

**RIVERSIDE PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES**

Minutes of: Board of Library Trustees

Date of Meeting: January 8, 2024

Time of Meeting: 5:00 p.m.

Meeting Location: Council Chambers

Present: Aaron Peters – President
Harmander Gill - Vice President
Bianca Corales - Secretary
Krista Ivy
Dwight Tate
Jaye Steinbrick
Ryan Falsetti

Staff: Erin Christmas, Library Director
Angela Henson, Sr. Management Analyst
Jessica Herdina, Assistant Library Director

CALL TO ORDER

The meeting was called to order at 5 p.m. by President Peters and proceeded with the pledge of allegiance.

Item 1 Welcome to Kianna Williams to the Ward 6 Seat – Appointment November 28, 2023, through March 1, 2025.

Trustee Peters informed the board that Kianna Williams submitted her resignation to the City Clerk's Office and the Ward 6 position remains vacant.

There were no comments received.

Item 2 Public Comment

There were no e-comments received. In person public comment from Marco H. on Item 6, Item 9 and Item 10.

CONSENT CALENDAR

Item 3 Approve December 11, 2023, meeting minutes

Item 4 Approval of Trust Fund Expenditures

Item 5 Formal Acceptance of Gift Fund Donations

Item 6 Incident Report

Item 7 Excuse the absence of Trustee Falsetti from the November 13, and December 11, 2023, regular meetings

Consent items were approved as presented.

Motion: Ivy
Second: Corales
Ayes: Peters, Gill, Corales, Falsetti, Ivy, Steinbrick, and Tate

DISCUSSION AND ACTION CALENDAR

Item 8 Designate a Nominating Committee and authorize the Nominating Committee to bring to the full board a proposed slate of officers for President, Vice President and Secretary and to conduct the election of Officers

Erin Christmas, Library Director, presented a report to the Board to Designate a Nominating Committee and authorize the Nominating Committee to bring to the full board a proposed slate of officers for President, Vice President and Secretary and to conduct the election of officers as required by the City Charter Section 804 and By Laws of the Board of Library Trustees Section 5(h).

The staff recommendations for the Board of Library Trustees included; Designate a Nominating Committee; Authorize the Nominating Committee to 1) meet separately at another date and time to determine a proposed slate of officers to present to the full board, or 2) meet at this meeting separately for 10 minutes to determine a proposed slate of officers to present to the full board; and 3) Conduct the election of officers for President, Vice-President and Secretary 1) at this meeting, or 2) at the February 13th meeting.

President Peters invited members to discuss appointing a nominating committee. Following discussion, Trustee Peters made a motion to nominate Trustees Steinbrick and Tate as the nominating committee and to authorize the nominating committee to meet separately at this meeting for 10 minutes to determine the proposed slate of officers to the full board. The motion was seconded by Trustee Tate with the motion passing unanimously by Peters, Gill, Corales, Falsetti, Ivy, Steinbrick, and Tate.

The meeting was reconvened by President Peters at 5:21 p.m. with all members present.

The nominating committee (Tate and Steinbrick) presented to the full board for consideration the following officers: Gill for President, Corales for Vice President, and Steinbrick for Secretary. The new officers selected will begin their service on March 1, 2024.

Motion: Tate

Second: Peters

Ayes: Peters, Gill, Corales, Falsetti, Ivy, Steinbrick, and Tate

Item 9 Library 101 Presentation

Erin Christmas, Library Director, provided a presentation on the Library's Mission, Vision, Support Groups, Department Functions, Resources and Programs to the Community, General Fund Budget and Strategic Plan Alignment.

There was no action taken.

Item 10 Receive Recurring Update on the New SPC Jesus S. Duran Eastside Library

Erin Christmas, Library Director, provided an update on the SPC Jesus S. Duran Eastside Library project. A report was submitted to the City Council for January 16, 2024, for a resolution to accept the grant amount of \$10 million from the California State Library and \$4.5 million from the California State Library Target grant and an appropriation of \$3,500,000 from General Fund Infrastructure Reserves as the City match required for the project.

There was no further discussion or action taken.

BOARD OF DIRECTORS COMMUNICATION

Item 11 Brief reports on conferences, seminars and meetings attended by Board Members

No items were discussed.

Item 12 Brief reports on conferences, seminars and meetings attended by Library Director

Attended the Economic Summit of Excellence, City Council retreat for the 2024 Work Plan, and will attend Leadership Riverside Arts and Culture Day.

Item 13 Items for future Board of Library Trustees consideration as requested by Board Members. Only items that fall within the powers and duties of the Board of Library Trustees as set forth in the City Charter and/or the Riverside Municipal Code will be agendized for future discussion.

President Peters requested a clarification on the incident reports and exclusions.

Adjournment

Meeting Adjourned at 5:49 p.m.

Submitted by: Angela Henson

Bianca Corales, Secretary
Board of Library Trustee