



City of Arts & Innovation

Commission of the Deaf Memorandum

TO: COMMISSION OF THE DEAF **DATE: MAY 10, 2023**
FROM: CITY MANAGER'S OFFICE **WARDS: ALL**
SUBJECT: RULES AND REGULATIONS OF PROCEDURE AND ORDER OF BUSINESS

ISSUE:

That the Commission of the Deaf adopt Rules and Regulations of Procedure and Order of Business.

RECOMMENDATIONS:

That the Commission of the Deaf review, discuss, and adopt Rules and Regulations of Procedure and Order of Business.

LEGISLATIVE HISTORY:

On February 7, 2023, the City Council voted to adopt an Ordinance establishing a Commission of the Deaf to advise the City Council on matters affecting members of the deaf community. The Commission of the Deaf is codified in Riverside Municipal Code Chapter 2.100.

BACKGROUND:

The purpose of the Commission of the Deaf is to advise the City Council on matters affecting members of the deaf community. The Commission will also

- Serve in an advisory capacity to help create an integrated community that promotes full participation in society, education and employment, effective communication, and cultural awareness.
- Review community policies, programs, and actions which affect persons within the deaf community and make appropriate recommendations to City Council.
- Render advice and assistance as requested to other City boards and commissions, and to City departments on matters affecting members of the deaf community.
- Perform other functions, community outreach, and duties as may be directed by the City Council.

DISCUSSION:

In order to conduct business in an official matter, the Commission of the Deaf must adopt Rules and Regulations of Procedure and Order of Business (Rules). The Rules will provide rules for the transaction of business and the conduct of meetings.

The attached draft Rules have been prepared by staff with legal counsel and with input from the City Clerk. Other important Commission of the Deaf business, including election of a Chair/Vice Chair and establishing terms of office are also scheduled as individual items during the Commission's first meeting on May 10, 2023.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Approved by: Lee Withers, Principal Management Analyst

Attachment: Draft Commission of the Deaf Rules and Regulations of Procedure and Order of Business