RFP NO. 2271
GENERAL PLAN UPDATE
CLIMATE ACTION & ADAPTATION PLAN

Community & Economic Development Department

City Council

March 12, 2024

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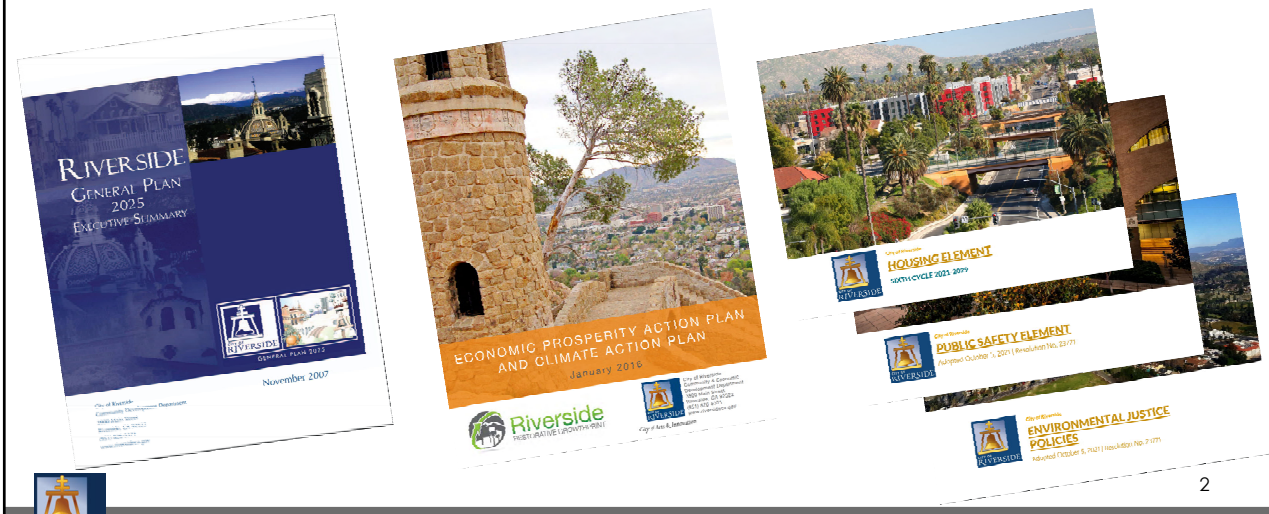
BACKGROUND

2007 **2016** **2021**



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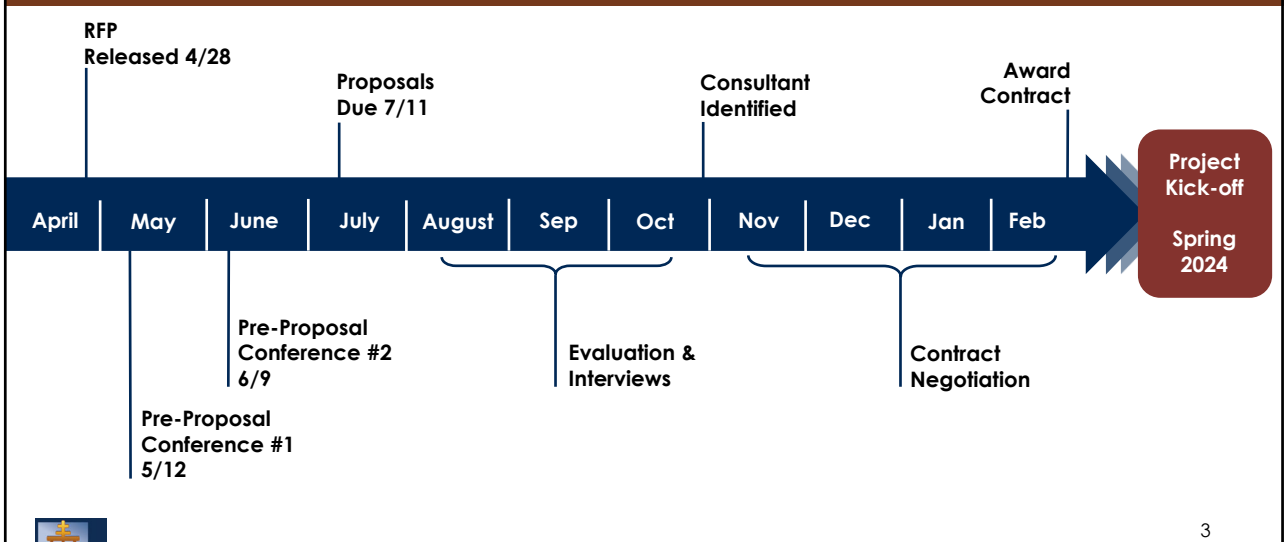
RFP PROCESS



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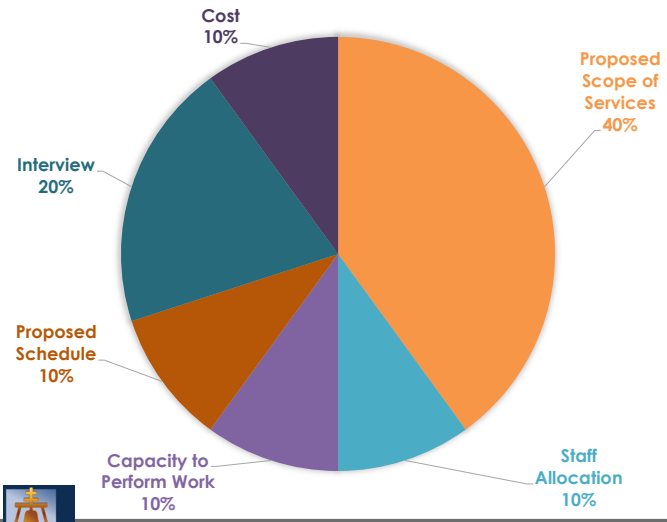
RFP PROCESS



Evaluation Committee

- City Attorney's Office
- City Manager's Office
- Community & Economic Development
- Finance
- Fire Department
- General Services
- Human Resources
- Innovation & Technology
- Library
- Museum of Riverside
- Parks, Recreation & Community Services
- Police Department
- Public Utilities
- Public Works

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RFP PROCESS

Rank	Proposers	Location	Total Average Score
1	WSP USA, Inc.	San Bernardino, CA	867.08
2	Dyett & Bhatia	Oakland, CA	863.36
		Points Possible	1000

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PROPOSAL

OUR SEVEN STEP PROCESS

- Managing the Plan for Success
- Partnering with the Community
- Creating a Community Atlas
- Establishing a Vision
- Developing Scenarios and Solutions
- Telling the Story
- Adoption and Implementation

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SCOPE OF SERVICES & TASKS – GP UPDATE

- Task 1: Project Startup
- Task 2: Audit of Existing GP
- Task 3: Community Outreach
- Task 4: Citywide Sustainability & Resiliency Framework
- Task 5: Existing Conditions
- Task 5: Visioning
- Task 7: Plan Options & Alternatives
- Task 8: Policies, Programs, Maps
- Task 9: General Plan and Specific Plan Update
- Task 10: Implementation Plan & Tools
- Task 11: Zoning Code Update
- Task 12: Other Regulatory Updates
- Task 13: Program EIR
- Task 14: Plan Adoption

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SCOPE OF SERVICES & TASKS - CAAP

DRIVER

Goal for CAAP

Implement measures to achieve community-wide carbon neutrality by 2040

- Task 1: Project Startup
- Task 2: Audit of 2016 CAP and GAP
- Task 3: Community Outreach
- Task 4: Updated GHG Emission Inventory, Projects, Targets, Gap Analysis
- Task 5: CAAP Measure Evaluation
- Task 6: CAAP Update
- Task 7: CAAP Implementation & Monitoring Procedures
- Task 8: Program PEIR
- Task 9: Plan Adoption
- Task 10: Implementation Plan and Tools
- Task 11: Project Close-Out

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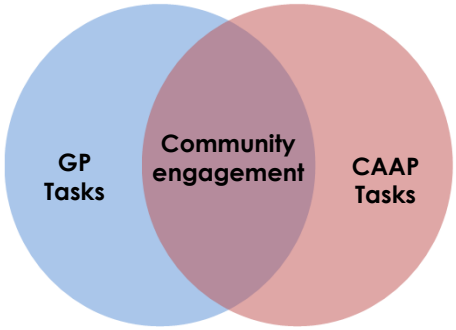
TASK 3 - COMMUNITY ENGAGEMENT PLAN

Objectives

- Comprehensive, unified, multi-year strategy
- Creative high-impact outreach mechanisms
- Equal opportunities for input for all populations



Requirements

- Minimum 10% of budget
- Innovative tools encouraged
- Accessible and inclusive
- Clearly delineate responsibilities for Consultant, sub – consultant, and staff.

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COST PROPOSAL

ITEM	PROPOSED COST
General Plan, Specific Plans, Zoning Code and Program EIR	$2,699,462.00
Climate Action and Adaptation Plan and Program EIR	$660,491.00
Task 3: Community Outreach and Engagement	$1,168,493.00
Subtotal – Full cost proposal	*$4,528,446.00*
Contingency (15%)	$679,266.90
TOTAL	**$5,207,712.90**

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STRATEGIC PLAN ALIGNMENT

Strategic Priority 5 – High Performing Government

Goal 5.3 – Demonstrates adaptivity as an organization and enhances communication and collaboration with community members to improve transparency, building public trust, and encourage shared decision making.

Cross Cutting Threads

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RECOMMENDATIONS

That the City Council:

1. **Approve** a Professional Consultant Services Agreement from RFP No. 2271 with WSP USA, Inc., for the Phase 2 Comprehensive General Plan Update – General Plan, Specific Plans, Zoning Code, Climate Action and Adaptation Plan, and Environmental Impact Reports (GP/CAAP) in the amount of $4,528,446;
2. **Authorize** a 15% contingency in the amount of $679,266.90, resulting in a contract amount not to exceed $5,207,712.90;
3. **Authorize** the City Manager, or his designee, to execute the Professional Consultant Services Agreement with WSP USA, Inc., including making minor and non-substantive changes including but not limited to extensions to the term of the Agreement; and
4. By at least five affirmative votes, **authorize** the Chief Financial Officer, or designee, to record a supplemental appropriation in the amount of $880,335.68 from the General Plan Surcharge Reserve Account to the General Plan Professional Services account 2810201-421000

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REFERENCE ONLY SLIDES

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ANTICIPATED SCOPE OF SERVICES & TASKS - GP

TASK 1

Project Start Up

- Familiarize team & communication protocols
- Identify key issues and themes
- CAAP integration strategy
- Define structure, framework and format of GP

TASK 2

GP 2025 Audit

- Build on Phase I GP update
- Incorporate recent policy and master plans
- 19 Specific Plan audit and recommendations
- Identify opportunities for streamlining

TASK 3

Community Engagement Plan

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ANTICIPATED SCOPE OF SERVICES & TASKS - GP

TASK 4

Sustainability Framework

- Evaluate effectiveness of current sustainability policies
- Connection to triple bottom line: Environment, Equity, Economy
- Recommendations to incorporate sustainability philosophy in all City functions

TASK 5

Existing Conditions

- Technical foundation for all elements
- CEQA "setting" & baseline analysis
- Arroyo mapping
- Climate Vulnerability Assessment

TASK 6

Visioning

- SWOT analysis
- 14 focus areas
- Long term goals
- Vision Document and roadmap

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ANTICIPATED SCOPE OF SERVICES & TASKS - GP

TASK 7

Plan Options

- Updates to each element
- Quantify land use and growth scenarios
- Transportation modeling
- Evaluation of impacts of potential alternatives

TASK 8

Revised Policies, Programs, & Maps

- Develop GP goals and policies
- Eliminate duplications with other plans
- Identify key performance indicators
- Finalize maps and exhibits

TASK 9

General Plan & Specific Plan Update

- Administrative drafts of GP and specific plans
- Draft revisions based on feedback
- Prepare public review drafts
- Executive summaries and other documents

TASK 10

Implementation Plan

- Build on Phase 1 Action Plan
- Progress tracking and monitoring systems
- Prioritize actions
- Identify responsible agencies

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ANTICIPATED SCOPE OF SERVICES & TASKS - GP

TASK 11

Zoning Code Update

- Design-oriented regulations
- Specific Plan integration opportunities
- Streamline and remove barriers
- Realistic and reasonable regulations

TASK 12

Regulatory Updates

- Evaluate and update City's Design, Sign, and Historic District guidelines
- Refine objective design standards for SB 35 development
- Identify required amendments for consistency

TASK 13

Program EIR

- Inclusive of updates to GP, Specific Plans and Zoning Code
- Build from Task 5
- Technical Analysis consistent with SB 743 and forecasting to 2045
- Noticing compliant with AB 52 and SB 18

TASK 14

Plan Adoption

- Transparent, inclusive public review
- Public hearing participation
- Produce final GP and related materials
- Produce Final Specific Plans

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ANTICIPATED SCOPE OF SERVICES & TASKS - CAAP

DRIVER

Riverside Goal for CAAP

Implement measure to achieve community-wide carbon neutrality by 2040

TASK 1

Project Start Up

- Familiarize team & communication protocols
- Define relationship with Phase 2 GP
- Define structure, framework and format of CAAP
- Integration with other City systems and plans

TASK 2

Audit of 2016 CAP and Associated Data

- Build on 2016 CAP and GAP
- Evaluate baselines and targets from 2016 CAP
- Evaluate other city plans and documents to be incorporated into the CAAP

TASK 3

Community Engagement Plan

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ANTICIPATED SCOPE OF SERVICES & TASKS - CAAP

TASK 4

Updated GHG emissions data

- Comparative analysis of 2016 CAP
- Inventories, projections and targets for muni./community-wide emissions
- Address unique uses in Riverside (Ag, educ, utility)
- Develop new targets to meet required timeframes

TASK 5

CAAP Measures

- Establish link to past efforts
- New realistic measures that can be tracked
- Research local carbon offset/GHG reduction projects
- Develop new CAAP adaptation strategies

TASK 6

CAAP Update

- Administrative Draft CAAP, GHG inventory/targets, GHG emissions reductions measures, climate adaptation strategies & actions
- Minimum two reviews of Draft CAAP
- Consistency review checklist
- Cost effectiveness analysis

TASK 7

Implementation and Monitoring Procedures

- Prepare CAAP implementation procedure
- Develop monitoring or tracking tool
- Prioritize measures, strategies, and actions; identify responsible agencies

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ANTICIPATED SCOPE OF SERVICES & TASKS - CAAP

TASK 8

CAAP PEIR

- Covers all aspects of the CAAP
- Coordinate mitigation measures with GP Update
- Create streamlined CEQA review for future projects

TASK 9

Plan Adoption

- Transparent, inclusive public review
- Public hearing participation
- Produce final CAAP and related materials

TASK 10

Implementation Plan

- Useable action plan
- Develop monitoring and reporting systems
- Prioritize measures, strategies, and actions; identify responsible agencies

TASK 11

Project Closeout

- Provide all background and supportive data at the completion of each task
- Produce all final revised documents consistent with the adopted project

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