

DISCUSSION:

On November 2, 2023, the BOE approved the revised work plan tasks as listed in the chart below:

Board of Ethics Work Plan Tasks	Status
Provide training and advocacy to boards and commissions	COMPLETE
Establish a legal panel for use of outside counsel in lieu of CAO when needed	COMPLETE
Develop template for Statements of Findings for pre-conference and hearings of complaints for adoption by BOE	COMPLETE
Administer the duties and powers set forth in RMC 2.80.040	ONGOING
Perform an annual review of COE	IN PROGRESS
Deliver an annual report to the City Council in accordance with the BOE bylaws.	PENDING
Create method for Public Education including videos on COE process	PENDING

The Board of Ethics will conclude the 2024 annual review of the Code of Ethics and Conduct in August.

The BOE annual report to the City Council needs to be scheduled. City boards and commissions typically report on:

- Significant subject matter which occupied the Board of Ethics attention since the last report;
- The principal tasks which lie ahead over the next year; and
- Ways in which the City Council and staff might facilitate the work of the Board of Ethics.

An annual report by the BOE has not been presented to the City Council since October 1, 2019.

The ad hoc committee for creating a method for Public Education, including videos, on the COE process is still working on their task.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

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