



Airport Commission

City of Arts & Innovation

TO: AIRPORT COMMISSIONERS **DATE: MAY 11, 2023**

FROM: GENERAL SERVICES DEPARTMENT **WARD: 3**

SUBJECT: AIRPORT MANAGER’S OPERATIONS AND ACTIVITY REPORT

ISSUE:

Receive the May 2023 Airport Manager’s Operations and Activity Report, which includes January - March 2023 aircraft operations data, July 2022 - March 2023 financial data, and review of airport highlights and events.

RECOMMENDATIONS:

That the Airport Commission receive this May 2023 Airport Manager’s Operations and Activity Report.

BACKGROUND:

The Airport Manager’s Operation and Activity Report is provided to inform the Airport Commission (Commission) about operations, City Council actions, events, meetings and other issues concerning the Riverside Municipal Airport (Airport).

DISCUSSION:

This update includes information about Airport operations, financials, review of airport highlights, airport initiatives, tenant survey results, and events.

Key Operational and Financial Statistics

Aircraft Operations:

Aircraft Operations (Takeoffs and Landings)			
Year over Year	Jan-Mar 2022	Jan-Feb 2023	Year to Date
	28,648	29,631	+3.4%
Monthly	March 2022	March 2023	
	11,376	11,184	-1.7%

NOTE: FAA air traffic statistics are reported on a calendar year basis

Financials:

Airport Financials					
July 01, 2022 - March 31, 2023					
		BUDGET	ACTUAL	% TO GOAL	
Expenditures ⁽¹⁾	\$	2,479,377.04	\$	1,679,284.44	68%
Revenues ⁽²⁾	\$	1,690,599.00	\$	1,348,690.53	80%
⁽¹⁾ Includes adjustments and encumbrances ⁽²⁾ Preliminary figures as of 04/04/2023					

While revenues are higher than projected for this point in the fiscal year, this is due partly to increases in Riverside Airport Café revenues, resulting in larger Percentage Revenue Share, 100% occupancy of aircraft hangars, and increased fuel sales resulting in higher fuel flow revenues. Expenditures are somewhat lower than projected for this point in the fiscal year due partly to cost cutting measures implemented by the new Airport Manager.

Highlights

Airport Super Bloom. Visitors and tenants alike enjoyed a beautiful super bloom on the airfield during the past few months.

RPD Helo. During April, Riverside Police Department received the first of two new H125 helicopters. The second one is schedule to arrive in June.

Airport Leasing Program. The airport currently has 157 total aircraft hangars – 83 of which are city owned and 74 of which are privately owned and are located within the Port-A-Port leased area.

New Equipment. The airport received a John Deere Gator and Billy Goat blower to support the maintenance of the airfield and grounds.

Events

Quarterly tenant meeting. Scheduled in the Airport Terminal, 6pm, July 20, 2023.

Recent City Council and Committee Actions:

Riverside Airport Café lease amendment approved.

Gemende Hangar Development lease amendment approved.

Upcoming City Council and Committee Actions:

Addition of one full-time Airport Operations Specialist position to extend evening hours coverage.

STRATEGIC PLAN ALIGNMENT:

The **AIRPORT MANAGER’S OPERATION AND ACTIVITY REPORT** contributes to Strategic Priority No. 5 *High Performing Government* and Goal No. 5.3 – Enhance communication and collaboration with community members to improve transparency, build public trust, and encourage shared decision-making.

This item aligns with EACH of the five Cross-Cutting Threads as follows:

1. **Community Trust** - The Airport fosters community trust by regularly reviewing federal guidelines and regulations to ensure operational safety.
2. **Equity** – The Riverside Municipal Airport ensures equitable access to Airport resources.
3. **Fiscal Responsibility** – This Report provides information describing the financial status of the Airport as a snapshot in time and compares that picture with past performance.
4. **Innovation** – This Report provides a timely account of activities undertaken to ensure the Airport is well-situated for future growth.
5. **Sustainability and Resiliency** – This Report provides information to the community on the Airport’s investment in safeguarding Airport resources and assets.

FISCAL IMPACT:

There is no fiscal impact associated with receiving this monthly activity report.

Prepared by: Daniel Prather, Airport Manager

Attachment: Presentation