



# City Council Memorandum

*City of Arts & Innovation*

---

**TO: HONORABLE MAYOR AND CITY COUNCIL      DATE: APRIL 9, 2024**

**FROM: PUBLIC WORKS DEPARTMENT      WARD: 5**

**SUBJECT: IRVING STREET REMOVAL OF SEGMENT OF TIMED NO PARKING ZONE – RESOLUTION**

**ISSUE:**

Consideration of the removal of an existing Timed No-Parking zone segment on the west side of Irving Street from just south of the cul-de-sac bulb-out southerly to the south side of Cherbourg Drive.

**RECOMMENDATION:**

That the City Council adopt a resolution to remove the segment of existing “No-Parking between the hours of 8:00 a.m. to 4:00 p.m. Monday thru Friday, except holidays” zone on the west side of Irving Street from just south of the cul-de-sac bulb-out southerly to the south side of Cherbourg Drive.

**BOARD RECOMMENDATIONS:**

December 6, 2023, the Transportation Board (Board) reviewed this matter; six of seven members were present. The Board voted unanimously to recommend the proposed removal of the segment of existing “No-Parking between the hours of 8:00 a.m. to 4:00 p.m. Monday thru Friday, except holidays” zone on the west side of Irving Street from just south of the cul-de-sac bulb-out southerly to the south side of Cherbourg Drive.

**BACKGROUND:**

The City works with residents and local businesses to establish various time restricted parking zones. Time restricted parking zones are utilized to control parking availability and may help to minimize concerns generated by parking during specific times of the day.

Establishment or removal of time restricted parking zones requires submission of a petition from immediately impacted residents or businesses showing support from a minimum of 75% of tenants or owners. Once petition criteria have been met, the proposal is scheduled for consideration by the Transportation Board who makes recommendation to the City Council

regarding the matter.

### **DISCUSSION:**

The Public Works Department received a signed petition from one hundred percent (100%) of the three (3) residences located within the cul-de-sac on Irving Street north of Cherbourg Drive to remove the portion of the existing Timed No-Parking Zone on the west side of Irving Street from just south of the cul-de-sac bulb-out southerly to the south side of Cherbourg Drive. Additionally, seven (7) neighborhood residents located outside of the cul-de-sac, but within the immediate vicinity of the area of concern, signed the petition.

Residents indicate that the restriction was implemented years ago to address overflow parking from nearby Arlington High School. At that time, on-site campus parking availability was limited, and the surrounding neighborhood streets were utilized for overflow parking. Additionally, the school operated as an open campus which allowed students to leave the premises for lunch, which created high on-street parking turnover. The school has since changed to a closed campus which requires students to remain on campus throughout the entire school day, including lunch time. Furthermore, the westerly school parking lot has been expanded and provides ample on-site parking for students, faculty, and visitors.

Residents believe that these factors combined with the far northerly position of their properties on the street result in minimal overflow Arlington High School parking on Irving St. north of Cherbourg Drive. Residents along this section of Irving St. have shared that they have not observed overflow school parking near their properties. All residents along Irving Street north of Lincoln Avenue were mailed a notification of this Board report. Should these residents wish to petition for a similar lifting of restrictions along southerly portions of Lincoln Avenue, the Traffic Engineering Division will assist them in the process.

Removal of the Timed No-Parking Zone segment would increase on-street parking opportunities for residents and their guests to better meet their current parking needs. The Timed No-Parking Zone would remain in effect on the westerly side of Irving Street from Lincoln Avenue to the south side of Cherbourg Drive and on the easterly side of the street from Lincoln Avenue to Cherbourg Drive.

### **STRATEGIC PLAN ALIGNMENT:**

This item contributes to **Strategic Priority 2 – Community Well-Being** and **Goal 2.4**, to “Support programs and innovations that enhance community safety, encourage neighborhood engagement, and build public trust.”

Additionally, the proposal relates to the cross-cutting threads as demonstrated below:

1. **Community Trust** – This project is directly responsive to the petition received from residents within the project area to expand available on-street parking for residents and their guests by removing a segment of the Timed No-Parking zone related to overflow Arlington High School parking which is no longer an issue.
2. **Equity** – This project is not anticipated to result in any impacts to adjacent Arlington High School based on their current parking lot utilization and better serves the needs of the

three impacted residences fronting the Irving Street cul-de-sac.

3. **Fiscal Responsibility** – The associated costs related to this project are minimal.
4. **Innovation** – This project is an innovative solution to meet the community's changing needs.
5. **Sustainability & Resiliency** – This project is neutral towards this cross-cutting thread.

**FISCAL IMPACT:**

The estimated fiscal impact of this action is \$100. Funds are budgeted and available in the General Fund, Public Works-Streets Maintenance, Signing Supplies account number 4110100-424143.

Prepared by: Philip Nitollama, City Traffic Engineer  
Approved by: Gilbert Hernandez, Public Works Director  
Certified as to  
availability of funds: Kristie Thomas, Finance Director/Assistant Chief Financial Officer  
Approved by: Kris Martinez, Assistant City Manager  
Approved as to form: Phaedra A. Norton, City Attorney

**Attachments:**

1. Resolution
2. Site Map
3. Presentation
4. Transportation Board Meeting Minutes – December 6, 2023