in Civil Engineering & Surveying, State of California

OCCUPATIONAL EXPERIENCE:

(474 Characters Max)

1st Lieutenant, Army Corps of Engineers, USA & Vietnam
Civil Engineer, Bookman & Edmonston Engineering, Glendale, California
Regional Manager, Kennedy/Jenks Engineers, Irvine, California
Principal Engineer, Western Municipal Water District, Riverside, California

PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:

(190 Characters Max)

Inland Counties Water Association, American Water Works Association, American Society of Civil Engineers, Southern California Water Utilities Association, etc.

CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:

Elder & Trustee for Magnolia Presbyterian Church of Riverside, City of Riverside Planning Commission (1992-2000), Officer, Director, or Committee Chair for various professional groups to include So. Calif. Water Association, Inland Counties Water Association, etc.

- | | |
|--------------------------------------|-----------------------------------|
| - AIRPORT COMMISSION* | - MAYOR'S COMMISSION ON AGING |
| - COMMUNITY POLICE REVIEW COMMISSION | - METROPOLITAN MUSEUM BOARD |
| - COMMISSION ON DISABILITIES | - PARK AND RECREATION COMMISSION* |
| - CULTURAL HERITAGE BOARD* | - PLANNING COMMISSION* |
| - HUMAN RELATIONS COMMISSION | - BOARD OF PUBLIC UTILITIES* |
| - HUMAN RESOURCES BOARD | - TRANSPORTATION BOARD* |
| - BOARD OF LIBRARY TRUSTEES* | |

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Note: Board and Commission Chairs may be called upon to serve as members of an adjudicating body to review complaints alleging violations of the City's Code of Ethics and Conduct by elected officials or members of boards and commissions.

COMMUNITY POLICE REVIEW COMMISSION:

Have you ever been convicted of a felony or misdemeanor? ☐ Yes ☒ No

CPRC applicants must undergo a limited background check by the Police Department prior to serving on the Commission due to the sensitivity and confidentiality of the materials you will review that have certain legal restrictions. The background check consists of the following:

Completion of a Background Personal Information form; live scan fingerprint process through the FBI and Department of Justice, a local police records check, a records check of the National Crime Information Center (NCIC), and a DMV records check that includes vehicles registered to the applicant. The purpose of the DMV records check is due to liability issues since Commissioners occasionally drive their personal vehicles to public outreach events. The background check takes approximately two weeks to complete.

COMMISSION ON DISABILITIES:

It is the policy of the City of Riverside to promote the full integration and participation of persons with disabilities into all areas of economic, political, and community life. In order to adequately represent the needs of residents with disabilities, the following criteria applies:

- Members should consist of both persons with and without disabilities.
- Members should represent a cross-section of the City's disability groups and include persons with professional experience representing or supporting persons with disabilities.

How would your experience or qualifications help the Commission on Disabilities meet its membership goals? (255 Characters Max)

If applying for membership on the Commission on Disabilities, please complete and return a Supplemental Application.

CULTURAL HERITAGE BOARD:

If applying for membership on the Cultural Heritage Board, please complete and return a Supplemental Application.

HUMAN RELATIONS COMMISSION:

The Commission shall consist of fifteen members in accordance with the Municipal Code. So far as is reasonably possible, the Commission shall include representation in the following fields: education, medicine, health and welfare, law, real estate, industry, business, finance, law enforcement, and labor. Further, the diversity of the Commission is important to achieving its stated objective.

Please state your field of endeavor as it applies to the Human Relations Commission:

MAYOR'S COMMISSION ON AGING:

Members must be at least 55 years old and not be a paid representative of an elder service.

Are you age 55 or older?

☒ Yes

☐ No

Are you a paid representative of an elder service?

☐ Yes

☒ No

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Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body? ☐ Yes ☒ No

If "Yes", please state position:

None of the Boards or Commission on which I currently serve are incompatible

Please call the City Clerk's Office at 826-5557 or visit RiversideCa.gov/city_clerk for more information.

RETURN TO: City Clerk's Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

SIGNATURE: _____

DATE: _____

THANK YOU FOR YOUR INTEREST IN THE CITY OF RIVERSIDE.

How did you learn about the Board and Commission vacancies?

☒ Newspaper ☐ Utility Bill Insert ☐ Web site

☒ Other Letter from City Clerks Office

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?

☐ Yes ☒ No



BOARDS AND CO

WARD: 3 Voter Registration: Yes
Interviewed: _____
Term Dates: _____
Reactivated: _____

RECEIVED

City of Arts & Innovation
BOARD(S) OR COMMISSION(S) APPLYING FOR:

OCT 10 2013 (210 Characters Max)

Planning Commission, Board of Public Utilities, Airport Commission

City of Riverside
City Clerk's Office

☒ Mr.

☐ Ms.

Safford
LAST NAME

Thomas
FIRST NAME

H.
M.I.

HOME ADDRESS

ZIP

PHONE

Retired as of February 2011 from Western Municipal Water District
EMPLOYER

JOB TITLE

E-MAIL ADDRESS

BUSINESS ADDRESS

ZIP

BUSINESS PHONE

LENGTH OF RESIDENCE IN CITY OF RIVERSIDE	*ARE YOU A REGISTERED VOTER OF THE CITY OF RIVERSIDE	*HAVE YOU EVER BEEN CONVICTED OF A CRIME OF MORAL TURPITUDE?	DO YOU HAVE ADEQUATE TIME TO SERVE?
<input type="checkbox"/> 28 YEARS <input type="checkbox"/> MONTHS	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

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You are welcome to provide a resume and/or letters of endorsement.

WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:

(474 Characters Max)

As a long term resident of Riverside, I wish participate and assist in shaping its future by serving on any of the Boards or Commissions listed above. Because of my many years of employment experience with a local utility and my involvement with the local community, I am familiar with the many issues that are dealt with by these commissions. Having been directly involved with infrastructure projects that directly affect the community, I bring a unique perspective.

EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:

(474 Characters Max)

I have been a project manager, consultant, and engineer for public and private public works projects for more than 40 years. I have had direct experience dealing with the environmental impacts of projects, I have made public presentations of complex issues to both elected officials and concerned residents, and I have previously served on both public and private boards & commissions. I am also a private pilot (currently inactive) and an honorably discharged veteran.

EDUCATIONAL BACKGROUND:

(474 Characters Max)

Bachelor of Science in Civil Engineering, University of Colorado
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OCCUPATIONAL EXPERIENCE:

(474 Characters Max)

1st Lieutenant, Army Corps of Engineers, USA & Vietnam
Civil Engineer, Bookman-Edmonston Engineering, Glendale, California
Regional Manager, Kennedy/Jenks Engineers, Irvine, California
Principal Engineer, Western Municipal Water District, Riverside, California

PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:

(190 Characters Max)

Inland Counties Water Association, American Water Works Association, American Society of Civil Engineers, Southern California Water Utilities Association, etc.

CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:

Elder & Trustee for Magnolia Presbyterian Church of Riverside, City of Riverside Planning Commission (1992-2000), Officer, Director, or Committee Chair for various professional groups

- | | |
|--------------------------------------|-----------------------------------|
| - AIRPORT COMMISSION* | - MAYOR'S COMMISSION ON AGING |
| - COMMUNITY POLICE REVIEW COMMISSION | - METROPOLITAN MUSEUM BOARD |
| - COMMISSION ON DISABILITIES | - PARK AND RECREATION COMMISSION* |
| - CULTURAL HERITAGE BOARD* | - PLANNING COMMISSION* |
| - HUMAN RELATIONS COMMISSION | - BOARD OF PUBLIC UTILITIES* |
| - HUMAN RESOURCES BOARD | - TRANSPORTATION BOARD* |
| - BOARD OF LIBRARY TRUSTEES* | |

*A statement of Economic Interests is required. Any information listed on this application is a matter of public record and will be disclosed upon request.

Under existing California law, a member of a board or commission may not make, participate in making, or attempt to influence a governmental decision if it is reasonably foreseeable that the decision could have a material financial effect on that member, the member's immediate family, or any of his or her financial interests. There is also a special category of conflicts of interest which strictly forbids members and/or their employers from having financial interests in city contracts. Careful consideration should be given to this issue and applicants are encouraged to contact the City Clerk's Office if they have any questions.

Note: Board and Commission Chairs may be called upon to serve as members of an adjudicating body to review complaints alleging violations of the City's Code of Ethics and Conduct by elected officials or members of boards and commissions.

COMMUNITY POLICE REVIEW COMMISSION:

Have you ever been convicted of a felony or misdemeanor? ☐ Yes ☒ No

CPRC applicants must undergo a limited background check by the Police Department prior to serving on the Commission due to the sensitivity and confidentiality of the materials you will review that have certain legal restrictions. The background check consists of the following:

Completion of a Background Personal Information form; live scan fingerprint process through the FBI and Department of Justice, a local police records check, a records check of the National Crime Information Center (NCIC), and a DMV records check that includes vehicles registered to the applicant. The purpose of the DMV records check is due to liability issues since Commissioners occasionally drive their personal vehicles to public outreach events. The background check takes approximately two weeks to complete.

COMMISSION ON DISABILITIES:

It is the policy of the City of Riverside to promote the full integration and participation of persons with disabilities into all areas of economic, political, and community life. In order to adequately represent the needs of residents with disabilities, the following criteria applies:

- Members should consist of both persons with and without disabilities.
- Members should represent a cross-section of the City's disability groups and include persons with professional experience representing or supporting persons with disabilities.

How would your experience or qualifications help the Commission on Disabilities meet its membership goals? (255 Characters Max)

If applying for membership on the Commission on Disabilities, please complete and return a Supplemental Application.

CULTURAL HERITAGE BOARD:

If applying for membership on the Cultural Heritage Board, please complete and return a Supplemental Application.

HUMAN RELATIONS COMMISSION:

The Commission shall consist of fifteen members in accordance with the Municipal Code. So far as is reasonably possible, the Commission shall include representation in the following fields: education, medicine, health and welfare, law, real estate, industry, business, finance, law enforcement, and labor. Further, the diversity of the Commission is important to achieving its stated objective.

Please state your field of endeavor as it applies to the Human Relations Commission: _____

MAYOR'S COMMISSION ON AGING:

Members must be at least 55 years old and not be a paid representative of an elder service.

Are you age 55 or older?

☒ Yes

☐ No

Are you a paid representative of an elder service?

☐ Yes

☒ No

NOTICE REGARDING INCOMPATIBLE OFFICES

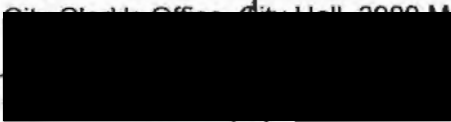
Under existing California law, no member of City boards or commission may simultaneously hold two public offices that are incompatible. (California Government Code Section 1099)

Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body? ☐ Yes ☒ No

If "Yes", please state position: _____

Please call the City Clerk's Office at 826-5557 or visit RiversideCa.gov/city_clerk for more information.

RETURN TO:  Main Street, 7th floor, Riverside, CA 92522

SIGNATURE: _____

DATE: 10/09/2013

THANK YOU FOR YOUR INTEREST IN THE CITY OF RIVERSIDE.

How did you learn about the Board and Commission vacancies?

☒ Newspaper ☐ Utility Bill Insert ☐ Web site

☒ Other Letter from City Clerks Office

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?

☐ Yes ☒ No

March 24, 2011

To Whom It May Concern

Subject: Thomas H. Safford, P.E.

I have known Tom Safford for approximately 22 years with 17 of those years at Western Municipal Water District as co-employees. Prior to coming to Western I was a civil engineering consultant and interacted with Tom on development projects needing plan approval within Western's area.

While at Western Tom served in several roles. These ranged from Supervising Engineer, Principal Engineer/Safety Officer, and Project Manager of Special Assignments. Given his education, experience and work ethic, he was able to work on a vast variety of issues. Examples include development of Western's Safety Program, assisting in the transition of Western taking over the water and sewer utilities of March Air Reserve Base, and many capital improvement projects such as pipelines, pumps and tanks.

In my opinion Tom's greatest strength is his cooperative nature and willingness to tackle new assignments. He has a very good nature about himself making it comfortable for co-workers, customers, developers and regulators to work well with him. His people skills have been honed by years of work experience, service on a variety of Boards and Commissions, and active involvement in industry associations. This skill set applied to projects is an asset. He also has the ability to listen and develop positions for decision-making which is a valuable resource to any organization.

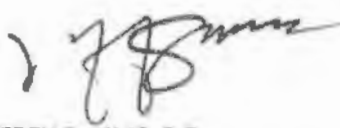
Tom has always shown a high level of professionalism, is dedicated to the organization he works for, and has a strong work ethic. In fact it was an odd day that Tom wasn't the first person at work each day.

You don't work at one organization for 27 years without adding value and being committed to what you do. Tom did both.

Tom has a vast amount of experience, excellent people skills, ability to make sound decisions, and can bring value to efforts he is engaged with. He is a quick learner and from my experience with him, would expect that he would quickly become an asset.

Should you have any questions, please feel free to contact me at [REDACTED] or at [REDACTED]

Best Regards,



JEFFREY D. SIMS, P.E.

Assistant General Manager/Chief Operating Officer

WESTERN MUNICIPAL WATER DISTRICT

THOMAS H. SAFFORD

[REDACTED]

[REDACTED]

[REDACTED]

Riverside City Clerk's Office
Attn: Colleen H. Nicol, MMC
Riverside City Hall
3900 Main Street, 7th Floor
Riverside, CA 92522

October 9, 2013
RECEIVED
OCT 10 2013
City of Riverside
City Clerk's Office

Subject: Application Renewal of Thomas H. Safford

Colleen H. Nicol, MMC:

Accompanying this letter is the renewal of application for service on the City of Riverside Planning Commission, Board of Public Utilities, or Airport Commission as requested in your letter of August 20, 2013. My preference would be for appointment to the Planning Commission but feel qualified to serve on any of the three named. I am interested in serving on these panels as a way of contributing to the future of Riverside as well as a return to a City that has served the Safford family very well for many years.

Please note that in addition to university degrees in management and engineering, I have lately retired after working for twenty-seven years as a senior staff engineer/project manager for Western Municipal Water District. I am also a military veteran and a former licensed private pilot. I have worked directly with many of the staff of the City of Riverside to include Mr. Todd Jorgenson, Water Operations Manager and Mr. Ken Gutierrez, former Director of Planning (and current interim Councilperson). Both of these individuals can attest to my professional experience and my working relations with the City of Riverside. More recently, I have worked with Mr. Paul Hamilton, Senior Plans Examiner of your Community Development Department in my role as an Elder and volunteer manager for an ADA Restroom installation project and City mandated Backflow Prevention Device Installations project for Magnolia Presbyterian Church in Riverside.

Thank you for the opportunity to renew my application to serve.

Sincerely,

[REDACTED]

Thomas H. Safford



BOARDS AND COMMISSIONS

WARD: 3 Voter Registration: Yes
Interviewed: _____
Term Dates: _____
Reactivated: _____

City of Arts & Innovation

BOARD(S) OR COMMISSION(S) APPLYING FOR:

Planning Commission, Board of Public Utilities, Airport Commission

(210 Characters Max)
RECEIVED

OCT 01 2015

City of Riverside
City Clerk's Office

☒ Mr.

☐ Ms.

Safford
LAST NAME

Thomas
FIRST NAME

H.
M.I.

HOME ADDRESS

ZIP

PHONE

Self-Employed Registered Civil Engineer
EMPLOYER

Project Manager
JOB TITLE

E-MAIL ADDRESS

BUSINESS ADDRESS

ZIP

BUSINESS PHONE

LENGTH OF RESIDENCE IN CITY OF RIVERSIDE	*ARE YOU A REGISTERED VOTER OF THE CITY OF RIVERSIDE	*HAVE YOU EVER BEEN CONVICTED OF A CRIME OF MORAL TURPITUDE?	DO YOU HAVE ADEQUATE TIME TO SERVE?
<input checked="" type="checkbox"/> 30 YEARS <input type="checkbox"/> MONTHS	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

*Eligibility requirements per City Charter Article VIII Section 805.

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:

(474 Characters Max)

As a resident of Riverside I wish assist in shaping its future by serving on any of the Boards or Commissions listed above. With many years as a Registered Civil Engineer in the public works field and my involvement with the Riverside City and County area projects, I am familiar with the issues that are dealt with by these commissions. Having been directly involved with infrastructure projects that directly affect the community, I bring a unique perspective.

EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:

(474 Characters Max)

I have been a project manager, consultant, and engineer for public and private public works projects for more than 40 years. I have had direct experience dealing with the environmental impacts of projects. I have made public presentations of complex issues to both elected officials and concerned residents, and I have previously served on both public and private boards & commissions. I am also a private pilot (currently inactive) and an honorably discharged veteran.

EDUCATIONAL BACKGROUND:

(474 Characters Max)

Bachelor of Science in Civil Engineering, University of Colorado
Masters of Science in Management Science, University of Southern California
Registered Professional Engineer in Civil Engineering & Surveying, State of California

OCCUPATIONAL EXPERIENCE:

(474 Characters Max)

1st Lieutenant, Army Corps of Engineers, USA & Vietnam; Civil Engineer, Bookman & Edmonston Engineering, Glendale, CA; Regional Manager, Kennedy/Jenks Engineers, Irvine, CA; Principal Engineer, Western Municipal Water District, Riverside, CA; Consulting Registered Civil Engineer in Private Practice, Riverside, CA

PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:

(190 Characters Max)

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- | | |
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Please state your field of endeavor as it applies to the Human Relations Commission:

MAYOR'S COMMISSION ON AGING:

Members must be at least 55 years old and not be a paid representative of an elder service.

Are you age 55 or older?

☒ Yes

☐ No

Are you a paid representative of an elder service?

☐ Yes

☒ No

NOTICE REGARDING INCOMPATIBLE OFFICES

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Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body? ☐ Yes ☒ No

If "Yes", please state position:

None of the Boards or Commission on which I currently serve are incompatible

Please call the City Clerk's Office at 826-5557 or visit RiversideCa.gov/city_clerk for more information.

RETURN TO: City Clerk's Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

SIGNATURE: 

DATE: 09/20/2015

THANK YOU FOR YOUR INTEREST IN THE CITY OF RIVERSIDE.

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☒ Newspaper ☐ Utility Bill Insert ☐ Web site

☒ Other Letter from City Clerks Office

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?

☐ Yes ☒ No

THOMAS H. SAFFORD

RECEIVED

OCT 01 2015

City of Riverside
City Clerk's Office

Riverside City Clerk's Office
Attn: Colleen H. Nicol, MMC
Riverside City Hall, 3900 Main Street, 7th Floor
Riverside, CA 92522

September 30, 2015

Subject: Boards & Commissions Application of Thomas H. Safford

Ms. Colleen H. Nicol, MMC:

Accompanying this letter is an application for service on the City of Riverside Planning Commission, Board of Public Utilities, or Airport Commission as requested in your email of September 15, 2015. My preference would be for appointment to the Planning Commission but feel uniquely qualified to serve on any of the three named. I am interested in serving on these panels as a way of contributing to the future of Riverside as well as providing a return to a City that has served the Safford family very well for the last thirty years.

Please note that in addition to university degrees in engineering and management, I have worked for many years as a State of California Registered Civil Engineer (P. E.) specializing in the Public Work Field. My recent work experience includes twenty-seven years as a senior staff engineer/project manager for Western Municipal Water District and for the last four years as an independent consultant. I am also a military veteran and a former licensed private pilot. I have worked directly with many of the staff of the City of Riverside to include Mr. Todd Jorgenson, Water Operations Manager and Mr. Ken Gutierrez, former Director of Planning. Both of these individuals can attest to my professional experience and my working relations with the City of Riverside. More recently, I worked with Mr. Paul Hamilton, Senior Plans Examiner of your Community Development Department in my role as an Elder and Project Manager for an ADA Restroom Installation Project and City of Riverside mandated Backflow Prevention Device Installations Project for Magnolia Presbyterian Church in Riverside.

Thank you for the opportunity to renew my application to serve.

Sincerely,



Thomas H. Safford, MSMS, PE