

Lunch at the Library is a project of the California State Library, supported with funds from the State of California. Lunch at the Library was developed by the California Library Association and the California Summer Meal Coalition, with support from the David and Lucile Packard Foundation. The California Summer Meal Coalition (CSMC) and California Library Association (CLA) are working with libraries and meal providers across California to offer summer lunch programs that are designed to provide nourishment and summer enrichment for children and teens. All library meal sites provide free summer lunches and engage families with library programs and services. Some libraries are extending the impact of their lunch programs by providing arts, literacy, and Science Technology Reading Engineering Art and Mathematics (STREAM) programming for participating children and teens.

DISCUSSION:

On March 9, 2023, the Riverside Public Library received notification from the California State Library of a grant award from the Lunch at the Library Program (Fiscal Year 2023/24) in the amount of \$47,785 (Attachment 1). The Riverside Public Library will receive \$21,503 of the award upon execution and approval of the grant agreement, certification and claim forms (Attachment 2). The remaining funding will be made available according to the payment schedule and upon the completion of the grant agreement requirements.

This funding will support the Riverside Public Library Lunch at the Library Program for summer 2023 and engage families with library programs and services. Funds in the amount of \$47,785 will support programming of STREAM Mobile to five (5) community centers that will be hosting the lunch program. At these five (5) locations the Riverside Public Library will offer a storytime activity, and a STREAM project for nine weeks. This will provide the community and children the ability to register for a library card, check out books and return books, and register for the Summer Reading Program. Funds will be used to purchase supplies needed to create weekly activity or STREAM project bags that can be distributed at pop up sites. These bags will be used to entertain and express creativity. Funds will also be used to purchase books in both Spanish and English for distribution to the youth participating in the summer lunch program.

The budget for the Lunch at the Library Program is in the following table:

Budget Description	Amount
Salaries/Wages/Benefits ¹	\$12,960
Supplies and Materials	\$26,781
Services (Contracted)	\$3,700
Project Total	\$43,441
Indirect Cost	\$4,344
Total Award Amount	\$47,785

¹Two part time Library Assistants at \$18 per hour for 180 hours each to backfill for staff that are onsite at Pop up Library locations.

Children will be able to visit the Riverside Main Library and SPC. Jesus S. Duran Eastside Library locations and receive a meal from Riverside Unified School District. An activity or a book that will encourage the use of the library, provide entertainment, or express creativity will be provided at these locations. Paid performers will host programs during the lunch time to provide enrichment opportunities for the children participating at the meal sites. The grant term is June 2023 through December 31, 2023, and all funds should be spent by December 30, 2023.

STRATEGIC PLAN ALIGNMENT:

This item contributes to **Strategic Priority No. 1 Arts, Culture & Recreation** and **Goal 1.1 - Strengthen Riverside’s portfolio of arts, culture, recreation, senior and lifelong learning programs and amenities through expanded community partnerships, shared use opportunities and fund development.**

The item aligns with each of the five Cross-Cutting Threads as follows:

1. **Community Trust** - This item aligns with Community Trust by This item aligns with Community Trust by minimizing the expenditure of City funds through community partnership and involving the community to encourage or enhance communication.
2. **Equity** - This item aligns with Equity by facilitating equitable distribution of services to the greater Riverside community.
3. **Fiscal Responsibility** - This item aligns with Fiscal Responsibility as the community would benefit by accepting this award with no financial implications to the City other than in-kind contributions of staff time.
4. **Innovation** - This item aligns with Innovation by continuing a partnership with the California State Library.
5. **Sustainability & Resiliency** - This item aligns with Sustainability & Resiliency by providing a programmatic development opportunity.

FISCAL IMPACT:

The total fiscal impact of this action is \$47,785, or the actual amount of the grant award. Upon City Council approval and grant award receipt, the following entries listed in the table below will be recorded.

Fund	Program	Account	Amount
<i>Revenue</i>			
Grants & Restricted Programs	Lunch at Library Revenue	9348700-334100	\$47,785
<i>Expenditures</i>			
Grants & Restricted Programs	Lunch at Library – Salaries	9348700-440210	\$12,960
	Lunch at Library – Materials	9348700-426800	\$30,481
	Lunch at Library - Overhead	9348700-881300	\$4,344
		Total	\$47,785
General Fund	Indirect Cost Recovery	5135000-891300	(\$4,344)

Prepared by: Erin Christmas, Library Director
Certified as to
availability of funds: Edward Enriquez, Interim Assistant City Manager
Chief Financial Officer/City Treasurer
Approved by: Kris Martinez, Assistant City Manager
Approved as to form: Phaedra Norton, City Attorney

Attachments:

1. Award Notice
2. Agreement