

Board of Library Trustees

TO: BOARD OF LIBRARY TRUSTEES DATE: MARCH 13, 2023

FROM: RIVERSIDE PUBLIC LIBRARY WARDS: ALL

SUBJECT: SUMMARY OF SECURITY/INCIDENT REPORTS

ISSUE:

Receive a summary of security/incident reports from January and February 2023.

RECOMMENDATION:

That the Board of Library Trustees receive and file the summary of security/incident reports from January and February 2023.

BACKGROUND:

The Riverside Public Library has established Rules of Library Conduct Identified and Prohibited by the Riverside Municipal Code Section 9.75 for successful running of its facilities, to maintain an appropriate library environment, and to ensure customers enjoy their Library visits. Library employees, in consultation with their supervisor, are authorized to issue warning and exclusion notices for violations to the Rules of Library Conduct (attached).

An itemized summary below provides a brief description of the incidents, warning and exclusion notices that occurred at all Riverside Public Library locations in January and February 2023.

Orange Terrace, SSgt Salvador J. Lara Casa Blanca and Marcy

No incidents reported.

<u>Arlanza</u>

2/8/23

1/18/23	Incident report of individual sleeping on the patio area. Exclusion issued for 90 days.
2/1/23	Incident report of individual building an encampment on property. Exclusion notice issued for 90 days. *
2/7/23	Incident report of individual in the dumpster enclosure.

Incident report of two individuals indecently exposed in the dumpster enclosure.

Both were issued an Exclusion notice for 365 days for lewd conduct and indecent exposure.

Arlington

- 1/14/23 A previously excluded individual was extended an additional 90 days from 365-day exclusion for public indecency, harassing or threatening library staff or customers and refusal to leave the premises. *
- 1/18/23 Incident and exclusion issued for 90 days to individual sleeping with a container of alcohol. *
- 2/2/23 Incident reported of vacated encampment at staff entrance.

Spc. Jesus S. Duran Eastside

- 2/3/23 Incident report of individual throwing a book and using profanity. Exclusion notice issued for 30 days.
- 2/7/23 Incident report of individual creating a disturbance and was issued a 30-day Exclusion notice.

La Sierra

1/19/23 Incident and Exclusion notice issued for 30 days to individual for drug use on the library property.

Main

- 1/11/23 Incident reported of individual exposing self to others outside of the library. Exclusion notice issued for 365 days. *
- 1/11/23 Incident report of two individuals using the restroom inappropriately and engaging in sexual activity. Exclusion notice issued for 365 days.
- 1/14/23 Incident report of individual using another person's library card, staying longer than 2 hours on the sound booth reservation, and causing a disturbance. Exclusion notice issued for 30 days.
- 1/18/23 Incident reported of individual laying on the ground by the bike racks. Exclusion notice issued for 30 days for harassing or threatening staff or customer, disturbing others.
- 1/20/23 Incident report of an individual smoking, soliciting, and laying in front of the staff entrance. Exclusion notice issued for 30 days. *
- 1/28/23 Incident report of theft of library book. Exclusion notice issued for 30 days.
- 1/31/23 Incident report of individual harassing or threatening library staff or customer and disturbing others. Exclusion notice issued for 30 days. *

1/31/23	Incident report of individual vaping. Exclusion notice issued for 30 days.
2/1/23	Incident report of individual smoking an illegal substance who was previously excluded for 365 days. *
2/1/23	Incident reported of individual using the restrooms inappropriately, including laundering or bathing. Exclusion notice issued for 30 days.
2/4/23	Incident report of individual consuming alcohol. Exclusion notice issued for 90 days.
2/4/23	Incident reported of individual loitering in front of the staff entrance.

^{*}Indicates police interaction.

STRATEGIC PLAN ALIGNMENT:

This item contributes to Strategic Priority No. 1 *Arts, Culture & Recreation* and Goal 1.4 – Prioritize safety and welfare in City Parks, trails, and cultural and recreation facilities. Strategic Priority No. 2 Community Well-Being: Ensure safe and inclusive neighborhoods where everyone can thrive.

This item aligns with each of the five Cross-Cutting Threads as follows:

- Community Trust The incident report is used to identify trends in fluctuations of warnings and exclusions issued to patrons that violate the Rules of Library Conduct identified and prohibited by the Riverside Municipal Code Section 9.75 to enhance security measures for public safety.
- 2. **Equity** The Library endeavors to provide a safe environment to all its customers.
- 3. **Fiscal Responsibility** The Library's financial resources are not used for the incident report.
- 4. **Innovation** The Library in collaboration with partnerships with the Riverside Police Department and the City Attorney's Office to coordinate effective enforcement of major violations of the Riverside Municipal Code Section 9.75.
- 5. **Sustainability & Resiliency** The Library, City Attorney's Office and the Board of Library Trustees regularly review of the Rules of Library Conduct to ensure that the Rules of Library Conduct are current with local, state, and federal laws.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by: Erin Christmas, Library Director

Attachment: Rules of Library Conduct