



City of Arts & Innovation

# City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: MAY 2, 2023  
FROM: FIRE DEPARTMENT WARDS: ALL  
SUBJECT: ACCEPTANCE OF INTER-AGENCY INSTRUCTIONAL SERVICES TRAINING REIMBURSEMENT FUNDS IN THE AMOUNT OF \$103,471.38 - SUPPLEMENTAL APPROPRIATION

**ISSUE:**

Accept reimbursement funds totaling \$103,471.38 from Riverside Community College District/Moreno Valley for Fire Department instructional hours as authorized under the Inter-Agency Instructional Services Agreement.

**RECOMMENDATIONS:**

That the City Council:

1. Authorize acceptance of training reimbursement funds from Riverside Community College District/Moreno Valley in the amount of \$103,471.38, or in the amount of the grant award; and
2. With at least five affirmative votes, authorize the Chief Financial Officer, or designee, to record an increase in revenue and appropriate expenditures in the amount of the grant award in the Grants and Restricted Programs Fund, Riverside Community College District/Moreno Valley Project accounts.

**BACKGROUND:**

On July 1, 2019, the City Council authorized an Inter-Agency Instructional Services agreement (ISA) with Riverside Community College District/Moreno Valley to provide District approved education courses for in-service training, continuing education, and specialized training through the Riverside Fire Department.

**DISCUSSION:**

A number of California Community college districts have arrangements with public agencies and private organizations known as "Instructional Service Agreements" with numerous Southern California fire departments to facilitate training and continuing education for their employees and

provides a portion of the State apportionment funding received to go back to the partnering fire departments. Through this ISA, the Fire Department is reimbursed \$3.50 per instructional hour, less tuition fees for Fire personnel, and Department of Justice background costs for Fire instructors. There are no General Fund expenditures associated with this ISA. This program is entirely self-supporting, with all costs for District tuition and background checks for Fire personnel instructors withheld by the District from instructional hours revenues earned.

The ISA provides a dedicated revenue source to sustain and enhance Fire Department training activities. If accepted, the reimbursement funds will be used to purchase additional training related materials and equipment.

**STRATEGIC PLAN ALIGNMENT:**

This item contributes to Strategic Priority No. 2 *Community Well-Being* and Goal No. 2.6 – Strengthen community preparedness for emergencies to ensure effective response and recovery.

This item aligns with each of the five Cross-Cutting Threads as follows:

1. **Community Trust** – The Riverside Community College has empowered individuals over the years by improving the quality of education and training within the fire service and setting a professional standard for firefighters throughout the community.
2. **Equity** – Funding provided by the Riverside Community College will continue to assist the Fire Department with delivering classes to our diverse community including those with access and functional needs.
3. **Fiscal Responsibility** – Through the use of the Riverside Community College funding, the Fire Department subsidizes costs associated with staff training and instructional learning.
4. **Innovation** – The Riverside Community College provides funds to assist the Riverside Fire Department in facilitating training and continuing education for firefighters.
5. **Sustainability & Resiliency** – Educating individuals thru Riverside Community College creates a balance that benefits the Riverside Fire Department including surrounding fire departments, firefighters, and ultimately the community we serve.

**FISCAL IMPACT:**

The total fiscal impact of this action is \$103,471.38. Upon Council approval, an increase in the amount of the grant award will be recorded and an equal amount appropriated in the Grants and Restricted Programs Fund, Riverside Community College District/Moreno Valley revenue account 9891710-339000 and expenditure account 9891710-427200.

Prepared by: Michael D. Moore, Fire Chief  
Certified as to  
availability of funds: Edward Enriquez, Chief Financial Officer/Treasurer  
Approved by: Mike Futrell, City Manager  
Approved as to form: Phaedra A. Norton, City Attorney