

**RIVERSIDE PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES**

Minutes of: Board of Library Trustees
Date of Meeting: March 13, 2023
Time of Meeting: 5:00 p.m.
Meeting Location: Council Chambers / Virtual

Present: Aaron Peters – President
Harmander Gill - Vice President
Bianca Corales - Secretary
Ryan Falsetti
Krista Ivy
Jaye Steinbrick
Jenna Pontious
Dwight Tate

Staff: Erin Christmas, Library Director
Jessica Herdina, Assistant Library Director
Angela Henson, Sr. Management Analyst
George Guzman, Administrative Services Manager

CALL TO ORDER

The meeting was called to order at 5:08 p.m. by President Peters and proceeded with the pledge of allegiance.

Item 1 Welcome to newly appointed Trustee Ryan Falsetti to the Citywide Seat for a term March 1, 2023, through March 1, 2027

Item 2 Public Comment

There were no comments received.

CONSENT CALENDAR

Item 3 Approve February 13, 2023, meeting minutes

Item 4 Approval of Trust Fund Expenditures

Item 5 Formal Acceptance of Gift Fund Donations

Item 6 Incident Report

Motion: Tate
Second: Steinbrick
Ayes: Unanimous

DISCUSSION AND ACTION CALENDAR**Item 7 Collection Development 101 - Presentation**

Erin Christmas, Library Director, gave an informational presentation on the various components of collection development such as policies, selection, acquisitions, evaluation and maintenance. Staff involved with collection development include Jessica Herdina, Assistant Library Director, Hayden Birkett, Librarian and Megan Bond, Librarian.

There was no action taken.

Item 8 Receive and file the Boards and Commission Attendance Policy – Resolution No. 23618

Erin Christmas, Library Director, provided a report on the Board/Commission Attendance Policy Resolution No. 23618. Per the policy, Board Members shall make every effort to notify the Chairperson or his/her designee no later than 24 hours prior to any regular meeting of his/her intent not to attend said meeting. A member's inability to provide 24 hours advance notice shall not preclude the board/commission from exercising its discretion to excuse said absence as outlined in Section 805 of the City Charter.

To ensure effective operation of the Board of Library Trustees, Trustees are requested to provide sufficient notification to Angela Henson in the Library Administrative Office at least 24 hours prior to the scheduled Board meeting.

There was no action taken.

BOARD OF DIRECTORS COMMUNICATION**Item 9 Brief reports on conferences, seminars and meetings attended by Board Members**

- Trustee Peters attended the South by Southwest Conference which provided information on tech and education.
- Trustee Ivy and Steinbrick attended the Board and Commission Training

Item 10 Brief reports on conferences, seminars and meetings attended by Library Director

- Over 850 books given through the Riverside Reads Grant for "Poppy in the Wild" by Therese Rhyne.
- Día de los niños lead programming by Hayden Birkett, Librarian
- Read across America partnership with Riverside Unified School District resulted in over 700 visitors on March 11, 2023.

Item 11 Items for future Board of Library Trustees consideration as requested by Board Members

There were no items requested.

Adjournment

Meeting Adjourned at 5:33 p.m.

Submitted by: Angela Henson

Bianca Corales, Secretary
Board of Library Trustee