



City of Arts & Innovation

# City Council Memorandum

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**TO: HONORABLE MAYOR AND CITY COUNCIL**                      **DATE: APRIL 9, 2024**

**FROM: GENERAL SERVICES DEPARTMENT**                      **WARDS: ALL**

**SUBJECT: PURCHASE OF FOUR (4) REPLACEMENT 2023 FORD F150 UTILITY TRUCKS FROM FRITTS FORD FOR THE PUBLIC WORKS DEPARTMENT IN THE TOTAL AMOUNT OF \$141,582.52**

**ISSUE:**

Approve the purchase of four (4) replacement 2023 Ford F150 utility trucks from Fritts Ford of Riverside, California for the Public Works Department in the total amount of \$141,582.52.

**RECOMMENDATIONS:**

That the City Council approves the purchase of four (4) replacement 2023 Ford F150 utility trucks from Fritts Ford of Riverside, California for the Public Works Department in the total amount of \$141,582.52.

**BACKGROUND:**

The Fleet Management Division of the General Services Department evaluates all vehicle replacement criteria to ensure the efficient management and replacement of vehicles. The new vehicles would replace existing units which have exceeded their expected service life, experienced extended periods of down time for repairs, and have accumulated excessive life to date maintenance costs.

Asset No.	Year Make Model	Using Department	Odometer	Replacement Reason
C945	2004 Ford Ranger	Public Works – Refuse Division	158,844	20 years of age with excessive wear and tear and has over \$150,000 of life to date maintenance costs
C1047	2007 Ford Ranger	Public Works – Refuse Division	90,430	17 years of age with over \$60,000 of life to date maintenance costs and is experiencing more frequent transmissions problems
C1052	2007 Ford Ranger	Public Works – Refuse Division	129,961	17 years of age and was totaled in an accident. This vehicle had a

				rebuilt transmission that was removed and installed in existing unit C1066
C1324	2014 Ford F250	Public Works – Landscape Maintenance	78,019	10 years of age and has been out of service as it is propane fueled and parts are obsolete

**DISCUSSION:**

Over the past few years, it has remained exceedingly difficult to purchase new or used vehicles of any kind for all City departments. Due to parts shortages and other production delays resulting in a lead-time of up to twelve months for new vehicles, the supply of vehicles has drastically decreased but the demand remains the same or has increased. Many dealerships are selling their vehicles on a first come, first serve basis and are unwilling to hold vehicles to facilitate conventional City procurement processes.

Fritts Ford currently has four (4) Ford F150 utility trucks in stock on the lot available to the City of Riverside at fleet pricing and is willing to hold the vehicles while staff seeks City Council approval. is received. These replacement vehicles are greatly needed by the Public Works Department to accomplish their operational responsibilities as they are currently operating with vehicles that have reached the end their useful life cycle and have excessive life to date maintenance costs.

The fleet pricing offered by Fritts Ford for these vehicles is less than the current manufacturer’s suggested retail price (MSRP) of competing dealerships for the same model vehicle as shown in the table below:

Vendor	Location	Year Make Model	Unit Price*
Fritts Ford	Riverside, CA	2023 Ford F150	\$32,530.00
Sunrise Ford	Fontana, CA	2023 Ford F150	\$36,445.00
Sedano Ford	La Mesa, CA	2023 Ford F150	\$36,445.00
Santa Margarita Ford	Rancho Santa Margarita, CA	2023 Ford F150	\$36,445.00
National Auto Fleet Group	Watsonville, CA	2024 Ford F150	\$38,407.20

\*These prices do not include taxes and fees

It would be in the best interest of the City of Riverside to approve the purchase of these vehicles from Fritts Ford as they are offering the lowest pricing, and the vehicles are readily available for the Public Works Department to utilize. The purchase of these vehicles is also in accordance with the Advanced Clean Fleet Regulation as it only applies to the purchase of medium- and heavy-duty vehicles with a gross vehicle weight of 8,500 pounds or above.

This purchase is in accordance with Purchasing Resolution No. 23914, Section 602(p), “When approved by the Manager, the City requires Goods not subject to the bidding requirements of Section 1109 of the City Charter, which are of such a nature that suitable technical or performance specifications describing them are not readily available and cannot be developed in a timely manner to meet the needs of the City, in which case the Manager shall be authorized to negotiate with any Person or Persons for the Procurement thereof upon the price, terms and conditions deemed by the Manager to be in the best interest of the City and in doing so may utilize, Informal Procurement or Negotiated Procurement process.”

The Purchasing Manager concurs that the recommendation is in accordance with Purchasing

Resolutions 23914, Section 602(p).

The Public Works Director concurs with this report.

**STRATEGIC PLAN ALIGNMENT:**

The recommended purchase of the new replacement utility trucks contributes to the City’s Strategic Priority No. 4 *Environmental Stewardship* and Goal 4.6 – Implement the requisite measures to achieve citywide neutrality no later than 2040.

The recommended purchase aligns with EACH of the five Cross-Cutting Threads as follows:

1. **Community Trust** – This action builds community trust by ensuring that the Refuse and Landscape Maintenance Divisions have safe and reliable vehicles readily available for staff to use when performing operational duties.
2. **Equity** – This action will benefit the entire community because it enhances city-wide services.
3. **Fiscal Responsibility** – Vehicles which have reached the end of their useful life cycle are more costly to operate and maintain. The General Services Fleet Management Division is proposing this purchase in accordance with Purchasing Resolution 23914, ensuring the lowest pricing was negotiated.
4. **Innovation** – This purchase provides the Refuse and Landscape Maintenance Divisions staff with the necessary equipment that is needed for their daily operations.
5. **Sustainability & Resiliency** – This action will result in replacement vehicles which meet all South Coast Air Quality Management District requirements and ensure improved vehicular performance, safety, and efficiency.

**FISCAL IMPACT:**

The total fiscal impact of the action is \$141,582.52. The funds to cover the costs of the purchases outlined in this report are budgeted and available in the funds and programs as listed in the table below.

Fund	Program	Account	Amount
Refuse	Solid Waste, Automotive Equipment	4130100-462100	\$106,186.89
Central Garage	Central Garage, Motor Pool	2215200-462100	\$35,395.63
<b>Total</b>			<b>\$141,582.52</b>

Prepared by: Jessica Spiking, Administrative Analyst  
 Approved by: Carl Carey, General Services Director  
 Certified as to availability of funds: Kristie Thomas, Finance Director/Assistant Chief Financial Officer  
 Approved by: Edward Enriquez, Assistant City Manager/Chief Financial Officer/  
 Treasurer  
 Approved as to form: Phaedra A. Norton, City Attorney

Attachments: Quote