

# Budget Justification by Section

## Section: 520000 - Park & Rec-Administration

GL Objects	Fund	Description	Justification	2024 Budget	Total
<b>Revenues</b>					
<b>Miscellaneous</b>					
373100 - 5200000	101	Land lease	Planning lease with the Toro Company for the lease of park land. Annual CPI Increase. 5 year agreement with 2 - 5 year options to extend (full agreement with extensions expires 2033). GG 12-9 -21	31,597	
				<b>Total Miscellaneous</b>	<b>31,597</b>
				<b>Total Revenues:</b>	<b>31,597</b>
<b>Expenditures</b>					
<b>Personnel</b>					
411100 - 5200000	101			1,446,178	
411115 - 5200000	101			3,324	
411510 - 5200000	101			1,971	
412210 - 5200000	101	Workers Comp Insurance	Workers Compensation Insurance - Calculated by Risk Management **MWR 10/27/2021**	23,150	
412220 - 5200000	101			149,327	
412222 - 5200000	101			7,162	
412230 - 5200000	101			7,566	
412240 - 5200000	101			959	
412250 - 5200000	101			272	
412317 - 5200000	101			196,554	
412320 - 5200000	101			21,080	
412400 - 5200000	101			9,000	
412500 - 5200000	101			4,200	
413120 - 5200000	101	Overtime for Admin Staff	OT for Senior Admin assistant to attend commission and committee meetings. OT for Accounting Tech for Fiscal Year end duties. OT for SOS for add'l duties as assigned. *GG 12/20/21	3,177	
				<b>Total Personnel</b>	<b>1,873,920</b>
<b>Non-personnel</b>					
421000 - 5200000	101	Administration Office	Shredding Services - Department-wide usage. *1/18/22 M.O.	2,650	
421000 - 5200000	101	HR Related Items	Temp Agency Staffing, DOJ/livescan, various unplanned needs: e.g. HR outside investigations, Risk Assessments & Feasibility Studies, Mobile Livescan events, etc. *1/14/22 M.O.	25,750	
421000 - 5200000	101	Professional Services	Plotter Maintenance Contracts. *1/18/22 M.O.	8,479	
				<b>Sub Total: 421000 - Professional Services</b>	<b>36,879</b>
421040 - 5200000	101	Cable Services	Charter Communications Cable Services at Admin Office : \$92.75 month x 12 *1/18/22 M.O.	1,261	
422100 - 5200000	101	Telephone usage	Land Telephone Usage *1/18/22 M.O.	2,101	
422120 - 5200000	101	Cell Phones - Administration	Cell Phones and iPads, monthly payments, for Admin Execs. *1/18/22 M.O.	4,202	
423400 - 5200000	101	Motor Pool Equipment Rental	Fleet Management Billing & Occasional Rentals *1/18/22 M.O.	500	

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## Section: 520000 - Park & Rec-Administration

GL Objects	Fund	Description	Justification	2024 Budget	Total
423500 - 5200000	101	Veh Usage Reimb Employee	Use of personal vehicles to visit Admin Office to pick up work during WFH, attend meetings, and deliver deposits and items to City Hall. *1/18/22 M.O.	2,060	
425200 - 5200000	101	CPRS Membership	CPRS Agency membership + Director for \$555 + 3 CPRS Award Submittals at \$75 each *1/18/22 M.O.	780	
425200 - 5200000	101	NRPA Membership	NRPA annual membership for 20 Staff members in Department. *1/18/22 M.O.	875	
425200 - 5200000	101	Planning & Design	Landscape Plan Review: Landscape Architect License fees, Principal Planner, Sr. Planner & Project Manager. *1/18/22 M.O.	400	
<b>Sub Total: 425200 - Periodicals &amp; Dues</b>				<b>2,055</b>	
425400 - 5200000	101	Various Office Supplies	Admin Division Supplies : Office Depot, Amazon orders: paper, pens, pencils, staples, etc. *1/18/22 M.O.	3,090	
425500 - 5200000	101	Postage	Explore Riverside/PRCSD Activity Guide. *1/19/22 M.O.	46,818	
425500 - 5200000	101	Postage	Mail plans; announcements; agreements; etc. *1/19/22 M.O.	4,120	
<b>Sub Total: 425500 - Postage</b>				<b>50,938</b>	
425610 - 5200000	101	Activity Guide	Explore Riverside/PRCSD Activity Guide - Council approved 6/20/18 for 3 years, 3x/yr. Design; Print; Mail Prep; Flipbook - per agreement PRCSD's Share + (\$52000 paid by City Manager's Office) *1/19/22 M.O. Updated to meet budget target **2/14/22 KT**	134,181	
425610 - 5200000	101	Marketing	Marketing : Flyers, invitations, special events, additional pages in guide, business cards, letterhead, envelopes, signs, etc. *1/19/22 M.O.	5,150	
<b>Sub Total: 425610 - Outside Printing Expense</b>				<b>139,331</b>	
425700 - 5200000	101	Admin Licenses and Software	Dell Purchases + CADME - annual licensing. *1/19/22 M.O.	5,000	
425800 - 5200000	101	Laptop/Computer Replacement	Replace Admin laptops, computers, screens, etc.	5,645	
426200 - 5200000	101	Clothing/Safety	Administration Division - safety gear; City logo attire; Department wide COVID PP&E *1/19/22 M.O.	2,060	
426500 - 5200000	101	Various	Various Division & Administration Office needs: Home Depot, SmartnFinal, PARKINK. *1/19/22 M.O.	4,728	
426800 - 5200000	101	Administration Office	PO with Nestle/Ready Refresh. *1/19/22 M.O.	1,020	
426800 - 5200000	101	Planning & Design	Community Meeting supplies. *1/19/22 M.O.	2,627	
426800 - 5200000	101	Various	Department meetings; appreciation plaques; recruitments; etc. *1/19/22 M.O.	1,576	
<b>Sub Total: 426800 - Special Department Supplies</b>				<b>5,223</b>	
427100 - 5200000	101	Training, Travel & Misc.	CPRS Conference; NRPA Conference; LCW Trainings; Commission Meetings, GTV Staff at Commission Meetings, etc. *1/19/22 M.O.	5,000	
428400 - 5200000	101	Liability Insurance	Liability Insurance - Amount provided by Risk Management. ***Uploaded by MWR 1/28/2022***	17,140	

# Budget Justification by Section

## Section: 520000 - Park & Rec-Administration

GL Objects	Fund	Description	Justification	2024 Budget	Total
428420 - 5200000	101	Property Insurance	Property insurance per Alliant Insurance Services Premium Projections. Subsequent years projected using 13% annual increases based on 10-year average. ***MWR and JG 1/12/2022***	214,010	
428420 - 5200000	101	Property Insurance	Revised Property Insurance per updated property valuations. Moved Cheech Marin property from Library to General Services 581 Fund, Moved CNG Station from General Services to Fleet 650 Fund, updated annual insurance increases from 3% to 5%. **JG & MWR 4/22/2022**	(22,030)	
<b>Sub Total: 428420 - Insurance Charges - Direct</b>				<b>191,980</b>	
				<b>Total Non-personnel</b>	<b>479,193</b>
<b>Special Projects</b>					
450039 - 5200000	101	Commission on Aging	Expenses needed for Commission on Aging. \$1K transferred to Travel/Meeting Expense due to GTV Staffing at Commission Meetings. ~1/18/22 MO	500	
				<b>Total Special Projects</b>	<b>500</b>
<b>Equipment Outlay</b>					
463300 - 5200000	101	Sharp Copier-Lease	PO with IT - De Lage Landen Financial Services - Managed print services lease (\$262.85 month x 12 months). *1/19/22 M.O.	3,000	
				<b>Total Equipment Outlay</b>	<b>3,000</b>
<b>Charges From Others</b>					
881100 - 5200000	101	Cost Allocation Plan	Mid-Cycle CAP FY 2023/24 - FY 2027/28	368,584	
882510 - 5200000	101	Call Center Services (311)	PU/Call Center Svc (6015311-892101) charging PRCS/Admin (5200000-882510) for customer services.**kls 12-20-21**	20,127	
882510 - 5200000	101	Fiber Optic Charges fr RPU	PU/Dark Fiber (6006000-892101) charging PRCS/Admin (5200000-882510) for fiber maintenance at Arlington, Bobby Bonds, Bordwell, Hunt, La Sierra, Reid, Bryant, Nichols, Andulka, and Villegas Parks, Trans Unit. **kls 12-14-21**	37,824	
882510 - 5200000	101	Fiber Optic Charges fr RPU	PU/Dark Fiber (6006000-892101) charging PRCS/Admin (5200000-882510) for fiber optic data line charges. **kls 12-09-21**	3,600	
<b>Sub Total: 882510 - Utilization Chgs from 510 Fund</b>				<b>61,551</b>	
884101 - 5200000	101	Direct Software Billing	Computronix - Posse - Permitting application - CDD/Building 25%, CDD/Planning 25%, Fire, RPU, PW, Parks, PD 10% each	8,208	
884101 - 5200000	101	Direct Software Billing	Computronix - Posse - Permitting application - e-plan - redirecting Avolve CDD/Building 25%, CDD/Planning 25%, Fire, RPU, PW, Parks, PD 10% each	5,872	
884101 - 5200000	101	Direct Software Billing	DLT Solutions LLC - Autodesk AutoCAD and Civil 3D license support - Parks	5,983	
884101 - 5200000	101	Direct Software Billing	Faronics - Deep Freeze 2	4,285	
<b>Sub Total: 884101 - Interfund Services from 101 Fd</b>				<b>24,348</b>	

# Budget Justification by Section

## Section: 520000 - Park & Rec-Administration

GL Objects	Fund	Description	Justification	2024 Budget	Total
				<b>Total Charges From Others</b>	<b>454,483</b>
<b>Charges to Others</b>					
892560 - 5200000	101	Admin Charge to Spcl Transit	Direct charge 10% of position position from PRCSD Administration (5200000-892560) to PRCSD Special Transit (5200200-882101); Senior Administrative Assistant (52.0353.001); Includes 17% overhead; Includes position's portion of Worker's Compensation, PERS UAL *AHG 03/28/23*	(19,867)	
892560 - 5200000	101	Admin Charge to Spcl Transit	Direct charge 15% of position position from PRCSD Administration (5200000-892560) to PRCSD Special Transit (5200200-882101); Administrative Services Manager (52.9571.001); Includes 17% overhead; Includes position's portion of Worker's Compensation, PERS UAL *AHG 03/28/23*	(51,880)	
892560 - 5200000	101	Admin Charge to Spcl Transit	Direct charge 20% of position from PRCSD Administration (5200000-892560) to PRCSD Special Transit (5200200-882101); Administrative Analyst (52.9530.001); Includes 17% overhead; Includes position's portion of Worker's Compensation, PERS UAL *AHG 03/28/23*	(47,660)	
892560 - 5200000	101	Admin Charge to Spcl Transit	Direct charge 20% of position from PRCSD Administration (5200000-892560) to PRCSD Special Transit (5200200-882101); PRCSD Director (52.6520.001); Includes 17% overhead; Includes position's portion of Worker's Compensation, PERS UAL *AHG 03/28/23*	(100,931)	
892560 - 5200000	101	Admin Charge to Spcl Transit	Direct charge 5% of position position from PRCSD Administration (5200000-892560) to PRCSD Special Transit (5200200-882101); Deputy Director (52.6511.001); Includes 17% overhead; Includes position's portion of Worker's Compensation, PERS UAL *AHG 03/28/23*	(55,622)	
<b>Sub Total: 892560 - Utilization Chgs to 560 Fund</b>				<b>(275,960)</b>	
				<b>Total Charges to Others</b>	<b>(275,960)</b>
				<b>Total Expenditures:</b>	<b>2,535,136</b>
				<b>Net Total:</b>	<b>(2,503,539)</b>

# Budget Justification by Section

Section: 520011 - P&R-Adm-Plan & Des-Park Proj					
GL Objects	Fund	Description	Justification	2024 Budget	Total
Expenditures					
Charges From Others					
881100 - 5200111	411	Cost Allocation Plan	Mid-Cycle CAP FY 2023/24 - FY 2027/28	55,590	
Total Charges From Others					55,590
Debt Transfers Out					
970390 - 5200111	411	COP 2008A Debt PR-DIF	Debt!* ALLOCATION to Parks and Rec. Diff Certificates of Participation 2008 Projects. Allocating \$1.75M/year from 411 P&R DIF for a portion of the 2008A COPs Renaissance Debt Service. Ends 2037. Reviewed by HS 10/15/21	1,750,000	
Total Debt Transfers Out					1,750,000
Total Expenditures:					1,805,590
Net Total:					(1,805,590)

# Budget Justification by Section

## Section: 520020 - P&R-Adm-Special Transit Svs

GL Objects	Fund	Description	Justification	2024 Budget	Total
<b>Expenditures</b>					
<b>Personnel</b>					
411100 - 5200200	560			2,437,678	
411111 - 5200200	560			206,885	
411115 - 5200200	560			6,648	
411510 - 5200200	560			1,195	
412210 - 5200200	560	Workers Comp Insurance	Workers Compensation Insurance - Calculated by Risk Management **MWR 10/27/2021**	217,000	
412220 - 5200200	560			425,444	
412222 - 5200200	560			18,937	
412230 - 5200200	560			11,299	
412240 - 5200200	560			1,611	
412250 - 5200200	560			6,018	
412311 - 5200200	560	PERS - NPA Amort - PERS NPA Am	PERS-NPA Amortization	24,940	
412313 - 5200200	560	OPEB Annual Req Cont. Expense	Annual Req Cont Expense	91,000	
412317 - 5200200	560			359,501	
412320 - 5200200	560			38,442	
412400 - 5200200	560			13,875	
413110 - 5200200	560	Overtime At Straight Rate	Public Transportation service operating 362 per year. RP_1/19/2022	1,030	
413120 - 5200200	560	Overtime at 1.5 Rate	Overtime due to driver call offs, position vacancies or increased service demand. RP_1/19/2022	51,500	
				<b>Total Personnel</b>	<b>3,913,003</b>
<b>Non-personnel</b>					
421000 - 5200200	560	Bus Washing Service	Cost related to regular cleaning of the fleet of transit buses. RP_1/19/2022	20,600	
421000 - 5200200	560	Professional Services	Various services such as background checks for drivers, CNG Bay CNG detection system monitoring, Sharp managed printing services, Direct TV fees, auditing services, consulting services, recruitment services, etc. RP_1/19/2022	41,200	
421000 - 5200200	560	Security Services	Security Guard, Building Alarm Services, CNG Bay, etc. RP_1/19/2022	41,200	
<b>Sub Total: 421000 - Professional Services</b>				<b>103,000</b>	
422100 - 5200200	560	Telephone usage	Office telephone charges based on 2019 actuals. RP_1/15/2022	5,148	
422120 - 5200200	560	Cellular phone bill	To cover cell phone charges for Transit Manager, Transit Supervisors, and Management Analyst. Tablet dataplans, 39 tablets. RP_1/26/2022	24,574	
422200 - 5200200	560	Electric	Electricity for Admin Office, Bus Yard, CNG Bay. RP_1/19/2022	11,330	
422500 - 5200200	560	Water	Water charges. RP_1/19/2022	564	
422600 - 5200200	560	Other Utilities	Other various utilities charges. RP_1/19/2022	515	
423500 - 5200200	560	Vehicle Usage Reimbursement	Vehicle usage reimbursement. For use of personal vehicle to attend various offsite meetings (Marcy's Headquarters, City Hall, RCTC, etc.). RP_1/19/2022	103	

# Budget Justification by Section

## Section: 520020 - P&R-Adm-Special Transit Svs

GL Objects	Fund	Description	Justification	2024 Budget	Total
424220 - 5200200	560	Other Equipment Maintenance	Various office and computer hardware equipment maintenance. BearCom annual PO RP_1/19/2022	2,060	
424230 - 5200200	560	Central Garage Charges	Preventative Maintenance on the fleet of 35 minibuses and admin vehicles. RP_1/19/2022	400,000	
424250 - 5200200	560	Sublet Repairs	Services for the fleet of Minibuses sent out for repairs. RP_1/19/2022	5,150	
424310 - 5200200	560	RouteMatch Fees	Annual Software Maintenance Fees and Cloud hosting service. RP_1/19/22	123,381	
425100 - 5200200	560	Advertising Expense	Charges for advertising transit services (brochures, advertisements). RP_1/19/2022	5,150	
425200 - 5200200	560	Dues for Industry Publications	Membership dues for Transportation Professional Organization such as the Calact Association. RP_1/19/2022	824	
425400 - 5200200	560	Stationery & Various off.Supp.	Office supplies and equipment needed for transportation administration. RP_1/19/2022	8,232	
425500 - 5200200	560	Certified & Registered only	Certified mail and associated mailing fees. RP_1/19/2022	515	
425600 - 5200200	560	Central Printing Charges	Various admin forms, driver logs, informational materials. RP_1/19/2022	515	
426200 - 5200200	560	Clothing/Linen/Safety Supplies	Driver and Dispatcher uniforms. RP_1/19/2022	26,471	
426300 - 5200200	560	Motor Fuel & Lubricants	Fuel and oil costs. RP_1/19/2022	133,900	
426800 - 5200200	560	License & certifications	Renewal fees for drivers licenses and certification. RP_1/19/2022	3,090	
427100 - 5200200	560	Conferences and FTA Trainings	Various Transportation professional conferences and FTA training sessions. RP_1/19/2022	1,030	
427200 - 5200200	560	Monthly Safety Meetings	Specific transportation trainings, defensive drivers training, Qstraint Trainings, Safety Meetings. RP_1/19/2022	2,060	
428400 - 5200200	560	Liability Insurance	Liability Insurance - Amount provided by Risk Management. ***Uploaded by MWR 1/28/2022***	80,790	
428420 - 5200200	560	Property Insurance	Property insurance per Alliant Insurance Services Premium Projections. Subsequent years projected using 13% annual increases based on 10-year average. ***MWR and JG 1/12/2022***	7,710	
428420 - 5200200	560	Property Insurance	Revised Property Insurance per updated property valuations. Moved Cheech Marin property from Library to General Services 581 Fund, Moved CNG Station from General Services to Fleet 650 Fund, updated annual insurance increases from 3% to 5%. **JG & MWR 4/22/2022**	400	
<b>Sub Total: 428420 - Insurance Charges - Direct</b>				<b>8,110</b>	
				<b>Total Non-personnel</b>	<b>946,512</b>
<b>Debt Service</b>					
481000 - 5200200	560	POB 2017A	Debt!* DS 2017A POB Bonds Final Payment 2027. Reviewed by HS 10/15/21	39,360	
481000 - 5200200	560	POB 2020A Misc	Debt!* DS 2020A POB Miscellaneous portion. Last Payment 2043. Reviewed by HS 10/15/21	138,270	
<b>Sub Total: 481000 - Principal</b>				<b>177,630</b>	

# Budget Justification by Section

## Section: 520020 - P&R-Adm-Special Transit Svs

GL Objects	Fund	Description	Justification	2024 Budget	Total
482000 - 5200200	560	POB 2017A	Debt!* DS 2017A POB Bonds Final Payment 2027. Reviewed by HS 10/15/21	4,890	
482000 - 5200200	560	POB 2020A Misc	Debt!* DS 2020A POB Miscellaneous portion. Last Payment 2043. Reviewed by HS 10/15/21	64,170	
<b>Sub Total: 482000 - Interest</b>				<b>69,060</b>	
				<b>Total Debt Service</b>	<b>246,690</b>
<b>Charges From Others</b>					
881100 - 5200200	560	Cost Allocation Plan	Mid-Cycle CAP FY 2023/24 - FY 2027/28	612,460	
882101 - 5200200	560	Admin Charge to Spcl Transit	Direct charge 10% of position position from PRCSD Administration (5200000-892560) to PRCSD Special Transit (5200200-882101); Senior Administrative Assistant (52.0353.001); Includes 17% overhead; Includes position's portion of Worker's Compensation, PERS UAL *AHG 03/28/23*	19,867	
882101 - 5200200	560	Admin Charge to Spcl Transit	Direct charge 15% of position position from PRCSD Administration (5200000-892560) to PRCSD Special Transit (5200200-882101); Administrative Services Manager (52.9571.001); Includes 17% overhead; Includes position's portion of Worker's Compensation, PERS UAL *AHG 03/28/23*	51,880	
882101 - 5200200	560	Admin Charge to Spcl Transit	Direct charge 20% of position from PRCSD Administration (5200000-892560) to PRCSD Special Transit (5200200-882101); Administrative Analyst (52.9530.001); Includes 17% overhead; Includes position's portion of Worker's Compensation, PERS UAL *AHG 03/28/23*	47,660	
882101 - 5200200	560	Admin Charge to Spcl Transit	Direct charge 20% of position from PRCSD Administration (5200000-892560) to PRCSD Special Transit (5200200-882101); PRCSD Director (52.6520.001); Includes 17% overhead; Includes position's portion of Worker's Compensation, PERS UAL *AHG 03/28/23*	100,931	
882101 - 5200200	560	Admin Charge to Spcl Transit	Direct charge 5% of position position from PRCSD Administration (5200000-892560) to PRCSD Special Transit (5200200-882101); Deputy Director (52.6511.001); Includes 17% overhead; Includes position's portion of Worker's Compensation, PERS UAL *AHG 03/28/23*	55,622	
882101 - 5200200	560	Citywide Audit	ND/FN Citywide Financial Management (7223700-892560) charging PRCS/Transportation (5200200-882101) for audit services. **MWR 1/10/2022**	1,743	
<b>Sub Total: 882101 - Utilization Chgs from 101 Fund</b>				<b>277,703</b>	
882510 - 5200200	560	Fiber Optic Charges fr RPU	PU/Dark Fiber (6006000-892560) charging PRCS/Spec Transit (5200200-882510) for fiber optic data line charges. **kls 12-09-21**	768	
884101 - 5200200	560	Direct Software Billing	ACFR Reporting Software	1,208	



# Budget Justification by Section

Section: 520020 - P&R-Adm-Special Transit Svs					
GL Objects	Fund	Description	Justification	2024 Budget	Total
884101 - 5200200	560	Direct Software Billing	Co-Nexus Communications System, Inc. CXM Maintenance for analog radio recorder - Parks-Special Transit (Fund 560) 100%	3,732	
Sub Total: 884101 - Interfund Services from 101 Fd				4,940	
Total Charges From Others					895,871
Total Expenditures:					6,002,076
Net Total:					(6,002,076)

# Budget Justification by Section

## Section: 520500 - Park & Recreation-Recreation

GL Objects	Fund	Description	Justification	2024 Budget	Total
<b>Revenues</b>					
<b>Charges for Services</b>					
343200 - 5205000	101	Swimming Pool Fees	Estimate based off of FY 21/22 year to date. Programming beginning to pick with 5 out of 7 pools open but still not at pre-covid levels. Staffing is an issue and the reason for 2 pool closures. 2% growth projected (Calculation sheet attached) GG 12-9-21 **Updated based on CMO assumption FY 2024 will be back to pre-pandemic levels 2/3/2022**	405,000	
343510 - 5205000	101	Special Recreational Programs	Estimate based off of FY 21/22 YTD figures. Programming is growing, but not to pre-covid levels (see attachment) GG 12-9-21 **Updated based on CMO assumption FY 2024 will be back to pre-pandemic levels 2/3/2022**	1,343,000	
343512 - 5205000	101	Non-Resident Park Use Fee	Estimate based off of FY 21/22 YTD figures. Revenue is increasing for this item. See attachment GG 12-9-21	12,546	
343610 - 5205000	101	Park Rentals	Estimate based off of FY 21/22 YTD figures. Revenue is increasing but not to pre-covid levels. Revenue is not expected to meet FY 21/22 Target. See attachment gg 12-9-21 **Updated based on CMO assumption FY 2024 will be back to pre-pandemic levels 2/3/2022**	1,211,620	
343620 - 5205000	101	Parks & Rec Misc Park Receipts	Based off of FY 2020 figures. Revenue account produced no revenue in 2021 or 2022 due to COvID and issues with lake. 1% inflator GG 12-9-22	7,575	
<b>Total Charges for Services</b>					<b>2,979,741</b>
<b>Miscellaneous</b>					
373100 - 5205000	101	FIELD LEASE	Lease at Cesar Chavez Community Center. Lease is at market value and will not increase until market can support increase. GG 12-9-21	28,178	
373100 - 5205000	101	IELL Lease	Inland Empire Latino Lawyers Lease at Cesar Chavez Community Center Room 116 GG 12-9-21	7,651	
373100 - 5205000	101	IELL Lease	Room 113 Rental at Cesar Chavez	6,119	
373100 - 5205000	101	John Muir Charter School Lease	Lease agreement with John Muir Charter School at Eric M Solander Center GG 12-9-21	15,745	
373100 - 5205000	101	RCOE Lease	RCOE Comieback Kids lease agreement at Cesar Chavez Community Center 12-9-21 GG	4,499	
373100 - 5205000	101	RUSD Lease	Lease agreement with RUSD at Cesar Chavez Community Center GG 12-9-21	7,167	
373100 - 9776310	101	AYFRC Lease Revenue	The City earns revenue from leasing the Arlington Youth and Family Resource Center to the Riverside County Office of Education and the Family Service Association. on month to month lease with annual increases. 2.5% inflator. Current rent is as follows: RCOE: \$6,616.52/month through June 30, 2020 FSA:: \$930.18/month through June 30, 2020.  GG 12/9/21	87,289	

# Budget Justification by Section

## Section: 520500 - Park & Recreation-Recreation

GL Objects	Fund	Description	Justification	2024 Budget	Total
<b>Sub Total: 373100 - Land and Building Rental</b>				<b>156,648</b>	
374200 - 5205000	101	Andulka Park Electric Billing	Quarterly billing for electrical consumption at Andulka Park Tennis Center. Historical average is \$4,175/quarter. Shows up in GL as Misc Cash Receipts. GG 12/22/21	16,700	
				<b>Total Miscellaneous</b>	<b>173,348</b>
				<b>Total Revenues:</b>	<b>3,153,089</b>
<b>Expenditures</b>					
<b>Personnel</b>					
411100 - 5205000	101			1,682,619	
411110 - 5205000	101			2,377,031	
411111 - 5205000	101			593,370	
411111 - 5205000	101	ARC Upgrade	Department increasing three .50 FTE to .75 FTE	36,000	
<b>Sub Total: 411111 - Salaries-Part Time Benefitted</b>				<b>629,370</b>	
411115 - 5205000	101			21,535	
411116 - 5205000	101			6,933	
411510 - 5205000	101			3,253	
412210 - 5205000	101	Workers Comp Insurance	Workers Compensation Insurance - Calculated by Risk Management **MWR 10/27/2021**	155,260	
412220 - 5205000	101			341,181	
412222 - 5205000	101			19,437	
412230 - 5205000	101			8,540	
412240 - 5205000	101			1,449	
412250 - 5205000	101			4,062	
412317 - 5205000	101			311,543	
412320 - 5205000	101			66,784	
412330 - 5205000	101			89,138	
412400 - 5205000	101			9,036	
413120 - 5205000	101	Events and rentals	OT for special events, park rentals and other activities that require staff to work extended hours 2.0 % increase for COLA and minimum wage increases for related OT GG 12/20/21	18,972	
				<b>Total Personnel</b>	<b>5,746,143</b>
<b>Non-personnel</b>					
421000 - 5205000	101	Prof Svc LSSC/OT/Bordwell	Green Thumb Plant Care La Sierra Senior Center 1,980 Orange Terrace 2,220 Bordwell 900 GT 5100 12/28/21 GG	5,100	
421000 - 5205000	101	Community Center	Upholstery Cleaning for highly trafficked community centers. GG 12/29/21	5,000	
421000 - 5205000	101	Professional Services Admin	University Eastside Community Collaborative MOU with Regents of UCR and RUSD Bordwell/Patterson 12/28/21 gg	62,000	

# Budget Justification by Section

## Section: 520500 - Park & Recreation-Recreation

GL Objects	Fund	Description	Justification	2024 Budget	Total
421000 - 5205000	101	Security Services	Security Services needed at Dales Senior Center, Bourns Family Youth Innovation Center and Cesar Chavez Community Center. Services will promote public and employee safety and deter theft and vandalism. 2.5% increase for inflation each year.	547,796	
421000 - 5205000	101	Security Services Dales	Security Services at Dales Senior Center 12/28/21 GG	55,000	
421000 - 5205000	101	Summer Concerts	Licenses/Misc for Summer Concerts 12/28/21 GG	100	
<b>Sub Total: 421000 - Professional Services</b>				<b>674,996</b>	
421004 - 5205000	101	Admin CC Operations	Cameras 12/28 GG	13,275	
421040 - 5205000	101	4th of July	Firework show event at two locations. Fireworks, fencing, and other event services. GG 12/30/21	85,000	
421040 - 5205000	101	Adaptive Sports	Instructors and official costs 12/30/21	2,500	
421040 - 5205000	101	Adult Sports	Assignor Fees for play off & Tournament Officials Basketball GT 5304 \$2304 Certification 288 games at \$8 Per game Increase 1% every five years for agencies adjusting fees Play off Games \$60 per game x 30 games 1800 SCMAF Games \$50x24 games 1200 Volleyball \$2300 Assignor \$4 per game x 200 games \$800 Tournament \$25 x 20 games \$500 SCMAF Cert 20 games @ \$50 \$1,000 GG 12/28/21	7,604	
421040 - 5205000	101	Aquatics	Year 1-3 Buses 10,000 for 20 trips @ 500 Year 4-5 \$12,000 20 trips @ \$600 per trip .05% increases every year for gas inflation year 6-20 12/28 GG	10,000	
421040 - 5205000	101	Aquatics	Misc. \$5000 speakers and Entertainment Splash camp Youth Sports Clinic and Services Year 3 \$15000 Year 5 -\$27k GG 12/28/21	15,410	
421040 - 5205000	101	Aquatics	Tickets for Splash Camp 150 tickets x 10 weeks x \$20 per ticket GT 30,000. Year 1- 3 \$23.60 per ticket year 5 for 150 tickets x 10 weeks Year 5 \$25 per ticket for 150 tickets x 10 weeks .05% increase year 6-20 GG 12/29/21	30,000	
421040 - 5205000	101	Bonds Programming	Community Center Events, Fall Festival, Time for Tots, Summer Food, Fitness Equipment Repair, RAA Instrument Tuning, lighting equipment repair and Motown event .05% increase every year for increase in costs 12/30/21 GG	15,000	

# Budget Justification by Section

## Section: 520500 - Park & Recreation-Recreation

GL Objects	Fund	Description	Justification	2024 Budget	Total
421040 - 5205000	101	Bordwell Programming	Community Center Events, full and half day summer camps, egg hunt, snow day, AV diagnostics repair, fitness equipment repair . \$3000 allocated to senior programming at center. 05% increase every year GG 12/30/21	18,125	
421040 - 5205000	101	Bryant/Arlanza Programming	AV diagnostics repair boxing show, fitness equipment repair .05% annual increase GG 12/28	8,750	
421040 - 5205000	101	CC Ops and Senior Ops	Cable/Internet Services at Community Centers \$10,642 CC operations \$1,638 Senior Center Operations GG 12/29/21	12,280	
421040 - 5205000	101	Contract Classes	Contract Class Instructor Payments are revenue sharing agreements and fully offset by Special Recreation Program revenue. GG 12/29/21	565,000	
421040 - 5205000	101	Dales Sr. Center Programming	Increase .05% annually Senior trips/transportation buses and tickets .05% increase annually 12/30/21 GG	20,000	
421040 - 5205000	101	Facilities	Co sponsored event costs Porta Potties and on site services for Mt. Rubidoux and Fairmount Park GG 12/28	3,650	
421040 - 5205000	101	Fireworks - Mt. Rubidoux	Increase to fireworks contract with Pyro Spectaculars approved by City Council on 10/25/2022 Item # 21.	25,075	
421040 - 5205000	101	Friendly Stars	Programming services entertainment, presenters, etc. GG 12/30/21	17,750	
421040 - 5205000	101	Hunt Programming	AV diagnostics repair MPR sound system, projector 3000 upholstery cleaning 2000 GG 12/28	5,000	
421040 - 5205000	101	Invenetory Control	Equipment Repairs GG 12/28/21	5,000	
421040 - 5205000	101	LSCC Programming	STAR camp speakers and presentations GG 12/30/21	1,000	
421040 - 5205000	101	LSSC Programming	Senior trips/transportation buses and tickets. GG 12/30/21	16,000	
421040 - 5205000	101	Marketing	Design and Print \$14,000 RUSD Printing/Distribution Services \$17,000 Faebpp \$1000 GG 12/30/21	25,000	
421040 - 5205000	101	Movies in the Park	6 DVD Rentals with Licensing Fees for movies in the park 6 @ \$535 \$3,150 GG 12/28	3,150	
421040 - 5205000	101	Nature Center Programming	Programming supplies nature center GG 12/30/21	1,000	
421040 - 5205000	101	Nichols Programming	Community Center Operations ASP, concerts and time for tots GG 12/28	1,000	
421040 - 5205000	101	OTCC Programming	AV Diagnostics repair, (MPR sound system, gaming wall, electronic services), Banquet Chair Cleaning, special events, guest performances GG 12/30/21	8,200	
421040 - 5205000	101	RAA	Transportation2500 and Music Director \$30k Sponsorship of \$30,000 from Riverside Community Services Foundation pays for Director GG 12/30/21	2,500	

# Budget Justification by Section

## Section: 520500 - Park & Recreation-Recreation

GL Objects	Fund	Description	Justification	2024 Budget	Total
421040 - 5205000	101	Spring Egg Hunt	Face Painter 2 @\$250 \$500 Petting Zoo \$600 Train \$600 Security Guard \$250 Porta Pottie \$350 Portable Storage \$350 Dry Cleaning Bunny Suit \$80 Canopy and tables 2 @ \$700 \$1400 Banners 3 @ 300 \$900 Wristbands \$30 GG 12/30/21	5,060	
421040 - 5205000	101	Summer Concerts	Entertainment Yr 1 6 concerts Yr 2 Bands 7 @1650 11550 Emcee 28 hours @ \$40/ hr 1120 Sound Tech 49 hours @\$30 hr 1470 Balloon and Face Painter 7 @ 350 \$2,450 Misc 228 Year 5 additional concert 2280 Face painter 350 Emcee 160 sound tech 210 GG 12/28/21	16,820	
421040 - 5205000	101	Summer Concerts	Summer Concerts Misc. Exp Banners 2 @ \$300 \$600 Porta Potties & sink 8 units @ \$550 each \$4,400 Slot Car Vendor 6 @ \$400 \$2,400 Advertising \$530 Year 2 730 Polls for voting \$750 GG 12/28/21	8,680	
421040 - 5205000	101	Villegas Programming	AV Diagnostics repair (sound system, projector), Boxing show (presenter/emergency services), Premier Fitness Equipment repair, Dry Cleaning Services (facility rental), Banquet Chair Cleaning GG 12/30/21	12,000	
421040 - 5205000	101	Weed Abatement - Mt. Rubidoux	Increase to weed abatement services related to fireworks show at Mt. Rubidoux approved by City Council on 10/25/2022 Item # 21.	45,000	
421040 - 5205000	101	Winter Wonderland	Entertainment and Rentals Santa 400 Porta Potties \$350 Banner \$300 Face Painter \$350 Petting Zoo \$500 Tables and Chair \$1,600 Printing Services 1445 Health Permit 285 Business license 44 \$700 over budget to be made up by seeking sponsorships or reducing costs GG 12/30/21	4,558	
421040 - 5205000	101	Winter Wonderland	Food 1000 dinners @ 5.50 \$5,500 Drinks 1,000 @ .25 \$250 Increase .25 per person every 5 years (\$250 total) GG 12/28	5,750	
421040 - 5205000	101	Winter Wonderland	Snow for Winter Wonderland \$235 per ton @ 55 tons \$13,000 Yr 1-3 65 tons year 4 15,500 70 tons Year 5 17115  12/28 GG	13,000	
421040 - 5205000	101	Youth Opportunity Center	Young Men's Conference Venue and Speakers GG 12/30/21	13,500	

# Budget Justification by Section

## Section: 520500 - Park & Recreation-Recreation

GL Objects	Fund	Description	Justification	2024 Budget	Total
421040 - 5205000	101	Youth Opportunity Center	Youth excursions, transportation, college tours, special events 12/30/21 GG	11,300	
421040 - 5205000	101	Youth Sports	Peewee Flag Football: Field Lining \$1,200. Peewee Soccer Field Lining: \$1,200. Youth Basketball: Officials & scorekeepers (1 Scorekeeper and 2 officials/game-340 games) Scorekeepers - \$10/game and Officials \$50/game and + 20 tourn games @ \$60/\$1,200 ) Officials & SK; \$21,600 ; Youth Flag Football: Officials & scorekeepers (1 scorekeeper/2 officials per game- 120 games + 20 tournaments = 140) Scorekeepers - \$10/game and Officials - \$50/game \$8,400; Football Field Lining Contract \$1,800. ST \$10,200. Tot Olympics: Clown & Face Painter (2 @ \$650 ea.) \$1,300. GT \$35,500 Yr 4 and 5 olley ball 11960 official fees GG 12/28/21	30,365	
<b>Sub Total: 421040 - Recreational Services</b>				<b>1,070,027</b>	
422100 - 5205000	101	Telephone	FY 21/22 total between CS and Rec 15400 Estimates below Senior Center Programming 1,200 RAA 600 Youth Sports 600 Contract Classes 600 Indoor/outdoor rentals 600 Marketing 400 Aquatics \$2,600 Special Events 200 CC Programming 8,600 GG 12/30/21	26,400	
422120 - 5205000	101	Telephone - Cellular	Mobile Lines 1 Supt - phone + I-pad; 5 supervisor - cell phone; 5 cell phones - aquatics, 1 cell phone- sports, 3 cell phones - facilities; 4 tablets for dept. wireless registration, special events, surveys, etc. Based on prior year expenses. 12/30/21	11,900	
423400 - 5205000	101	Motor Pool Equipment Rental	Recreation and CS vans Outdoor Rentals Under budget 15k 12/30/21 GG	23,154	
423500 - 5205000	101	Vehicle Usage Reimb Employee	Adult Sports \$300 Community Center 2000 Aquatics 1210 Facilities 300 Contract Classes 55 Rec/CS mgmt. 2000 Marketing 500 Egg Hunt 55 Inventory 300 Friendly Stars 300 Youth Sports 300 Senior Programming 400 GG 12/30/21	7,720	
425100 - 5205000	101	Advertising Expense	Spring Egg Hunt 400 Contract classes 1000 Aquatics 400 Winter Wonderland 400 Senior/programming 1020 Bridal Banquet 600 GT 3820 GG 12/30/21	3,820	

# Budget Justification by Section

## Section: 520500 - Park & Recreation-Recreation

GL Objects	Fund	Description	Justification	2024 Budget	Total
425200 - 5205000	101	Admin	3 supervisors 1 superintendent CPRS 1200 NRPA 1000 LERN 1665 WILS 270 Aqua Mgmt 125 GG 12/30/21	4,260	
425200 - 5205000	101	Admin	CPRS Membership 150@ 8 various staff GG 12/30/21	1,200	
425200 - 5205000	101	Bryant	Boxing Membership Dues \$105 x 10 Off set by revenue \$20 per participant GG 12/20/21	1,050	
425200 - 5205000	101	Villegas	Boxing Membership dues 12-13 @ 105 1335 off set by revenue \$20 per participant GG 12/30/21	1,335	
425200 - 5205000	101	Youth Sports	SCMAF Dues GG 12/30/21	1,515	
<b>Sub Total: 425200 - Periodicals &amp; Dues</b>				<b>9,360</b>	
425400 - 5205000	101	Basic Office Supplies All area	Adult Sports: Office Supplies \$300 Aquatics: Office Supplies \$1,000 CC Programming Villegas 1200 OT 1200 Reid 800 Hunt 1000 LSCC 800 Nichols 1000 Bordwell/Patterson/Lincoln 2000 Nature Center 300 Bryant 1200 Contract Classes 500 Outdoor Rentals 400 Special Events 300 Winter Wonderland 200 Youth Sports 1500 Senior Programming 300 Total 14k GG 12/30/21	14,000	
425400 - 5205000	101	Cesar Chavez	After School Program, Community Center Supplies, Administration, Center Events GG12/30/21	1,938	
425400 - 5205000	101	Dales Senior Center	Senior Programs Supplies GG 12/30/21	2,000	
425400 - 5205000	101	Friendly Stars	Special Events GG 12/30/21	357	
425400 - 5205000	101	La Sierra Senior Center	Senior Program Needs, Computer Lab GG 12/30/21	2,000	
425400 - 5205000	101	Rec & CS Admin	Rec and CS admin office expenses GG 12/30/21	2,525	
425400 - 5205000	101	Solander Center	Special Classes and Events GG 12/30/21	582	
425400 - 5205000	101	YOC	Job Training, Events/Activities, Admin and Computer Lab supplies GG 12/30/21	5,234	
<b>Sub Total: 425400 - General Office Expense</b>				<b>28,636</b>	



# Budget Justification by Section

## Section: 520500 - Park & Recreation-Recreation

GL Objects	Fund	Description	Justification	2024 Budget	Total
425600 - 5205000	101	Central Printing Charges	flyers, Posters, cirriculums, forms etc. Adult Sports: 500 Aquatics: Office Supplies \$2550 Bordwell/Lincoln/Patterson: 1000 Bryant: \$800 Contract Classes -300: Outdoor Rentals -500 Hunt: \$405 Winter Wonderland: 200 Special Events 600 Egg Hunt: 50 Nature Center 350 Nichols: 250 Orange Terrace: 1000 La Sierra: \$250 Reid: 400 Clubhouse 300 Summer Concerts :50 Villegas: 800 Youth Sports: 2,200  Marketing-800 YOC 800 Friendly Stars 500 RAA 800 LSSC 800 Dales 800 Senior Programing 200 Solander 50 Chavez 1200 GG 12/30/21	18,405	
425610 - 5205000	101	Marketing	Promotional Special Projects/Posters GG 12/30/21	500	
425700 - 5205000	101	Aquatics	Pool Pass Software, When to Work Software GG 12/30/21	2,000	
425700 - 5205000	101	REc Admin	CC Programming When to Work and Go Daddy Subscriptions GG 12/30/21	5,750	
425700 - 5205000	101	Villegas	Camera Licensing/Storage Software GG 12/30/21	1,000	
425700 - 5205000	101	YOC/Project Bridge	Computer Room Software GG 12/30/21	5,000	
<b>Sub Total: 425700 - Software Purchase/Licensing</b>				<b>13,750</b>	
425800 - 5205000	101	Aquatics	replace accessories (mouse, keyboard, monitor as needed for 15 computers GG 12/30/21	2,250	
425800 - 5205000	101	Marketing	Video Card repair/replacement \$600 for six computers as needed basis GG 12/30/21	600	
425800 - 5205000	101	Rec/CS Admin	7 year replacement cycle for 49 computers at various facilities GG 12/30/21	6,405	
<b>Sub Total: 425800 - Computer Equip Purc Undr \$5000</b>				<b>9,255</b>	
426100 - 5205000	101	Aquatics	Pool facility cleaning supplies gloves, mops, bleach, cleaning agents, etc. GG 12/30/21 \$430 x 7 facilities \$3,030	3,030	
426100 - 5205000	101	Outdoor Rentals	Field Rentals and Facility Rental cleaning supplies, graffiti wipes, paint, toilet paper, trash bags, trash cans GG 12/30/21	1,120	
<b>Sub Total: 426100 - Janitorial Supplies</b>				<b>4,150</b>	
426200 - 5205000	101	Aquatics	Swim Suits, shorts, staff shirts, hats, jackets for Aquatics Staff GG 12/30/21	6,875	
426200 - 5205000	101	Rec CS Admin	Part Time Uniforms GG 12/30/21	5,985	

# Budget Justification by Section

## Section: 520500 - Park & Recreation-Recreation

GL Objects	Fund	Description	Justification	2024 Budget	Total
426200 - 5205000	101	Rec/CS Admin	Recreation and CS Division Staff Uniforms Benefitted GG 12/30/21	8,399	
<b>Sub Total: 426200 - Clothing/Linen/Safety Supplies</b>				<b>21,259</b>	
426300 - 5205000	101	Spec. Events/Outdoor Rentals	Fuel for Generators \$200 GG 12/30/21	200	
426300 - 5205000	101	Spec.Events/Outdoor Rentals	Fuel for Generators GG 12/30/21	300	
426300 - 5205000	101	Special Events	Fuel for Generator and Light Towers GG 12/30/21	60	
<b>Sub Total: 426300 - Motor Fuels &amp; Lubricants</b>				<b>560</b>	
426500 - 5205000	101	Adaptive Sports	Wheelchairs, supplies and adaptive equipment. New programming. 12/31/21 GG	7,500	
426500 - 5205000	101	Admin	Fitness Center membership card printer. Membership Cards and Printer GG 12/30/21	300	
426500 - 5205000	101	Admin	Staff recognition, in house trainings, division wide events GG 12/30/21	3,700	
426500 - 5205000	101	Adult Sports	Team awards (4 seasons, 2 leagues - Volleyball and Basketball), scorebook, whistles, equipment GG 12/28.21	3,600	
426500 - 5205000	101	Aquatics	Whistles, swim diapers, sun block, lanyards, etc. 7 pools at \$3,350 each. First Aid supplies (7 pools), splash camp (water activity equipment - swim lessons @ 7 pool sites, banners, etc.) GG 12/28/21	12,500	
426500 - 5205000	101	Bonds	Community Center Special Events Fall Festival, Time for Tots Summer Food Gg 12/30/21	12,000	
426500 - 5205000	101	Bordwell/Lincoln/Patterson	Community Center Recreation supplies for activities, day camps, sports, holiday events (Snow Day, MLK, Egg Hunt), after school program, senior program holiday bi-monthly luncheons, summer food program 1,500 for senior programming GG 12/30/21	14,300	
426500 - 5205000	101	Bryant	Community Center Recreation supplies for activities, sports, holiday events. Boxing Program supplies (2 annual boxing shows). GG 12/30/21	6,200	
426500 - 5205000	101	Clubhouse	Community Center Recreation supplies for activities, day camps, sports, holiday events, etc. GG 12/30/21	1,000	
426500 - 5205000	101	Contract Classes	70 - Instructor notebooks, name badges, etc.(2 @ \$250) \$500; Plotter Supplies (2 @ \$250) \$1,000. GT \$1,000 GG 12/30/21	1,000	
426500 - 5205000	101	Dales	Dinner Dance Evening Entertainment 4 @1500 ea, Senior Concert 2500, Food \$4k, community center supplies for activites, breakfast program, monthly luncheons GG 12/30/21	15,000	
426500 - 5205000	101	Friendly Stars	Program supplies, craft, office events, etc. GG 12/30/21	10,000	
426500 - 5205000	101	Hunt	Community Center Recreation supplies for activities, Splash camp, sports, holiday events, etc. held at center GG 12/30/21	5,000	

# Budget Justification by Section

## Section: 520500 - Park & Recreation-Recreation

GL Objects	Fund	Description	Justification	2024 Budget	Total
426500 - 5205000	101	Indoor/Outdoor Rntals	Field monitoring and facility rental equipment supplies( cleaning, hose, gloves, etc.) GG 12/30/21	2,650	
426500 - 5205000	101	La Sierra Community Center	Community Center Recreation supplies for activities, day camps, sports, holiday events, etc. held at center GG 12/30/21	2,900	
426500 - 5205000	101	La Sierra Senior Center	Monthly Luncheons, Special Events, Excursions, Life Long Learning Classes, Bingo GG 12/30/21	18,000	
426500 - 5205000	101	Marketing	Grommets, zipties, plotter toner, bond paper, laminating paper, street team marketing supplies GG 12/28/21	6,000	
426500 - 5205000	101	Movies in the Park	Misc. replacement supplies (electrical tape, power supply cords, etc.); JBL Replacement Speakers, hand dolly, screen repair, crowd controls, GG 12/30/21	3,200	
426500 - 5205000	101	Nature Center	Community Center Recreation supplies for activities, day camps, sports, holiday events, etc. held at center GG 12/30/21	2,000	
426500 - 5205000	101	Nichols	Community Center Recreation supplies for activities, afterschool program, day camps, sports, holiday events, etc. held at center GG 12/30/21	5,000	
426500 - 5205000	101	OTCC	Community Center Recreation supplies for activities, afterschool program, day camps, sports, holiday events, etc. GG 12/30/21	7,300	
426500 - 5205000	101	OTCC Senior Programming	Supplies for Senior Programming GG 12/30/21	1,000	
426500 - 5205000	101	RAA	Center Special Events, Mini Camps, Fun for Tots, Special Classes, Center Activities GG 12/30/21	40,000	
426500 - 5205000	101	Reid	Community Center Recreation supplies for activities,afters school program, Splash camp, sports, holiday events, etc. held at center. GG 12/30/21	6,000	
426500 - 5205000	101	Rentals and SpecialEvents	Special Events 1500 and 4000 year 4 and 5 Outdoor Rentals 1000 indoor rentals 500. for barricades, mobile stage, poles etc. GG 12/30/21	3,000	
426500 - 5205000	101	Solander	Community Activities and Special Events GG 12/30/21	800	
426500 - 5205000	101	Special Events	Inflatable hand carts, generator, gas/propane tanks, propane heaters, barricades & A-frames, BBQ Clean up. GG 12/30/21	5,857	
426500 - 5205000	101	Spring Egg Hunt	Decorations (balloons, ribbon, prizes, and bunting) ; Easter Baskets and fillers ; Spin art supplies; volunteer shirts ; Eggs; Carnival Game Prizes ; Water/Snacks for Volunteer GG 12/28/21	3,500	

# Budget Justification by Section

## Section: 520500 - Park & Recreation-Recreation

GL Objects	Fund	Description	Justification	2024 Budget	Total
426500 - 5205000	101	Summer Concert	Concert T-Shirts (50 @ \$8) \$400; Guitar Fans (promo item) (400 @ \$1) \$400; Water for bands and staff (6 events @ \$30/event) \$180; Raffle tickets and wrist bands \$100; Bibs for Riv Sings contestants; \$125; Payment to winners \$1,000; Snacks for volunteer judges @ auditions (3 events @ \$40/event) \$120; Goodie bags for Riv Sings contestants (100 @ \$7) \$500; Sponsor plaques (4 @ \$50) \$200 Year 5 Promotional items for attendees 2000 GG 12/30/21	3,300	
426500 - 5205000	101	Villegas	Community Center Recreation supplies for activities, day camps, sports, holiday events, etc. held at center. Boxing program supplies included \$2500 for Senior Programming GG 12/30/21	14,000	
426500 - 5205000	101	Villegas Senior Progeammng	Supplies for Senior Programming at Villegas Community Center 12/30/21 GG	500	
426500 - 5205000	101	Winter Wonderland	Decorations ; Carnival Game Prizes ; Wristbands ; Candy Canes with Santa ; Water/Snacks (volunteers and staff) GG 12/30/21	2,800	
426500 - 5205000	101	YOC & Proj Bridge	Outreach, Social & Cultural, Youth Excursions, Educational Opportunities, Job Training/Resources, Health Fair, Special Events, Young Mens Conference 10,000 for Project Bridge GG12/30/21	27,500	
426500 - 5205000	101	Youth Sports	Peewee Baseball: Tot/PW helmets, bases, bats, balls, hitting tees Peewee Basketball: T-Shirts ; Basketballs, site containers, Info box, awards ; Volunteer coach shirts.. Peewee Flag Football: T-Shirts; Balls, flags, Smart Start Equipment, awards, vol shirts, gifts . Peewee Soccer: T-Shirts ; PW Soccer balls, goal nets, cones, smart start equipment ; medals Volunteer ID cards and lanyards Reduce 2500 for Security Youth Baseball: T-Shirts ; Youth Equip - bats, balls, bases, helmets, equipment bags, chalk ; Medals ; . Youth Basketball: Team Jerseys ; Basketballs, whistles, pennies, practice balls \$800; Medal Youth Flag Football: T-Shirts and volunteer coaches; Balls, flags, tees, air horns, scorebooks, stopwatches ; Medals ; Sports for Tots: Smart Start program equipment ; T-Shirts; SNAG golf clubs, targets, balls, bags . Tot Olympics: Obstacle course materials and Medals GG 12/30/21	22,330	
<b>Sub Total: 426500 - Recreation Supplies</b>				<b>269,737</b>	
426800 - 5205000	101	Adult Sports	Replacement of table top score, volleyball nets, volleyball standards, soccer nets - as required due to use or damage.(\$1,000) GG 12/28/21	1,000	

# Budget Justification by Section

## Section: 520500 - Park & Recreation-Recreation

GL Objects	Fund	Description	Justification	2024 Budget	Total
426800 - 5205000	101	Aquatics	umbrellas for pool deck-Lifeguards - replacement rotate out every 3 summers - 1st Aid supplies for entire division GG 12/30/21	11,000	
426800 - 5205000	101	Comm Ctr Programming	Equipment replacement/repairs GG 12/30/21	12,862	
426800 - 5205000	101	Community Centers	Replacement for tables, chairs, gym equipment, mats, projectors, power strips etc. at community centers. Replacement as assessed by Recreation and Community Services Management staff. GG 12/30/21	33,930	
426800 - 5205000	101	Contract Classes	ActiveNet Hardware (pin pads, printer supplies) GG 12/30/21	1,000	
426800 - 5205000	101	Dales	Equipment Replacement tables, Chairs, projectors, power strips fitness equipment. GG12/30/21	5,500	
426800 - 5205000	101	Indoor/Outdoor Rentals	Facility rental replacement mobile stage skirt, barricades, signs, maintenance and repairs, chairs, tables, etc. \$5500 Outdoor 500 Indoor GG 12/30/21	3,500	
426800 - 5205000	101	Spring Egg Hunt	Supplies for egg hunt GG 12/30/21	600	
426800 - 5205000	101	Summer Concerts	Sound equipment supplies (replacement cords, speakers, equipment boxes) GG 12/28/21	200	
426800 - 5205000	101	Youth Sports	Peewee Basketball: Bison Tot Rims (2 @ \$605 ea.) \$1,210; Youth Basketball: and or youth soccer goals. - \$2,000 GG 12/30/21	2,000	
<b>Sub Total: 426800 - Special Department Supplies</b>				<b>71,592</b>	
427200 - 5205000	101	Admin Training	NRPA Director School 2 @ 2650 GG 12/30/21	5,300	
427200 - 5205000	101	Admin Training	NRPA Park Professionals Certification \$5,400 270 @ 20 GG 12/30/21	5,400	
427200 - 5205000	101	Admin Training	Various Staff training to be decided by Supervisor's. which trainings employees receive training GG 12/30/21	4,025	
427200 - 5205000	101	Aquatics Training	Lifeguard certifications 30 @150 \$4,500 GG 12/30/21	4,500	
<b>Sub Total: 427200 - Training</b>				<b>19,225</b>	
428400 - 5205000	101	Liability Insurance	Liability Insurance - Amount provided by Risk Management. ***Uploaded by MWR 1/28/2022***	159,960	
<b>Total Non-personnel</b>					<b>2,457,681</b>
<b>Equipment Outlay</b>					
463300 - 5205000	101	Off Furn & Equip Cap Lease	Copier Lease CC Programming GG 12/30/21	7,410	
<b>Total Equipment Outlay</b>					<b>7,410</b>
<b>Charges From Others</b>					
881100 - 5205000	101	Cost Allocation Plan	Mid-Cycle CAP FY 2023/24 - FY 2027/28	1,276,161	
882101 - 5205000	101	Merchant Fees	FIN/Treasury (7223700-892101) charging PRCSD/Recreation (520500-882101) for credit card fees based on trend. ***RLC 10/25/2021***	8,100	
<b>Total Charges From Others</b>					<b>1,284,261</b>
<b>Total Expenditures:</b>					<b>9,495,495</b>
<b>Net Total:</b>					<b>(6,342,406)</b>

# Budget Justification by Section

Section: 520500 - Park & Recreation-Recreation					
GL Objects	Fund	Description	Justification	2024 Budget	Total

# Budget Justification by Section

## Section: 521000 - Park & Rec-Janet Goeske Center

GL Objects	Fund	Description	Justification	2024 Budget	Total
<b>Expenditures</b>					
<b>Non-personnel</b>					
422200 - 5210000	101	Electric	Adjust Electric costs to be inline with trend. **MWR 2/23/2023**	10,754	
422200 - 5210000	101	Janet Goeske Senior Center	Electricity for facility gg 12/28/21	50,016	
<b>Sub Total: 422200 - Electric</b>				<b>60,770</b>	
422500 - 5210000	101	Janet Goeske Senior Center	Water for Facility gg 12/28/21	8,448	
422600 - 5210000	101	Janet Goeske	Other utilities gg 12/28/21	3,664	
<b>Total Non-personnel</b>					<b>72,882</b>
<b>Special Projects</b>					
450129 - 5210000	101	Janet Goeske Senior Center	Total contract amount in year 2024 to increase to 390 total. A 2.5% increase every 5 years. GG 12/28/21	390,027	
<b>Total Special Projects</b>					<b>390,027</b>
<b>Charges From Others</b>					
881100 - 5210000	101	Cost Allocation Plan	Mid-Cycle CAP FY 2023/24 - FY 2027/28	10,117	
<b>Total Charges From Others</b>					<b>10,117</b>
<b>Total Expenditures:</b>					<b>473,026</b>
<b>Net Total:</b>					<b>(473,026)</b>

# Budget Justification by Section

Section: 521500 - Park & Recreation-Parks					
GL Objects	Fund	Description	Justification	2024 Budget	Total
<b>Revenues</b>					
<b>Miscellaneous</b>					
373100 - 5215000	101	Building rental and maintenanc	Centro De Ninos Lease and Maintenance Agreement GG 12-9-21	31,732	
<b>Total Miscellaneous</b>					<b>31,732</b>
<b>Sub Total Fund: 101 - General Fund</b>					<b>31,732</b>
<b>Total Revenues:</b>					<b>31,732</b>
<b>Expenditures</b>					
<b>Personnel</b>					
411100 - 5215000	101			2,353,171	
411110 - 5215000	101			220,333	
411115 - 5215000	101			11,703	
411510 - 5215000	101			2,115	
412210 - 5215000	101	Workers Comp Insurance	Workers Compensation Insurance - Calculated by Risk Management **MWR 10/27/2021**	76,080	
412220 - 5215000	101			340,252	
412222 - 5215000	101			17,069	
412230 - 5215000	101			8,249	
412240 - 5215000	101			1,561	
412250 - 5215000	101			3,536	
412317 - 5215000	101			320,675	
412320 - 5215000	101			37,484	
412330 - 5215000	101			8,262	
412400 - 5215000	101			7,500	
413110 - 5215000	101	Overtime At Straight Rate	On-call shifts, night lock-up duty, emergency troubleshooting, weekend projects, etc. ***GG 12/20/21	30,320	
413120 - 5215000	101	Overtime at time and a half	Overtime due to short staff due to high overturn within the division gg 12/20/21	50,000	
413130 - 5215000	101	Overtime At Double Time Rate	Weekend and evening OT shifts for emergency response, intrusion alarms, emergency repairs and weekend/holiday services ** GG 12/20/21***	5,620	
<b>Total Personnel</b>					<b>3,493,930</b>
<b>Non-personnel</b>					
421000 - 5215000	101	Annual weed abatement services	Weed Abatement Services provided by Contractor. This includes fire breaks and weed abatement at various park land throughout the City. GG 1/4/22	165,000	
421000 - 5215000	101	Burglar & Fire Alarm Maint.	Intrusion alarm monitoring and repair services at all community centers and park facilities city-wide. Includes maintenance, testing, monthly monitoring, and vandalism repairs. ***12/6/21 GG***	40,000	
421000 - 5215000	101	Fairmount Park Lake Maintenanc	Annual maintenance of two lakes at Fairmount Parks. Includes cleaning spillway and shorelines, chemical application and repair of solar bee aeration equipment. Historical basis GG 12.6.21	42,600	



# Budget Justification by Section

## Section: 521500 - Park & Recreation-Parks

GL Objects	Fund	Description	Justification	2024 Budget	Total
421000 - 5215000	101	Janitorial Maintenance Service	Annual janitorial services for City community/senior centers and various park buildings. Contract plus 8% change order for extra work. Based off historical basis 1/4/22 GG	520,000	
421000 - 5215000	101	Permits and Inspections	State, County and City permits for City swimming pools, concession stands and community/senior center kitchens. Includes semi-annual testing and certification of commercial kitchen fire-suppression equipment. 5-year fire sprinkler inspections are also included as sites are due for inspection. Annual backflow testing included. GG 12/6/21	15,375	
421000 - 5215000	101	Rodent and Pest Control Servic	Pest control services inside City Community and Senior Centers and park exterior buildings. Eradication of rodents and pests in landscaped areas, including fire ant control. Historical basis GG 1/4/22	35,000	
421000 - 5215000	101	Swimming Pool Maintenance	Annual swimming pool maintenance at 7 City pools. Includes cleaning, general repair and chemical application/testing. Contracted amount plus extra work based of past spending GG 12/6/21	235,000	
<b>Sub Total: 421000 - Professional Services</b>				<b>1,052,975</b>	
421204 - 5215000	101	Barton Trailhead	Landscape Maintenance services for the Barton Trailhead.	15,000	
421204 - 5215000	101	Fairmount Golf Course Landscap	Complete landscape maintenance services for Fairmount Golf Course. Contract includes, mowing, edging, debris removal, turf maintenance (fairways, greens and sand traps), trash removal, irrigation repair, week abatement/control and pest control. GG 1/5/22	355,000	
421204 - 5215000	101	Fertilizer	Fertilizer for quarterly turf maintenance for City parks. ***GG 1/5/22***	120,000	
421204 - 5215000	101	Gage Canal Landscape	Landscape Maintenance for Gage Canal	85,000	
421204 - 5215000	101	Landscape Maint.-Neigh. Parks	Complete landscape maintenance services for 27 neighborhood parks. Contract includes, mowing, edging, debris removal, restroom cleaning, trash removal, irrigation repair, weed abatement/control and pest control. GG 1/4/22	880,000	
421204 - 5215000	101	Landscape Maint.-Sports Parks	Complete landscape maintenance services for 14 sports parks. Contract includes, mowing, edging, debris removal, restroom cleaning, trash removal, sports turf maintenance, irrigation repair, weed abatement/control and pest control. Contract of 1.210 and 7% change order. GG 1/5/22	1,290,000	
421204 - 5215000	101	Mowing & Edging Services	Mowing and edging services at Bobby Bonds, Bordwell, Bryant, Carlson, El Dorado, Fairmount and Villegas Parks. 1/4/22 GG	132,000	

# Budget Justification by Section

## Section: 521500 - Park & Recreation-Parks

GL Objects	Fund	Description	Justification	2024 Budget	Total
421204 - 5215000	101	Sports Parks Landscape Agmt	Increased in costs for Sports Parks Landscape Agreement. Due to CPI increases and the high amount of irrigation repair the agreement is underfunded. RFP pricing has come in at \$1.3 million to \$2.4 million per year for regular maintenance, not including extra work for irrigation and repair, which can cost the department approximately \$250k a year. Currently \$1.29 is budgeted and due to the increased cost of theft, vandalism and utilities there are no additionnal funds to address shortage.	500,000	
<b>Sub Total: 421204 - Neighborhood Maint Contract</b>				<b>3,377,000</b>	
421205 - 5215000	101	Parent Navel Orange Tree	Quarterly inspection and treatment for pests. ***GG 1/5/22***	2,500	
421205 - 5215000	101	Pomelo Svcs CFD Transfer - P&R	New Community Facilities District created is allocating funds to Parks division for maintenance and upgrades to parks. Funding will be determined by Finance every year pending revenues received from CFD.	5,640	
421205 - 5215000	101	Tree Maintenance	Emergency and preventative maintenance of approx. 30,000 park trees. ***GG 1/5/22***	305,000	
<b>Sub Total: 421205 - Tree Maintenance Contract</b>				<b>313,140</b>	
422100 - 5215000	101	Telephone usage	Calsense irrigation controller communication (projected increase for additional systems added). ***GG 1/5/22***	16,000	
422120 - 5215000	101			180	
422120 - 5215000	101	Cell phone equip. and service	Cell phone equipment and services for 42 lines of service. ***GG1/4/22***	18,000	
<b>Sub Total: 422120 - Telephone - Cellular</b>				<b>18,180</b>	
422200 - 5215000	101	Electricity for City Parks	Baseline: ; Electrical service for City parks and associated facilities (this does not include additional costs for the new Arlington Youth Innovation Center). ***GG 1/5/22***	1,171,407	
422300 - 5215000	101	Gas	Adjust Gas costs to be inline with trend. **MWR 2/23/2023**	121,310	
422300 - 5215000	101	Natural Gas	Year-round heated swimming pools (Shamel and Sippy Woodhead) and HVAC/appliances in City community and senior centers (does not include new Arlington Youth Innovation Center). ***GG 1/4/22***	81,600	
<b>Sub Total: 422300 - Gas</b>				<b>202,910</b>	
422500 - 5215000	101	Water for City Parks (RPU)	Irrigation and domestic water for City parks and associated facilities. This also includes shared costs for watering the old Riverside Golf Course property. ***GG 1/4/22***	1,077,350	
422500 - 5215000	101	Water	Adjust Water costs to be inline with trend. **MWR 2/23/2023**	718,509	
422500 - 5215000	101	Water for City Parks (WMWD)	Irrigation and domestic water for City parks and sites in the jurisdiction of Western Municipal Water District. ***GG 1/4/22***	218,101	
<b>Sub Total: 422500 - Water</b>				<b>2,013,960</b>	

# Budget Justification by Section

## Section: 521500 - Park & Recreation-Parks

GL Objects	Fund	Description	Justification	2024 Budget	Total
422600 - 5215000	101	Other Utilities	Adjust Other Utilities costs to be inline with trend. **MWR 2/23/2023**	25,960	
422600 - 5215000	101	Other Utilities	Interdepartmental charges for sewer and electrical surcharges, and refuse disposal. GG 1/5/22	36,050	
<b>Sub Total: 422600 - Other Utilities</b>				<b>62,010</b>	
422700 - 5215000	101	Refuse/Disposal Fees	Disposal/refuse service fees for City parks and community/senior centers. Anticipated increases due to CA Recycle requirements and addition of services at Youth Innovation Center. ***GG 1/5/22***	190,000	
423100 - 5215000	101	Equipment Rental	Equipment rental for weed abatement, annual turf renovations, ball field maintenance, and trail maintenance. ***GG 1/5/22***	24,000	
423100 - 5215000	101	Xerox lease and maintenance co	Xerox equipment for Parks Division headquarters (IT Contract) ***GG 1/5/22***	3,000	
<b>Sub Total: 423100 - Equipment Rental</b>				<b>27,000</b>	
423400 - 5215000	101	Motor Pool Equipment Rental	Maintenance of vehicles, tractors, trailers, and motor pool vehicles and equipment. GG 1/4/22	309,110	
424130 - 5215000	101	Maint/Repair of Bldgs & Improv	Repairs for Vandalism at Parks. ***GG 1/4/22***	10,870	
424130 - 5215000	101	Maintenance Supplies	Supplies for maintenance, repairs, and vandalism repairs in City parks and facilities including but not limited to 58 developed and undeveloped park properties and 1 golf course; multi-use trails; 14 community/senior centers; 35 park restroom buildings with approx. 300 toilets, urinals and sinks; chain link and wrought iron fencing; electrical and lighting systems; over 400 HVAC units, kitchen appliances and refrigerated drinking fountains; 40 playgrounds; 7 splash pads; 7 swimming pool facilities; 50 outdoor tennis and basketball courts; 57 covered picnic shelters; outdoor fitness equipment at 6 parks; 2 skate parks; 2 dog parks; outdoor nonrefrigerated drinking fountains and drinking bottle fillers. Also includes contracted maintenance on an emergency basis for roto-rooter, glass replacement, bees, fire extinguisher service, septic tank pumping for 2 parks, and portable toilets. Fibar top-off at three sites annually. Playground roll coat (two sites annually). GG 1/4/22	689,520	
424130 - 5215000	101	Theft and Vandalism	Address increasing costs associated with theft, vandalism and grafitti, Ex. Wire theft, HAVA theft	400,000	
<b>Sub Total: 424130 - Maint/Repair of Bldgs &amp; Improv</b>				<b>1,100,390</b>	
424220 - 5215000	101	Equipment Repairs	Repair of facility and landscape maintenance equipment. ***GG 1/4/22***	10,000	
424220 - 5215000	101	Fintness Equipment	Repairs and service for fitness equipment at Dales, La Sierra, Bonds, Bryant, Bordwell, Villegas. ***GG 1/4/22***	8,000	
<b>Sub Total: 424220 - All Other Equip Maint/Repair</b>				<b>18,000</b>	

# Budget Justification by Section

## Section: 521500 - Park & Recreation-Parks

GL Objects	Fund	Description	Justification	2024 Budget	Total
424230 - 5215000	101	Central Garage Charges	Fleet costs (based on estimate provided by Fleet Maintenance Division). GG 1/4/22	82,440	
425200 - 5215000	101	Dues for Professional License	CPRS, PAPA, RLA, ASPA, NRPA - Dues for Park Supervisors, Senior Admin. Analyst, , Parks Superintendent, Crew Leaders and Landscape Maintenance Inspectors. ***GG 1/4/22***	1,700	
425400 - 5215000	101	General Office Supplies	General office supplies and small office equipment. Includes supplies for Admin. staff, inspectors and crew leaders. ***RPS 1/12/21***	3,500	
425800 - 5215000	101	Computer Equipt. Under \$1000	System upgrades, hardware replacement, purchase of ipads for field staff (two per year). ***GG 1/4/22***	3,000	
426100 - 5215000	101	Janitorial Supplies	Wax, cleaners, toilet papers, disinfectants, trash liners, brooms, mops, etc. for all parks facilities and restrooms. Include pools. ***GG 1/4/22***	26,500	
426200 - 5215000	101	Uniforms and PPE	Uniforms and personal protective equipment (PPE). ***GG 1/4/22***	22,500	
426300 - 5215000	101	Motor Fuel & Lubricants	Gas and oil for maintenance vehicles and equipment (based on estimate provided by Fleet Maintenance Division). GG 1/4/22	13,000	
426300 - 5215000	101	Vehicle Fuel	Adjust Gasoline/Fuel costs to be in line with trend. **MWR 2/23/2023**	5,690	
<b>Sub Total: 426300 - Motor Fuels &amp; Lubricants</b>				<b>18,690</b>	
426600 - 5215000	101	Chemical Supplies	Herbicides and pesticides for weed and pest control on undeveloped park property, on trails, and at Bobby Bonds, Bordwell, Bryant, Carlson, El Dorado, Fairmount, and Villegas Parks. Includes chemicals for control of pests on high priority/historic trees at Fairmount and White Parks ***GG 1/4/22***	15,000	
426700 - 5215000	101	Small Power Equipment Replacem	Replacement of non-asseted small power equipment such as hedge trimmers, weed eaters, back pack blowers, edgers, mowers and misc. hand tools ***GG 1/4/22***	5,000	
426710 - 5215000	101	Safety Footwear	Allowance for safety footwear for 2 Park Supervisors, 3 Park Maintenance Crew Leaders, 3 Landscape Maintenance Inspectors, 10 Maintenance Workers, 5 Park Maintenance Specialists, 2 Maintenance Electricians, and 1 AC Tech, in accordance with union MOU and City PPE policy (\$250 per person per year). *** GG 1/4/22***	7,050	
426800 - 5215000	101	Move PSET fm 110 to 101	Move Parks PSET from Measure Z Fund (110) to General Fund (101) Clean up supplies and material - Supplies for site clean up. Tools, garbage bags, sanitizer, peroxide cleaner, soil, boulders, canopies, plan material, sand, etc. Rental equipment for site clean up (excavator, backhoe, etc). Trash services (40 yard container delivery and pick-up). ***JR 01/05/2022***	20,000	
426800 - 5215000	101	Specialty Supplies	Traffic cones, barricades, flags, signs, and porta-potty supplies. ***GG 1/4/22***	5,000	

# Budget Justification by Section

Section: 521500 - Park & Recreation-Parks					
GL Objects	Fund	Description	Justification	2024 Budget	Total
<b>Sub Total: 426800 - Special Department Supplies</b>				<b>25,000</b>	
427200 - 5215000	101	Training costs for continuing	Licenses include Certified Arborist, Certified Playground Safety Inspector, Certified Pool Operator, Qualified Applicator License or Certificate, Certified General Electrician, Maintenance Management School. GG 1/4/22	5,000	
427200 - 5215000	101	Training/certification costs f	Equipment requiring on-going training and renewal of certification (bucket truck, scissor lift, forklift, etc.) *** GG 1/4/22***	6,000	
<b>Sub Total: 427200 - Training</b>				<b>11,000</b>	
428400 - 5215000	101	Liability Insurance	Liability Insurance - Amount provided by Risk Management. ***Uploaded by MWR 1/28/2022***	175,830	
428400 - 5215000	101	Move PSET fm 110 to 101	Move Parks PSET from Measure Z Fund (110) to General Fund (101) Liability Insurance - Liability Insurance - Amount provided by Risk Management. ***Uploaded by MWR 1/28/2022***	14,020	
<b>Sub Total: 428400 - Liability Insurance</b>				<b>189,850</b>	
<b>Total Non-personnel</b>					<b>10,283,312</b>
<b>Special Projects</b>					
450014 - 5215000	101	Fuel Costs for Hunter Hobby Pa	Fuel costs for trains at Hunter Hobby Park operated by Riverside Live Steamers GG 1/4/22	2,000	
<b>Total Special Projects</b>					<b>2,000</b>
<b>Equipment Outlay</b>					
462100 - 5215000	101	Parks Vehicles and Equipment	Parks Wildlands Vehicles and Equipment used for weed abatement, fire prevention, clearing invasive species and clean up of over 2,000 acres of undeveloped parkland.	440,000	
<b>Total Equipment Outlay</b>					<b>440,000</b>
<b>Charges From Others</b>					
881100 - 5215000	101	Cost Allocation Plan	Mid-Cycle CAP FY 2023/24 - FY 2027/28	821,724	
884101 - 5215000	101	Misc Street Maint Charges	PW/Street Maintenance (4110100-894101) charging Park and Recreation \Parks (5215000-884101) for miscellaneous signs and concrete. **Updated by br 12/20/19**	5,000	
<b>Total Charges From Others</b>					<b>826,724</b>
<b>Charges to Others</b>					
892101 - 5215000	101	Admin Charges to Fire	Utilization charge from PR/Parks (5215000-892101) to Fire/Special Services (3515000-882101) for contract administration for landscape contract. Services include but are not limited to administering RFP, preparing items for City Council, and regular inspection services. Increase 15% in year one due to RFP. 2% increase applied to overall contract amount on the consecutive years when calculating 10% admin fee. **JR 12-16-2021**	(566)	

# Budget Justification by Section

## Section: 521500 - Park & Recreation-Parks

GL Objects	Fund	Description	Justification	2024 Budget	Total
892101 - 5215000	101	Admin Charges to GS	Utilization charge from PR/Parks (5215000-892101) to GS Building Maintenance (2210000-882101) for contract administration for landscape contract at Corp Yard, Mini Audi. Replace one-sided charge. Services include but are not limited to administering RFP, preparing items for City Council, and regular inspection services. Increase 15% in year one due to RFP. 2% increase on the consecutive years on overall contract amount when calculating 10% admin fee. **JR 12-16-2021**	(2,908)	
892101 - 5215000	101	Admin Charges to LB	Utilization Charge from PR/Parks (5215000-892101) to LB/Admin (5130000-882101) for contract administration for landscape contract at Main Library, Marcy, Arlington, Casa Blanca, La Sierra, Arlanza. Replace one-sided charge. Services include but are not limited to administering RFP, preparing items for City Council, and regular inspection services. Increase 15% in year one due to RFP. 2% increase on the consecutive years when on overall contract amont when calculating 10% Admin Fee. **JR 12-16-2021**	(4,953)	
892101 - 5215000	101	Admin Charges to PD	Utilization charge from PR/Parks (5215000-892101) to PD Management Services (3105000-882101) for contract administration for landscape contract at Downtown HQ, Lincoln Station, Aviation Unit, Admin Building/Transportation Ctr. Replace one-sided charge. Services include but are not limited to administering RFP, preparing items for City Council, and regular inspection services. *Increase 15% in year one due to RFP. 2% increase on the consecutive years on overall contract amount when calculating 10% Admin Fee. **JR 12-16-2021**	(3,113)	
892101 - 5215000	101	Charge to Fairmount Park Golf	Utilization Charge from PR/Parks (5215000-892101) to Fairmount Park Golf Course (5215400-882101) for park landscape and building maintenance. This is an inter-departmental charge to/from. **JR 12/16/2021**	(355,000)	
<b>Sub Total: 892101 - Utilization Chgs to 101 Fund</b>				<b>(366,540)</b>	
892292 - 5215000	101	Admin Charges to Riverwalk LMD	Debt!* LMD Utilization charges from PR/Parks (5215000-892292) to PW Riverwalk LMD (9760375-882101) for maintenance cost associated with Park facilities. **GG 12/20/2021**	(65,777)	
892510 - 5215000	101	Admin Charges to RPU	Utilization charge from PR/Parks (5215000-892101) to RPU Admin-Building Occupancy (6000010-882101) for contract administration for landscape contract at Casa Blanca CRS. Replace one-sided charge. Services include but are not limited to administering RFP, preparing items for City Council, and regular inspection services. **GG 12/20/2021**	(1,699)	

# Budget Justification by Section

## Section: 521500 - Park & Recreation-Parks

GL Objects	Fund	Description	Justification	2024 Budget	Total
892581 - 5215000	101	Admin Charges to Fox Theater	PR/Parks (5215000-892581) charging Fox Theater (2880000-882101) for contract administration for landscape contract at Fox Theater. Services include but are not limited to administering RFP, preparing items for City Council, and regular inspection services. Replace one-sided charge. Increase 15% in year one due to RFP. 2% increase on the consecutive years on th overall contract amount when calculating 10% admin fee. **JR 12-16-2021**	(283)	
892763 - 5215000	101	Pomelo Svcs CFD Transfer - P&R	Utilization Chgs from Pomelo Svcs CFD to offset costs in P&R. **KH 2/23/23	(5,640)	
894101 - 5215000	101	Loving Homes Charge	PR/Parks (5215000-894101) to the Loving Homes Assessment District for El Dorado Community Park maintenance. ONE-SIDED	(19,200)	
Total Charges to Others					(459,139)
Sub Total Fund: 101 - General Fund					14,586,827
<b>Personnel</b>					
412210 - 8003904	110	Workers Comp Insurance	Workers Compensation Insurance - Calculated by Risk Management **MWR 10/27/2021**	10,530	
Total Personnel					10,530
<b>Non-personnel</b>					
421205 - 8003002	110	Park and Recreation Trees	Additional \$250,000 annually	250,000	
424200 - 8003904	110	Equipment Maintenance	Preventative Maintenance and repair on equipment. Fuel costs ***JR 1/05/22*** 2% increase for each consecutive year.	12,594	
424200 - 8003904	110	Move PSET fm 110 to 101	Move Parks PSET from Measure Z Fund (110) to General Fund (101) Equipment Maintenance - Preventative Maintenance and repair on equipment. Fuel costs ***JR 1/05/22*** 2% increase for each consecutive year.	(12,594)	
Sub Total: 424200 - Maintenance & Repair - General					0
426200 - 8003904	110	Move PSET fm 110 to 101	Move Parks PSET from Measure Z Fund (110) to General Fund (101) PSET - Gloves, shirts, boots, PPE, masks, Tyvek suits, safety glasses. ***JR 1/05/22	(9,530)	
426200 - 8003904	110	PSET	Gloves, shirts, boots, PPE, masks, Tyvek suits, safety glasses. ***JR 1/05/22	9,530	
Sub Total: 426200 - Clothing/Linen/Safety Supplies					0
426800 - 8003904	110	Clean up supplies and material	Supplies for site clean up. Tools, garbage bags, sanitizer, peroxide cleaner, soil, boulders, canopies, plan material, sand, etc. Rental equipment for site clean up (excavator, backhoe, etc). Trash services (40 yard container delivery and pick-up). ***JR 01/05/2022***	31,765	

# Budget Justification by Section

## Section: 521500 - Park & Recreation-Parks

GL Objects	Fund	Description	Justification	2024 Budget	Total
426800 - 8003904	110	Move PSET fm 110 to 101	Move Parks PSET from Measure Z Fund (110) to General Fund (101) Clean up supplies and material - Supplies for site clean up. Tools, garbage bags, sanitizer, peroxide cleaner, soil, boulders, canopies, plan material, sand, etc. Rental equipment for site clean up (excavator, backhoe, etc). Trash services (40 yard container delivery and pick-up). ***JR 01/05/2022***	(31,765)	
<b>Sub Total: 426800 - Special Department Supplies</b>				<b>0</b>	
427200 - 8003904	110	Move PSET fm 110 to 101	Move Parks PSET from Measure Z Fund (110) to General Fund (101) Staff Training - Safety Training for PSET Staff (Hazwoper, heavy equipment, situational awareness training, etc.). 1 Supervisor, 2 Maintenance Worker. ***RPS 01/05/2022***	(3,177)	
427200 - 8003904	110	Staff Training	Safety Training for PSET Staff (Hazwoper, heavy equipment, situational awareness training, etc.). 1 Supervisor, 2 Maintenance Worker. ***RPS 01/05/2022***	3,177	
<b>Sub Total: 427200 - Training</b>				<b>0</b>	
428400 - 8003904	110	Liability Insurance	Liability Insurance - Amount provided by Risk Management. ***Uploaded by MWR 1/28/2022***	14,020	
428400 - 8003904	110	Move PSET fm 110 to 101	Move Parks PSET from Measure Z Fund (110) to General Fund (101) Liability Insurance - Liability Insurance - Amount provided by Risk Management. ***Uploaded by MWR 1/28/2022***	(14,020)	
<b>Sub Total: 428400 - Liability Insurance</b>				<b>0</b>	
<b>Total Non-personnel</b>					<b>250,000</b>
<b>Sub Total Fund: 110 - Measure Z Fund</b>					<b>260,530</b>
<b>Total Expenditures:</b>					<b>14,847,357</b>
<b>Net Total:</b>					<b>(14,815,625)</b>



# Budget Justification by Section

Section: 521510 - Park & Rec-Parks-Street Trees					
GL Objects	Fund	Description	Justification	2024 Budget	Total
Expenditures					
Charges From Others					
882510 - 5215100	101	Fiber Optic Charges fr RPU	PU/Dark Fiber (6006000-892101) charging PRCS/Parks (5215100-882510) for fiber optic data line charges. **kls 12-09-21**	768	
Total Charges From Others					768
Total Expenditures:					768
Net Total:					(768)

# Budget Justification by Section

Section: 521520 - P&R Spec District Park Maint					
GL Objects	Fund	Description	Justification	2024 Budget	Total
<b>Revenues</b>					
<b>Special Assessments</b>					
361610 - 5215202	291	Levy Revenue	Debt!* LMD Levy Revenue. Fixed amount every year, levied by State of California. Reviewed by HS 10/15/21 **MWR 1/12/2022**	36,610	
361620 - 5215202	291	Levy Revenue	Debt!* LMD Levy Revenue. Fixed amount every year, levied by State of California. Reviewed by HS 10/15/21 **MWR 1/12/2022**	42,630	
<b>Total Special Assessments</b>					<b>79,240</b>
<b>Sub Total Fund: 291 - Special Districts</b>					<b>79,240</b>
<b>Special Assessments</b>					
363001 - 9760375	292	Levy Revenue	Debt!* LMD Levy Revenue. Zone A. Escalator based on CPI. Budget an increase of 5% first 5 years and 2% thereafter. Reviewed by HS 1/26/22 **MWR Split between 9760385 & 9760375 for subsidy purposes. Discussion between Heidi and Mark 4/15/2021**1	145,224	
<b>Total Special Assessments</b>					<b>145,224</b>
<b>Operating Transfers In</b>					
985101 - 9760375	292	RW Zone A P&R Subsidy	General Fund support for Riverwalk LMD Zone A P&R (Fund 292) shortfall; projected at operating revenues less operating expenditures. HS 1/26/22	55,324	
<b>Total Operating Transfers In</b>					<b>55,324</b>
<b>Sub Total Fund: 292 - Riverwalk LMD</b>					<b>200,548</b>
<b>Total Revenues:</b>					<b>279,788</b>
<b>Expenditures</b>					
<b>Special Projects</b>					
450076 - 5215202	291	Loving Homes	Debt!* LMD As needed special projects such as landscape, tree trimming, etc. Reviewed by JR 01/05/22 **MWR 1/12/2022**	16,470	
450076 - 5215202	291	Loving Homes Water	Debt!* LMD Estimated water rates based on historical costs with 6% annual increases thereafter per RPU recommendation. Reviewed by JR 01/05/22 **MWR 1/12/2022**	20,140	
<b>Sub Total: 450076 - Loving Homes</b>					<b>36,610</b>
450077 - 5215202	291	Village at Canyon Crest	Debt!* LMD As needed special projects such as landscape, tree trimming, etc.. Reviewed by JR 01/05/2022 **MWR 1/12/2022**	36,285	
450077 - 5215202	291	Village at Canyon Crest Electr	Debt!* LMD Estimated Electric rates based on historical costs with 3% annual increases thereafter per RPU recommendation. Reviewed by JR 01/05/22 **MWR 1/12/2022**	515	
450077 - 5215202	291	Village at Canyon Crest Water	Debt!* LMD Estimated water rates based on historical costs with 6% annual increases thereafter per RPU recommendation. Reviewed by JR 01/05/22 **MWR 1/12/2022**	5,830	
<b>Sub Total: 450077 - Village at Canyon Crest</b>					<b>42,630</b>
<b>Total Special Projects</b>					<b>79,240</b>
<b>Sub Total Fund: 291 - Special Districts</b>					<b>79,240</b>

# Budget Justification by Section

## Section: 521520 - P&R Spec District Park Maint

GL Objects	Fund	Description	Justification	2024 Budget	Total
<b>Non-personnel</b>					
421203 - 9760375	292	Landscape Maintenance Contract	Debt!* LMD Riverwalk landscape maintenance Zone A Parks for Parks & Rec Landscape Contracts. Reviewed by HS 1/26/22	21,334	
421205 - 9760375	292	Tree Maintenance Contract	Debt!* LMD Tree trimming and maintenance Zone A Parks. Reviewed by HS 1/26/22	5,103	
422200 - 9760375	292	Electric	Debt!* LMD Estimated electric rates provided by RPU through FY 2024/25 and 6% annual increases thereafter. Reviewed by HS 1/26/22	8,392	
424130 - 9760375	292	Graffiti/Vandalism Control	Debt!* LMD Graffiti/Vandalism Control Zone A Parks. Reviewed by HS 1/26/22	3,130	
424200 - 9760375	292	One Time Repairs	Debt!* LMD Zone A Parks Lifecycle Capital Improvement Program for Park Infrastructure. **KH 2/23/23	250,000	
424200 - 9760375	292	One Time Repairs	Debt!* LMD Zone A Parks Lifecycle Capital Improvement Program for Park Infrastructure. Reviewed by HS 1/26/22	50,000	
<b>Sub Total: 424200 - Maintenance &amp; Repair - General</b>				<b>300,000</b>	
424220 - 9760375	292	Playground Maintenance Parts	Debt!* LMD Zone A Parks Playground Equip Maint/Repair (parts, annual roll-coat, fibar) Zone A Parks. Reviewed by HS 1/26/22	12,490	
426700 - 9760375	292	Parks Supplies and Materials	Debt!* LMD Supplies and Materials for Zone A Parks Maintenance (mulch, sand, plants, irrigation parts, DG, lamps, paint, nets, lumber, vinyl fencing panels, etc. HS 1/26/22	20,000	
				<b>Total Non-personnel</b>	<b>370,449</b>
<b>Charges From Others</b>					
882101 - 9760375	292	Admin Charge to Riverwalk LMD	Overtime and prorated PR employee related expenditures (based on assigned FTE) including vehicle costs, uniforms, training, cell phones, etc. Reviewed by HS 1/26/22	14,322	
882101 - 9760375	292	Admin Charges to Riverwalk LMD	Debt!* LMD Utilization charges from PR/Parks (5215000-892292) to PR Riverwalk LMD (9760375-882101) for maintenance cost associated with Park facilities. **GG 12/20/2021**HS 1/26/2022	65,777	
<b>Sub Total: 882101 - Utilization Chgs from 101 Fund</b>				<b>80,099</b>	
				<b>Total Charges From Others</b>	<b>80,099</b>
				<b>Sub Total Fund: 292 - Riverwalk LMD</b>	<b>450,548</b>
				<b>Total Expenditures:</b>	<b>529,788</b>
				<b>Net Total:</b>	<b>(250,000)</b>

# Budget Justification by Section

## Section: 521540 - P&R-Fairmount Park Golf Course

GL Objects	Fund	Description	Justification	2024 Budget	Total
<b>Revenues</b>					
<b>Charges for Services</b>					
343110 - 5215400	101	Fairmount Golf - Non Tax	Golf Course revenues have increased due to it remaining open during COVID and fee increases. Figure based off fee increases but takes into account reduction in usage as other activities re-open. See attached GG 12-9-21 **Updated based on CMO assumption FY 2024 will be back to pre-pandemic levels 2/3/2022**	475,000	
343110 - 5215400	101	FGC Maintenance	The Golf Course has increased revenue to surpass budget targets due to an increase in usership and fare increases. The Department would like to increase the budget target for 2024 by \$40,000 and use the revenue generated for maintenance costs.	40,000	
<b>Sub Total: 343110 - Fairmount Pk GC Non-Tx Sales</b>				<b>515,000</b>	
<b>Total Charges for Services</b>					<b>515,000</b>
<b>Miscellaneous</b>					
343120 - 5215400	101	Parks & Rec Fairmt Pk GC Sales	Pro shop will open January 2022. Revenue based off of 18/19 numbers See attached Gg 12-9-21	5,125	
<b>Total Miscellaneous</b>					<b>5,125</b>
<b>Total Revenues:</b>					<b>520,125</b>
<b>Expenditures</b>					
<b>Personnel</b>					
411110 - 5215400	101			121,711	
411111 - 5215400	101			53,668	
411510 - 5215400	101			214	
412210 - 5215400	101	Workers Comp Insurance	Workers Compensation Insurance - Calculated by Risk Management **MWR 10/27/2021**	4,390	
412220 - 5215400	101			7,769	
412222 - 5215400	101			290	
412230 - 5215400	101			153	
412240 - 5215400	101			35	
412250 - 5215400	101			102	
412317 - 5215400	101			3,968	
412320 - 5215400	101			2,543	
412330 - 5215400	101			5,479	
412400 - 5215400	101			225	
<b>Total Personnel</b>					<b>200,547</b>
<b>Non-personnel</b>					
421000 - 5215400	101	Golf Course - Site Services	Monthly funds for service fee for operation & monitoring of alarm system; Annual funds for fees for FootGolf & SCGA certification/accreditation. Annual funds for online tee-time host site and web domain. *1/13/22 MO	6,174	
421001 - 5215400	101	Golf Course - Sign Shop Work	Annual funds to replace existing signs as needed or order new signs from City Sign Shop. *1/13/22 MO	515	
421040 - 5215400	101	Golf Course - IT	Charter Monthly Bundle @\$350 month *1/13/22 MO	4,200	

# Budget Justification by Section

## Section: 521540 - P&R-Fairmount Park Golf Course

GL Objects	Fund	Description	Justification	2024 Budget	Total
421205 - 5215400	101	FGC Maintenance	Increase tree contract as tree trimming is needed at the Golf Course. Funds would be offset additional revenue generated from fee increases and fare increases.	20,000	
421205 - 5215400	101	Golf Course - Tree Trimming	Tree Trimming - Supervisor to create annual rotation of 230+ trees @ \$85 each *1/13/22 MO	22,420	
<b>Sub Total: 421205 - Tree Maintenance Contract</b>				<b>42,420</b>	
422120 - 5215400	101	Golf Course - Cell phones	Monthly service fee for Fairmount Golf Course RSC cell (12 @ \$60) \$720; Monthly service fee for Recreation Supervisor Cell (12 @ \$60) \$720. GT \$1,440. *1/13/22 MO	1,441	
422200 - 5215400	101	Electric	Adjust Electric costs to be inline with trend. **MWR 2/23/2023**	5,322	
422200 - 5215400	101	Golf Course - Utility	Baseline Cost *1/13/22 MO	12,238	
<b>Sub Total: 422200 - Electric</b>				<b>17,560</b>	
422700 - 5215400	101	Golf Course - Utility	Annual funds for City Trash Service and special pick up for fallen limbs, and clearing of golf cart maintenance yard. *1/13/22 MO	2,490	
423100 - 5215400	101	Golf Course - Misc. Rentals	Annual funds to water course when well stops working *1/13/22 MO	6,174	
423500 - 5215400	101	Golf Course - Mileage Reimburs	Monthly funds for mileage for RSC and Supervisor to conduct site visits and to attend local meetings. *1/13/22 MO	1,029	
424130 - 5215400	101	FGC Maintenance	Increase budget for minor repairs and upgrades at the golf course. Routine maintenance such as lighting and netting is often needed, but current budgeted funds are not enough to address these issues. A minor repair can be as costly as \$100,000 and sometimes may need to be done in phases due to limited budget. The request would be fully offset by the additional revenue generated by the increase of usership and fares netting to \$0.	20,000	
424130 - 5215400	101	Golf Course - Bldg Maint	As needed bldg. improvements *1/13/22 MO	30,000	
<b>Sub Total: 424130 - Maint/Repair of Bldgs &amp; Improv</b>				<b>50,000</b>	
424200 - 5215400	101	Maintenance & Repair	Repair of range ball cart, hopper, ball cleaner and ball dispenser; maintenance/service of battery chargers for 28 golf carts.*1/13/22 MO	15,805	
424220 - 5215400	101	Golf Course - Misc. Equip. Rep	Monthly inspection & maintenance fee for golf course gas powered range picker; Monthly maintenance fee for inspection & maintenance of 28 golf carts. *1/13/22 MO	20,580	
425100 - 5215400	101	Golf Course - Advertisements	Annual funds for purchasing banners, print and web advertisement, golf course listings, magazine ads, social media, and other advertising opportunities. *1/13/22 MO	6,174	
425200 - 5215400	101	Golf Course - Golf Fees	Annual membership dues & professional materials subscription for golf associations, public golf course group, Kids Golf, PGA, SCGA Jr. *1/13/22 MO	200	

# Budget Justification by Section

## Section: 521540 - P&R-Fairmount Park Golf Course

GL Objects	Fund	Description	Justification	2024 Budget	Total
425400 - 5215400	101	Golf Course - Office Supplies	Annual funds to purchase office supplies (printer paper, pencils, printer ink, register tape, etc.) *1/13/22 MO	2,058	
425610 - 5215400	101	Golf Course - All Other Print	Annual funds for Printing & Design Services for the design of marketing materials and printing that include logos, promotional signage/flyers, newspaper ads (print & digital), postcards and other marketing materials as needed. Annual funds for printing of Golf, Family golf, & FootGolf scorecards. *1/13/22 MO	2,000	
425800 - 5215400	101	Golf Course - Comp Purchase	Funds for computers, tablets and/or printers. Repair & maintenance of equipment as needed. *1/13/22 MO	1,200	
426100 - 5215400	101	Golf Course - Cleaning Supp	Monthly funds for cleaning and restroom supplies. Annual funds for replacement of trash cans, bathroom equipment & fixtures, etc. Increased funds for additional sanitization supplies/materials. *1/13/22 MO	1,519	
426500 - 5215400	101	Golf Course - Rec Supplies	Annual funds for supplies needed for special programming for kids, at risk youth, disabled or special events; staff uniforms (2 golf shirts, hat & jacket/windbreaker) 12 employees. *1/13/22 MO	12,348	
426800 - 5215400	101	Golf Course - Misc. Supplies	Annual funds for Driving Range Area Supplies include range balls, mats, signage, ball collector and other supplies needed for the driving range area; Annual funds for Golf Course Area supplies include flags, signage, course signs and markings, and replacement of golf course holes/FootGolf/family golf course materials. Replacement netting for damaged/vandalized perimeter net. Replacement parts/accessories for range picker. Purchase hand pickers and rage targets. *1/13/22 MO	10,870	
427200 - 5215400	101	Golf Course - Training	Annual funds for Professional Conference registration fee for the Supervisor & ARC to attend; Training for Recreation Leaders to obtain Golf Coaching certifications offered at various Southern CA golf courses. Funds include sending 8 Recreation Leaders per year to the training which includes training, exam and certification; Misc. staff training (one day) & professional organization meetings offered in Southern California (CPRS, SOCALPGA, Golf Course Superintendents, etc.). *1/13/22 MO	3,087	
428400 - 5215400	101	Liability Insurance	Liability Insurance - Amount provided by Risk Management. ***Uploaded by MWR 1/28/2022***	5,840	
<b>Total Non-personnel</b>					<b>213,684</b>
<b>Special Projects</b>					
447500 - 5215400	101	Golf Course - Souvenirs	Merchandise (shirts, hats, golf tees, sunscreen, sunglasses); Food and Beverage (pre-packaged snacks, non-alcoholic drinks, candy, etc.) *1/13/22 MO	10,580	
<b>Total Special Projects</b>					<b>10,580</b>

# Budget Justification by Section

Section: 521540 - P&R-Fairmount Park Golf Course					
GL Objects	Fund	Description	Justification	2024 Budget	Total
Equipment Outlay					
462200 - 5215400	101	Golf Course - Ball Picker	Per Supervisor need to purchase new ball picker, min cost ~\$10K 1/13/22 M.O.	10,000	
462308 - 5215400	101	Golf Course - Office Furniture	Annual funds for replacement of chairs, office furniture, work stations, etc. \$5,000. *1/13/22 MO	5,000	
Total Equipment Outlay					15,000
Charges From Others					
881100 - 5215400	101	Cost Allocation Plan	Mid-Cycle CAP FY 2023/24 - FY 2027/28	52,426	
882101 - 5215400	101	Charge to Fairmount Park Golf	Utilization Charge from PR/Parks (5215000-892101) to Fairmount Park Golf Course (5215400-882101) for park landscape and building maintenance. This is an inter-departmental charge to/from. **JR 12/16/2021**	355,000	
Total Charges From Others					407,426
Total Expenditures:					847,237
Net Total:					(327,112)

# Budget Justification by Section

## Section: 523000 - PRCS-Youth Innovation Center

GL Objects	Fund	Description	Justification	2024 Budget	Total
<b>Revenues</b>					
<b>Charges for Services</b>					
343510 - 5230000	101	Special Recreational Programs	Youth Innovation Center Memberships, Classes, etc. Facility opened Sept 2021 and online and in person classes have begun. GG 12/29/21	102,000	
343610 - 5230000	101	Park Rentals	Youth Innovation Center lease agreements and room rentals. GG 12/29/21	38,380	
<b>Total Charges for Services</b>					<b>140,380</b>
<b>Total Revenues:</b>					<b>140,380</b>
<b>Expenditures</b>					
<b>Personnel</b>					
411100 - 5230000	101			99,478	
411110 - 5230000	101			101,426	
411111 - 5230000	101			37,794	
411111 - 5230000	101	ARC Upgrade	Department increasing one .50 FTE to .75 FTE	15,000	
<b>Sub Total: 411111 - Salaries-Part Time Benefitted</b>				<b>52,794</b>	
411510 - 5230000	101			261	
412210 - 5230000	101	Workers Comp Insurance	Workers Compensation Insurance - Calculated by Risk Management **MWR 10/27/2021**	1,760	
412220 - 5230000	101			26,764	
412222 - 5230000	101			2,052	
412230 - 5230000	101			357	
412240 - 5230000	101			91	
412250 - 5230000	101			238	
412317 - 5230000	101			14,201	
412320 - 5230000	101			3,462	
412330 - 5230000	101			5,023	
<b>Total Personnel</b>					<b>307,907</b>
<b>Non-personnel</b>					
421000 - 5230000	101	YIC Basic maintenance	4@ \$1000 Upholstery cleaning and 3,600 plant services *1/19/22 M.O.	7,828	
421000 - 5230000	101	YIC Print/Fiber	Fiber Lease and Internet Fees 6000 and Brochures 1000 *1/19/22 M.O.	7,210	
<b>Sub Total: 421000 - Professional Services</b>				<b>15,038</b>	
421040 - 5230000	101	Instructor Payments	Instructor payments for classes at YIC. 100% offset by revenue generated from contract classes *1/19/22 M.O.	103,000	
421040 - 5230000	101	YIC Annual Gala	730 Speaker; 3535 Catering *1/19/22 M.O.	4,393	
<b>Sub Total: 421040 - Recreational Services</b>				<b>107,393</b>	
422100 - 5230000	101	Phone lines	12 months @ 260 for 5 phone lines *1/19/22 M.O.	16,068	
424130 - 5230000	101	Parks Division	Maintenance and Repair to facility performed by Parks Division. *1/19/22 M.O.	18,540	
424220 - 5230000	101	All Other Equip Maint/Repair	Mac Books support. *1/19/22 M.O.	3,090	
424220 - 5230000	101	Camera Back up Maintenance	Camera storage space back up 12 @ 500 Fully Offset by revenue generated by the facility *1/19/22 M.O.	6,180	



# Budget Justification by Section

## Section: 523000 - PRCS-Youth Innovation Center

GL Objects	Fund	Description	Justification	2024 Budget	Total
424220 - 5230000	101	Computer Replacement	Rotation of Computer replacement for center & Staff *1/19/22 M.O.	10,300	
424220 - 5230000	101	Equipment Maint/Replacement	Routers/camera replacement *1/19/22 M.O.	2,060	
424220 - 5230000	101	Equipment Maintenance	Macbooks Maintenance and system support 11 @ \$1000 Fully offset by revenue generated by the facility. *1/19/22 M.O.	11,330	
424220 - 5230000	101	Hope Wall Maintenance	Hope Wall, monitor, and switchboard maintenance. 6@1500 *1/19/22 M.O.	9,270	
424220 - 5230000	101	Tablet Maintenance	iPad/tablet maintenance 13 @ 500. Fully offset by revenue generated at the facility *1/19/22 M.O.	6,299	
<b>Sub Total: 424220 - All Other Equip Maint/Repair</b>				<b>48,529</b>	
425100 - 5230000	101	YIC Advertising	Program advertising for center, classes and programs Offset by revenues generated by the facility *1/19/22 M.O.	2,575	
425100 - 5230000	101	YIC Competitions	Advertising for competitions held at YIC *1/19/22 M.O.	2,575	
<b>Sub Total: 425100 - Advertising Expense</b>				<b>5,150</b>	
425200 - 5230000	101	Tech Memberships	2 memberships at 250.00 *1/19/22 M.O.	500	
425400 - 5230000	101	YIC Membership	Membership Card supplies fully offset by revenue generated by facility *1/19/22 M.O.	2,575	
425400 - 5230000	101	YIC paper/office supplies	\$500 pens, paper, note pads, etc. Fully offset by revenue generated by the facility *1/19/22 M.O.	500	
<b>Sub Total: 425400 - General Office Expense</b>				<b>3,075</b>	
425600 - 5230000	101	YIC Printing	Participant Waivers, Surveys, and brochures 2500 fully offset by revenue generated by facility *1/19/22 M.O.	2,575	
425800 - 5230000	101	IPAD	iPad Replacements and Carrying Cases 4 @1150 iPad replacement 4@80 carrying case and tracking *1/19/22 M.O.	5,068	
426100 - 5230000	101	Cleaning Supplies	Janitorial cleaning supplies for facility *1/19/22 M.O.	2,060	
426200 - 5230000	101	Staff Uniforms and Camp Shirts	2 @ 100 for Supervisor; 10 @ 50 for Instructors; 10 @ 50 for Volunteers; 100 @ 7 for Summer Camper Shirts *1/19/22 M.O.	1,957	
426800 - 5230000	101	Furniture Replacement	Chairs, Tables, and Furniture Replacement 5000 a year *1/19/22 M.O.	7,610	
426800 - 5230000	101	Replacement	Swing Machines 2@500, Table Top Camera 10@80 800 and Project Lamp Replacements 8 @ 125 GT 2,800 *1/19/22 M.O.	2,884	
<b>Sub Total: 426800 - Special Department Supplies</b>				<b>10,494</b>	
427100 - 5230000	101	Meeting Supplies	Travel for meetings *1/19/22 M.O.	200	
427200 - 5230000	101	CPRS Training	CPRS Training 4 @ 150 *1/19/22 M.O.	600	
427200 - 5230000	101	NRPA Conference	1 NRPA Conference @ 2500 *1/19/22 M.O.	2,500	
427200 - 5230000	101	Software Trainings	Training for staff on software and programming 6 @ 1200 *1/19/22 M.O.	7,200	
<b>Sub Total: 427200 - Training</b>				<b>10,300</b>	
428400 - 5230000	101	Liability Insurance	Liability Insurance - Amount provided by Risk Management. ***Uploaded by MWR 1/28/2022***	8,980	

# Budget Justification by Section

Section: 523000 - PRCS-Youth Innovation Center					
GL Objects	Fund	Description	Justification	2024 Budget	Total
				Total Non-personnel	255,927
Equipment Outlay					
462300 - 5230000	101	Copier Lease	12 months @ 250 *1/19/22 M.O.	3,000	
				Total Equipment Outlay	3,000
Charges From Others					
881100 - 5230000	101	Cost Allocation Plan	Mid-Cycle CAP FY 2023/24 - FY 2027/28	62,297	
				Total Charges From Others	62,297
				Total Expenditures:	629,131
				Net Total:	(488,751)

# Budget Justification by Section

Section: 529000 - Park & Rec-Debt					
GL Objects	Fund	Description	Justification	2024 Budget	Total
Expenditures					
Debt Transfers Out					
970390 - 5290000	101	COP 2008A Debt Allocation - PR	Debt!* ALLOCATION to Parks and Rec Debt. Certificates of Participation 2008 Projects. Ends 2037. Reviewed by HS 10/15/21	1,357,500	
970390 - 5290000	101	LRB 2012A Allocation - PR	Debt!* ALLOCATION (2370100-965101) to PR/Debt (5290000-970390). Lease Revenue Bonds 2012 Projects. Ends 2034. Reviewed by HS 10/15/21	116,580	
Sub Total: 970390 - Op Trans Debt to 390 Fund				1,474,080	
Total Debt Transfers Out					1,474,080
Total Expenditures:					1,474,080
Net Total:					(1,474,080)
Grand Total					(34,482,973)