



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: MAY 2, 2023

FROM: CITY CLERK'S OFFICE WARDS: ALL

SUBJECT: BOARD AND COMMISSION APPOINTMENTS, RESIGNATION, AND REMOVALS

ISSUES:

Appoint Terrylene Sacchetti to the Commission of the Deaf Ward 2 seat and Gianna F. Visco to the Commission of the Deaf Youth Ex Officio seat. File resignation of Patrick Taber from the Park and Recreation Commission Citywide seat. Remove Don E. Coon from the Commission on Disabilities Ward 7 seat and Rosa Jimenez from the Commission on Aging Ward 6 seat.

RECOMMENDATIONS:

That the Mayor and City Council:

1. Appoint Terrylene Sacchetti to the Commission of the Deaf Ward 2 seat;
2. Appoint Gianna F. Visco to the Commission of the Deaf Youth Ex Officio seat;
3. File resignation of Patrick Taber from the Park and Recreation Commission Citywide seat;
4. Remove Don E. Coon from the Commission on Disabilities Ward 7 seat;
5. Remove Rosa Jimenez from the Commission on Aging Ward 6 seat; and
6. Declare the seats vacant.

BACKGROUND:

Riverside City Charter Section 802 provides that each board and commission have one representative from each Council Ward.

Pursuant to Resolution 23618, Section XIV (B), Councilmember Cervantes recommends the Mayor and City Council appoint Terrylene Sacchetti to the Commission of the Deaf Ward 2 seat for a term that will be decided during the first meeting of the Commission.

Mayor Lock Dawson recommends appointment of Giana F. Visco to the Commission of the Deaf Youth Ex Officio seat for a term that will be decided during the first meeting of the Commission.

On Thursday, April 20, 2023, the City Clerk's Office received a resignation from Patrick Taber. Mr. Taber held the Citywide seat on the Park and Recreation Commission. His term expires on March 1, 2026.

Pursuant to Resolution 23618, Section XIV (D), if a member of a board or commission absents himself/herself from three consecutive regular meetings of such board or commission, unless by permission of such board or commission expressed in its official minutes, or is convicted of a crime of moral turpitude, or ceases to be a qualified elector of the City, the office shall become vacant and shall be so declared by the City Council.

Commissioner Don E. Coon from the Commission on Disabilities and Commissioner Rosa Jimenez from the Commission on Aging have been absent and unexcused from three consecutive regular meetings of the Commission.

STRATEGIC PLAN ALIGNMENT:

The Mayor and City Council process for appointing a board/commission member to fill a vacancy on a board or commission contributes to the City Council's Envision 2025 Strategic Plan Priority and Goal:

High Performing Government - Provide world-class public service that is efficient, accessible, and responsive to all, and the following goal:

Goal 5.3 - Enhance communication and collaboration with community members to improve transparency, build public trust, and encourage shared decision-making.

The board/commission appointment process for filling a vacancy aligns with the 5 Cross-Cutting Threads as follows:

1. Community Trust and 2. Equity - Riverside is transparent in providing timely notification when vacancies occur to provide opportunities for residents interested in community engagement and involvement on the City Boards and Commissions.

3. Fiscal Responsibility - Riverside is a prudent steward of public funds and ensures responsible management of the City's financial resources. The City Clerk's Office annual budget includes funding to support and maintain Board and Commission operations administration.

4. Innovation - Board and Commission appointments allow new members to bring innovative ideas to meet the community's changing needs and prepare for the future through collaborative partnerships and adaptive processes.

5. Sustainability & Resiliency - Riverside is committed to meeting the present needs without compromising the needs of the future and ensuring the City's capacity to preserve, adapt and grow during fluctuating times are met. The City is prepared to fill vacancies due to unforeseen

resignations by keeping an active pool of applicants.

FISCAL IMPACT:

Recruitment and appointment costs are included annually in the City Clerk's budget.

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Approved as to form: Phaedra A. Norton, City Attorney