



GOVERNMENT - PRICE QUOTATION

CARASOFT TECHNOLOGY CORP

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TERMS: Contract Number: 7-17-70-40-05
NASPO Master Contract Number: AR2472
Contract Term: 09/15/17 - 09/15/26
Shipping Point: FOB Destination
Credit Cards: VISA/MasterCard/AMEX
Remit To: Same as Above
Payment Terms: Net 45 (On Approved Credit)
Sales Tax May Apply

QUOTE NO: 43615908
QUOTE DATE: 06/30/2024
QUOTE EXPIRES: 08/09/2024
RFQ NO:
SHIPPING: ESD
TOTAL PRICE: \$72,374.96
TOTAL QUOTE: \$72,374.96

LINE NO.	PART NO.	DESCRIPTION	COOP	QUOTE PRICE	QTY	EXTENDED PRICE
SAAS SUBSCRIPTION						
1	AR2472-PRE-B12B-1	Grants Network Grantee Pre-Award - Between \$1-2 Billion - Annual eCivis, Inc. - PRE-B12B-1	\$24,377.50	\$17,625.00	COOP 1	\$17,625.00
2	AR2472-PRES-B12B-1	Grants Network Grantee Pre-Award - State Research - Between \$1-2 Billion - Annual eCivis, Inc. - PRES-B12B-1	\$9,452.50	\$7,500.00	COOP 1	\$7,500.00
3	AR2472-POST-B12B-1	Grants Network Grantee Post-Award - Between \$1-2 Billion - Annual eCivis, Inc. - POST-B12B-1	\$49,252.50	\$17,625.00	COOP 1	\$17,625.00
4	AR2472-GN-USR-1	Grants Network - Users - Per User, Annual Unlimited eCivis, Inc. - GN-USR-1	\$248.75	\$0.00	COOP 1	\$0.00
SAAS SUBSCRIPTION SUBTOTAL:						\$42,750.00
IMPLEMENTATION SERVICES						
5	EC-PM-1-491	eCivis - Implementation Services - Hourly Grantee Full Implementation eCivis, Inc. - EC-PM-1	\$248.75	\$225.00	COOP 50	\$11,250.00
6	EC-PM-1-491	eCivis - Implementation Services - Hourly Grantee Data Integration & Data Migration eCivis, Inc. - EC-PM-1	\$248.75	\$225.00	COOP 75	\$16,875.00
7	EC-PM-1-491	eCivis - Implementation Services - Hourly Single Sign On (SSO) eCivis, Inc. - EC-PM-1	\$248.75	\$214.28	COOP 7	\$1,499.96
IMPLEMENTATION SERVICES SUBTOTAL:						\$29,624.96
SUBTOTAL:						\$72,374.96
TOTAL PRICE:						\$72,374.96
TOTAL QUOTE:						\$72,374.96



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carahsoft.

Pricing Notes

Pricing valid through: August 9th 2024

eCivis annual subscription is based on a 5 year term

eCivis apply a 5% increase beginning in year 2

Above pricing in US dollars.

Applicable Taxes Extra.

Pricing is not applicable in response to a formal RFP Process.

Terms of Payment:

Software:

100% upon Contract Effective Date (Net 30)

Year 2 due 365 days from Contract Effective Date and annually thereafter

Professional Services:

100% upon Contract Effective Date (Net 30)

Please include the following on your PO:

- PO made out to Carahsoft with our current address (11493 Sunset Hills Road, Suite 100. Reston, VA 20190)
- Payment terms: Net30
- Ship to and bill to address listed



City of Riverside, CA Grants Management System

**Statement of Work
May 3, 2024**





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1.0 PURPOSE

This Statement of Work (SOW) ensures expectations are documented and understood by all entities engaged in this project. The following sections include: project overview, responsibilities and assumptions, software-as-a-service/commercial-off-the-shelf, project scope, tasks to be accomplished/functions to be performed, products and services, out of scope for this project, eCivis responsibilities, eCivis project management contacts, project schedule and key milestones, and cost assumptions.

2.0 PROJECT OVERVIEW

To meet the goals of the City of Riverside eCivis will rapidly deploy eCivis cloud-hosted, Commercial-off-the-shelf (COTS) Software-as-a-Service (SaaS) full lifecycle grants management system. eCivis will implement its proprietary grants management systems configured for CITY OF RIVERSIDE authorized internal users to administer the grants management process and provide CITY OF RIVERSIDE with direct management, accountability and oversight of federal funds in compliance with 2 CFR 200. eCivis will also include services for its solution with all relevant systems without impact to existing processes, developing, and providing appropriate comprehensive training of personnel, and all other applicable implementation and support services.

3.0 CITY OF RIVERSIDE RESPONSIBILITIES AND ASSUMPTIONS

The projected deployment date and project implementation start date will be determined after a contract is executed after which CITY OF RIVERSIDE can commit to the implementation schedule and the following responsibilities and assumptions:

1. CITY OF RIVERSIDE shall provide a designated single point of contact for the duration of planning and implementation engagement.
2. CITY OF RIVERSIDE shall engage in bi-weekly status meetings with eCivis to go over current progress, issues, resolutions, and other agenda.
3. CITY OF RIVERSIDE shall provide all required data calls by the dates agreed upon in the project plan



Staffing

ROLE	RESPONSIBILITY	NAME, Title	Contact Information Mailing Address Email Telephone
GMS IMPLEMENTATION TEAM			
eCivis Project Manager	Responsible for planning, executing, monitoring, controlling, and closing the project. Responsible for the day-to-day management, coordination, planning, problem solving, and implementation of requirements to achieve task completion as presented in the Integrated Project Plan. Accountable for the project scope, project team, resources, and success of the project.		
eCivis Solution Architect	SME on GMS System, Responsible for System Configuration.		
eCivis Trainer	Responsible training, coordinating the training schedule, providing training materials.		
CITY OF RIVERSIDE Grants Team Lead	Primary decision maker and contact for business requirements and deployment planning		
CITY OF RIVERSIDE Grants Team SME	Review and approve business and systems configuration requirements		
CITY OF RIVERSIDE PMO Project Manager	Co-responsibility for the Integrated GMS Project Plan and Reporting. Maintain SharePoint project page. Track and report budget status.		
SUPPORT POST-IMPLEMENTATION TEAM			
eCivis Executive Sponsor	Responsible for ensuring that the project's goals are aligned with the needs of the customer. Champions the project by		





ROLE	RESPONSIBILITY	NAME, Title	Contact Information Mailing Address Email Telephone
	gathering support, communicating goals, and overcoming resistance. Provide ongoing direction to the project team during a project's lifecycle.		
eCivis Sr. Customer Success Manager	Responsible for the ongoing user support and adoption of GMS.		
eCivis Customer Support Lead	Provide technical support to GMS users.		
CITY OF RIVERSIDE Technical Support Manager	IT infrastructure support		
CITY OF RIVERSIDE Application Support	IT application support		
CITY OF RIVERSIDE Help Desk	Support GMS trouble management processes and application performance reporting.		

4.0 SOFTWARE-AS-A-SERVICE / COMMERCIAL-OFF-THE-SHELF

eCivis is a cloud-hosted, Commercial-off-the-shelf (COTS) SaaS grants management platform. The system is compatible with any hardware device that provides Internet access via a modern web browser and requires minimal internal IT support beyond the initial implementation.

eCivis is specifically built for managing the full grants management lifecycle and will standardize and streamline processes so that CITY OF RIVERSIDE staff can save time,



increase transparency, reduce redundancies, data entry, mitigate compliance risk, and improve organizational collaboration and knowledge.

eCivis provides ongoing innovation with continual updates, leading to:

- Consistently updated software features and functions.
- Improved data sharing with systems
- Uniform Grant Guidance training, indirect cost support and fund maximization, and access to additional learning resources
- Improved internal control and regulatory requirements compliance

5.0 PROJECT SCOPE

This project will implement eCivis' grants management solution for CITY OF RIVERSIDE. The solution will be implemented across all applicable agencies and departments performing grant management functions. eCivis' project approach includes a Master Strategic Timeline that will be finalized upon contract execution.

The project approach is conducted in a hybrid waterfall agile phased-gate approach. A phased - gate approach allows for quick added software value, concurrent active phases, and early user adoption while ensuring critical dependencies are completed. The phases outlined below will support the Project Scope from initial Preparation to Full Product Adoption - Go Live. All Project Scope areas will be incorporated within the Strategic Timeline and will be discussed in more depth to address deliverables and descriptions.

eCivis proposes the following Statement of Work (SOW):

1. Preparation
 - a. Pre Kick Off Meeting
 - i. Review Project Plan Components
 - ii. Communicate Master Project TimeLine
 - iii. Provide Data Call forms
 - b. Project Kick Off Meeting
2. Plan and Design
 - a. Data Gathering
3. Configuration



- a. Grantee Pre/Post-award management
- 4. User Acceptance Testing
 - a. Review all implementation components built, configured, migrated and imported during the build and configuration stage are delivered and operational.
- 5. Project Closeout
 - a. Remote training, training manuals and support
- 6. Go Live

6.0 TASKS TO BE ACCOMPLISHED/FUNCTIONS TO BE PERFORMED

During each phase, work proceeds in several areas and will be performed by both CITY OF RIVERSIDE and eCivis.

1.0 Preparation

Task	Deliverable	Description
Preparation: Pre-Kickoff Meeting Tasks	Pre Kickoff Presentation Document	eCivis and CITY OF RIVERSIDE to review master project timeline, scope of work and identify risks. <ul style="list-style-type: none"> • eCivis will email master project timeline to CITY OF RIVERSIDE • eCivis will email pertinent eCivis staff contact information to CITY OF RIVERSIDE . • eCivis will schedule required meetings with CITY OF RIVERSIDE
	Master Project Timeline	<ul style="list-style-type: none"> • eCivis will email pertinent eCivis staff contact information to CITY OF RIVERSIDE . • eCivis will schedule required meetings with CITY OF RIVERSIDE
	All data call forms	eCivis will provide CITY OF RIVERSIDE with the following data call forms which are due back to eCivis by the time agreed upon in the project timeline: <ul style="list-style-type: none"> ○ Add User/Department form (Excel Template) ○ Data Migration Information <p>eCivis will record Project Goals and Objectives determined during Pre Kick Off Meeting</p>



Project Kickoff Meeting	Project Kickoff Presentation Document	<ul style="list-style-type: none"> Assemble Teams (eCivis and CITY OF RIVERSIDE resources) Conduct a formal Project Kick-Off meeting Review Project Objectives and Master Project Timeline Record Project Goals and Objectives determined during Kick Off Meeting
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2.0 Plan and Design

Task	Deliverable	Description
Data Migration	CITY OF RIVERSIDE to provide ALL completed data call forms to eCivis	CITY OF RIVERSIDE staff has compiled and completed the following data call forms for eCivis to validate prior to configuration of their Grants Network account: <ul style="list-style-type: none"> Project/Grant Information (CITY OF RIVERSIDE compiled all active award data to be migrated to eCivis)
Data Integration	CITY OF RIVERSIDE to provide ALL completed data call forms to eCivis	CITY OF RIVERSIDE staff has completed the mapping to eCivis integration fields and provided test data <ul style="list-style-type: none"> Completed mapping form Test data delivered for 13 integration fields Script created for auto creation/delivery
Department Structure	CITY OF RIVERSIDE to provide ALL completed data call forms to eCivis	CITY OF RIVERSIDE staff has compiled and completed the following data call forms for eCivis to validate prior to configuration of their Grants Network account: <ul style="list-style-type: none"> User information and Department structure

3.0 Configuration

Task	Deliverable	Description
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SSO Setup		<ul style="list-style-type: none"> Implement SSO setup
Data Migration		<ul style="list-style-type: none"> eCivis will load current and active grant award data from the completed Data Migration Worksheet into eCivis.
Data Integration		<ul style="list-style-type: none"> Begin regular import on a scheduled basis
Configure		<ul style="list-style-type: none"> eCivis will load new users and configure the eCivis system

4.0 User Acceptance Testing

Task	Deliverable	Description
Validate imported data	Readiness Assessment	CITY OF RIVERSIDE staff will review and validate all implementation components built, configured, migrated, and imported during the build and configuration stage are delivered and operational.

5.0 Training

Task	Deliverable	Description
User Training	<ul style="list-style-type: none"> Training Manuals, Virtual User Training Communicate ongoing support details 	<p>eCivis will work with CITY OF RIVERSIDE to complete the following initiatives:</p> <ul style="list-style-type: none"> *Provide standard user guides and training resources Provide training for licensed users of Grants Network Ongoing support details <p>*CITY OF RIVERSIDE will provide and maintain training resources unique to their specific use case and business processes.</p>



6.0 Go-Live

Task	Deliverable	Description
Go Live	Final Readiness Assessment	Go Live Success and Support Meeting – eCivis will continue to support CITY OF RIVERSIDE

7.0 Products and Services

PRODUCT(S):

- Grantee Pre-Post Award

SERVICE: Pull Integration (Client FMS to eCivis)

INTRODUCTION

The purpose of this integration is to import grant expenditure and revenue data to align with grant awarded budgets. Grant expenditures will be aligned at the “GL Code” level to identify specific grant transactions expended against an awarded grant budget category.

DESCRIPTION

1. FMS data will be mapped to the following eCivis fields:

eCivis Grants Network data field:	Required:	Definition:
extGrantID	Yes	Unique identifier for a single grant in the financial system
extGrantName	No	Name or description of the grant in the financial system
extProjectID	Yes	Unique identifier for a single project in the financial system



extProjectName	No	Name or description of the project in the financial system
transID	Yes	Unique identifier for each transaction, usually generated in the client's financial system
transName	Yes	Name or description from the financial system. Could be a vendor name, or some other piece of data defining the transaction
transPostDate	Yes	Entry date, date of when the actual entry posted in the financial system, it can be entered manually or automatically generated by the system
transPerfPeriodStartDate	No	Date of receipt, or date that goods or services was provided
transPerfPeriodEndDate	No	Date of receipt, or date that goods or services was provided
accountNumber	Yes	G/L code or account code to reference budget line item of transaction
dollarAmount	Yes	Amount of transaction
dollarClass	Yes	Category of the dollar amount. USE "105" for each transaction related to grant expenditures and "201" for each transaction related to a reimbursement received for a grant.
dollarTransNumber	No	Number associated with the dollar classification, or other description of transaction

2. Mapped data will be exported from the client FMS in a .csv file
3. Client will set up and test sFTP connectivity to eCivis and perform as many sample file uploads as needed
4. The CSV file will be scheduled for upload every 24 hours

ASSUMPTIONS

1. No additional data can be sent in the CSV file that is not listed in the description portion of this service



2. Client has unique identifier(s) in their FMS to isolate grant related transaction to a specific grant award Client will send as many sample file as needed by the eCivis team until such a time as the data and file pass validation logic and go / no go assessments
3. Client is responsible for setting up sFTP automation of a daily CSV file which is then pushed to eCivis through sFTP connectivity
4. Client will coordinate code promotion and deployment between client FMS and Grants Network.
5. Client is responsible for testing the non-eCivis side of all interfaces and for performing end-to-end tests in conjunction with the eCivis team
6. Client is responsible for creating a historical .CSV file, if applicable, which includes all grant related expenditures for a specific period of time as determined by the COR and the eCivis team.
7. Client will be responsible for understanding and detailing non-eCivis system file structure and providing timely and accurate file downloads, managing third party vendor relationships, and ensuring an adequate test environment in those systems to which eCivis interfaces
8. Client is responsible for developing the SQL or other method to extract and push the required data to eCivis Grants Network.
9. Client is responsible for the integrity of their financial data.
10. Client utilizes financial accounting practices that comply with state and federal regulations related to grant management/project management.
11. Any deviation from the SOW above will require an adjustment of cost estimates
12. Start date of the project and duration/timeline will be determined after execution of a contract

(Optional) SERVICE: Budget Auto Update Integration (Client FMS to eCivis)

INTRODUCTION

The purpose of this integration is to import grant budget category information to update grantee award budgets on an automated basis. To accomplish this the existing budgets in the system will be deleted and the new budgets imported on a set frequency.

DESCRIPTION

1. Client and eCivis will conduct a financial data mapping workshop.
2. FMS data will be mapped to the following eCivis fields:

eCivis Grants Network data field:	Required:	Definition:
extProjectID	Yes	Unique identifier for a single project in the financial system



extGrantID	Yes	Unique identifier for a single project in the financial system
Category	Yes	Budget class category that a budget line-item title is assigned to in the financial system.
LineItemTitle	Yes	Unique name/title of the budget line item in the financial system.
LineItemDescription	Yes	Explanation/description for the budget line-item title in the financial system. (If not available, use Line-Item Title)
AccountNumber	Yes	Unique G/L accounting code used to reference the budget line-item title in the financial system
Cost	Yes	Most current amount budgeted for a specific budget line-item GL cost
LineItemType	Yes	This is default value of "Direct Cost"

3. Mapped data will be exported from the client's FMS in a .csv file format
4. Formatting of .csv file will require a header row and subsequent lines with each value encapsulated by double quotes and separated by a comma.
5. Cost value will not include thousand indicators, spaces or dollar symbols and include only 2 decimal places.

```
"extProjectId","extGrantId","Category","LineItemTitle","LineItemDescription","AccountNumber","Cost","LineItemType"
"GN5492","GN5492","Personnel","Mark's Salary","Mark's Salary","60001","1998.00","Direct Cost"
"GN5492","GN5492","Supplies","Mark's Office","Mark's Stapler","80052","125.00","Direct Cost"
```

6. Client will set up and test sFTP connectivity to eCivics and perform as many sample file uploads as needed
7. The CSV file will be scheduled for upload no more than every 24 hours

ASSUMPTIONS

1. Client is able to dedicate resources and complete components of Budget Auto Update Integration in a parallel workstream with the components of SERVICE: Pull Integration (Client FMS to eCivics)



2. No additional data can be sent in the CSV file that is not listed in the description portion of this document
3. Client has unique identifier(s) in their FMS to isolate grant related budget information for a specific grant award.
4. Client will send as many sample files as needed by the eCivis team until such a time as the data and file pass validation logic and go / no go assessments
5. Client is responsible for setting up sFTP automation of a daily CSV file which is then pushed to eCivis through sFTP connectivity
6. Client will coordinate code promotion and deployment between their FMS and Grants Network.
7. Client is responsible for testing the non-eCivis side of all interfaces and for performing end-to-end tests in conjunction with the eCivis team
8. Client is responsible for developing the SQL or other method to extract and push the required data to eCivis Grants Network.
9. Client is responsible for the integrity of their financial data.
10. Client utilizes financial accounting practices that comply with state and federal regulations related to grant management/project management.
11. extProjectID should mirror the FINAL version of the same field on the eCivis Financial Data Integration Crosswalk
12. extGrantID should mirror the FINAL version of the same field on the eCivis Financial Data Integration Crosswalk.
13. GLCode should mirror the FINAL version of the same data field on the eCivis Financial Data Integration Crosswalk.
14. Any deviation from the SOW above will require an adjustment of cost estimates
15. Start date of the project and duration/timeline will be determined after execution of a contract

SERVICE: Data Migration

The purpose of this service is to migrate existing grantee award data into eCivis Grants Network.

1. CITY OF RIVERSIDE is responsible for collecting grant data from the appropriate staff
2. Data Migration will utilize only the fields included in the eCivis standard data migration form (see Appendix A)
3. Data Migration includes only open and active grant awards

SERVICE: Single Sign On



eCivis supports Single Sign On (SSO) integration with Grants Network using popular identity providers. We partner with Auth0 to support a variety of enterprise connection types:

- OpenID Connect
- Microsoft® Active Directory™/LDAP
- Microsoft® Azure® AD™
- SAML (Service Provider Initiated)

This document has been assembled to provide an overview of the **SSO SAML integration** between a client's Azure Active Directory (AD) service and eCivis Grants Network™.

DESCRIPTION

Grants Network provides a username (email address) / password authentication scheme, standard across SaaS applications. When a client wants to control access to Grants Network within their domain eCivis permits Single Sign-On (SSO). This provides the following benefits:

1. The client is in control of eCivis access. When a user needs to be deactivated, this becomes a client Information Technology (IT) function.
2. The client sets the password policy, including complexity rules and refresh rate.
3. Client users only need to remember one set of credentials across the enterprise.

During setup, the eCivis Implementation team works with the client's IT department to define and configure their active directory implementation. This document covers Azure Active Directory authentication via Security Assertion Markup Language (SAML) 2.0.

The following configuration steps encompass the implementation:

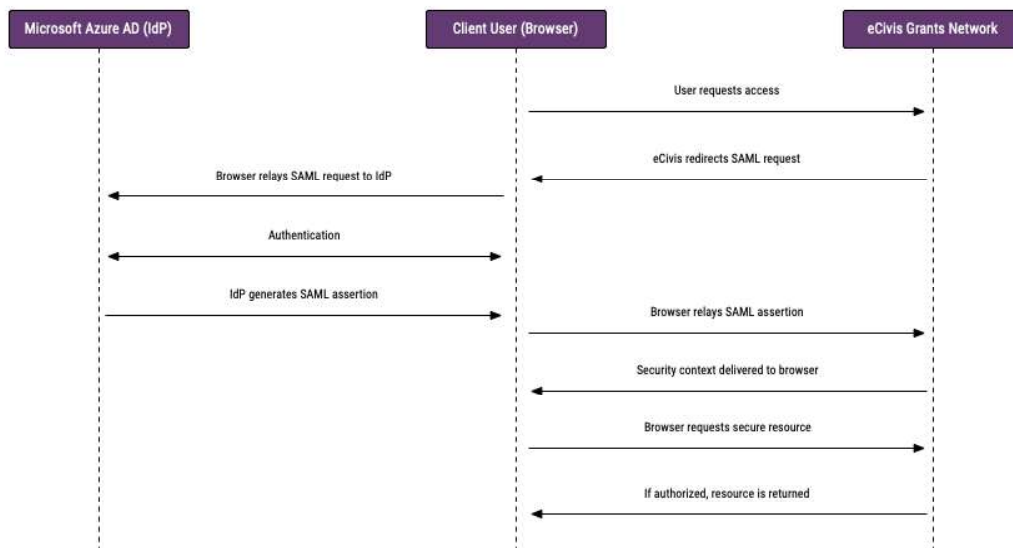
1. eCivis Implementation works with the client to identify users and appropriate authorization levels.
2. eCivis provides the Client with an Identifier (Entity ID) and Reply URL (Assertion Consumer Service URL).



3. The Client IT creates a “Non-Gallery” enterprise application in their Azure AD organization. Upon request, the eCivis implementation team can provide an eCivis logo for the enterprise application.
4. The client adds authorized users to a security group associated with the enterprise application.
5. The Client IT configures SAML SSO for the new application using the details provided in step 2.
6. The Client IT sends the SAML Signing Certificate (Base64) and Login URL to eCivis.
7. The Client and eCivis Implementation Team verify setup and configuration.
8. The Client IT assigns additional users to the application, as needed, to allow access to Grants Network.

Implementation Overview

Azure AD Grants Network Enterprise Application Access SAML 2.0 Workflow





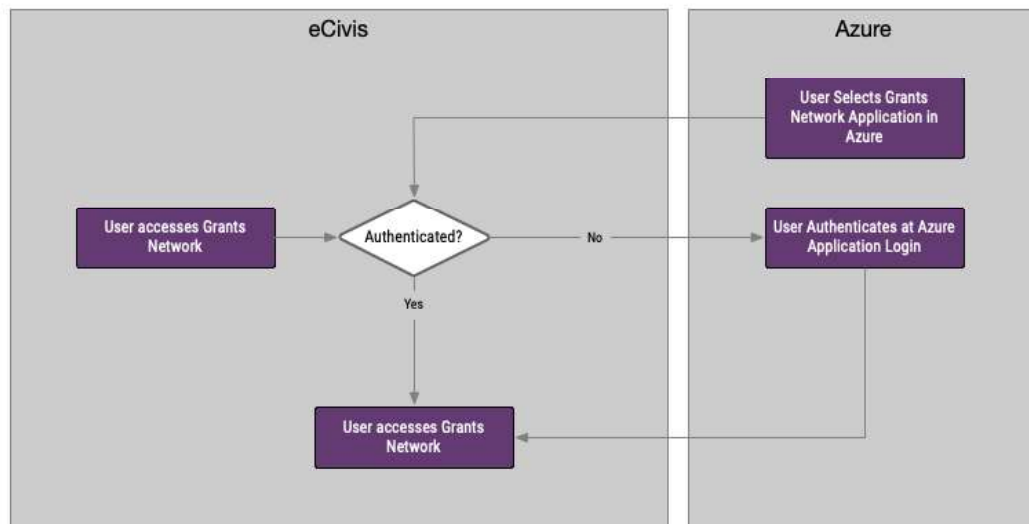
Client users will access Grants Network by visiting <https://gn.ecivis.com>. Based on their username, they will be redirected to the Microsoft IdP workflow. Once the user authenticates on Azure AD, Azure provides a SAML assertion that is passed along to eCivis Grants Network. Grants Network then authorizes the authenticated user providing the proper permissions as defined by the eCivis account setup team. The client user will now be granted access to eCivis Grants Network resources permitted by their access level.





The user experience mimics the following flow:

Azure AD - eCivics Grants Network Flow





Reference Documentation

Add an unlisted (non-gallery) application to your Azure AD organization:

<https://docs.microsoft.com/en-us/azure/active-directory/manage-apps/add-non-gallery-app>

Configure SAML-based single sign-on to non-gallery applications:

<https://docs.microsoft.com/en-us/azure/active-directory/manage-apps/configure-single-sign-on-non-gallery-applications>

ASSUMPTIONS preferred

1. The CLIENT has the internal expertise required to complete the process setup
2. The login will be directly at www.ecivis.com
3. SSO applies only to eCivis Grants network. Some administrative tools and external users will not be covered under the SSO process.

8.0 Out of Scope for this project

- Customizations or enhancements that are not mutually agreed upon by eCivis and CITY OF RIVERSIDE in this statement of work.
- Historical award data
- System integrations that are not mutually agreed upon by eCivis and CITY OF RIVERSIDE in this statement of work.
- Reporting integration outside of eCivis Grants Network

9.0 eCivis RESPONSIBILITIES

1. eCivis shall provide the following personnel
 - Project Manager
 - Implementation Specialist
 - Customer Success Manager
2. eCivis will provide Master Project Timeline, and software user training resources.
3. eCivis shall provide Service Level Agreement (SLA), which will include:



- 99.9% monthly uptime.
- Single point of contact made via email or by calling a toll-free support number.
- Phone and email Technical Support Monday-Friday 8am-5pm ET
- Access to all patches (patches developed internally by eCivis to address core software issues like security, performance, etc.
- Access to new versions/upgrades
- Seamless modifications/enhancements per month

10.0 eCivis PROJECT MANAGEMENT CONTACTS

The eCivis' Project Manager and Customer Success Manager will be determined after contract execution.

11.0 Project Schedule and Key Milestones

Start date for the project will be influenced by the executed, signed contract. A detailed project plan will be developed after the project kick off meeting.

12.0 COST ASSUMPTIONS





13.0 APPENDIX A

Grant title*	The proper name of the specific funding opportunity. In some scenarios the proper name of the specific funding opportunity may be identical to the Project name depending on how your accounts are structured in your Financial Management System. (150 character limit)
Department*	The department in which the project is being administrated. Departments must be the same departments that are in your eCivics Grants Network Account. (80 character limit)
Project name*	Every grant in eCivics must be attached to a project. The project name can be anything the grant funding is being used to support. (255 character limit)
Project summary*	A brief description of the project. (1500 character limit)
Project lead*	The single person who is primarily responsible for managing grants related to this project. This person must be a licensed user in eCivics Grants Network.
Project type (Construction or a Non-construction)*	Indicates if the grant is a Construction or a Non-construction project.
Internal project name	The unique name associated with a specific project located in your financial system of record where grants are being managed. This can be the same or a variation of the project title in eCivics. (255 character limit)
Internal project ID**	A unique code associated with a specific project located in your financial system of record where grants are being managed. This value must match the value of the extProjectID field that will be exported/imported daily. (255 character limit)
Internal grant name	The unique name associated with a specific grant located in your financial system of record where grants are being managed. This can be the same or a variation of the grant title in eCivics. (255 character limit).
Internal grant ID**	A unique code associated with a specific grant located in your financial system of record where grant funding is being managed. This value must match the value of the extGrantID field that will be exported/imported daily.(255 character limit)
Competitive or Not Competitive (Yes/No)*	This field distinguishes between non-competitive sources like pass through, formula, or direct funding and competitive funding that had an evaluation or application process.
FY*	The fiscal year in which the funding was made available.
Funding type*	Identifying the funding source as Federal, State, Foundation, Other, County/Regional, Non-Profit or Tribal.
Funding type (Optional)	Indicate whether funding type is a formula grant where award is predetermined by distribution formulas or pass-through funding where is open to discretionary funding decisions.
CFDA# (Optional)	Catalog of Federal Domestic Assistance. This is a unique number assigned to every Federal grant opportunity and is essential for ensuring the right funding opportunities in eCivics are identified.
Grantor*	The specific department/office within State or Federal government. Or the specific name of the local or private source. (75 character limit)
Award date*	Indicate the day you received award notification.
Grant award amount*	The amount awarded to you from the funding agency
Match required (Yes/No)*	A simple yes/no answer if a match is required for the grant opportunity.
Cash match amount	The total amount of cash cost share required by the grant. Dollar value required if "Match required"="Yes". (\$0.00 and up)
In-kind match amount	The total amount of in-kind cost share required by the grant. Dollar value required if "Match required"="Yes". (\$0.00 and up)
Contract start date*	The beginning date agreed to with the funding agency when funds can begin to be expended and the project will begin.
Contract end date*	The end date agreed to with the funding agency when funds must be expended and the project complete. This can be extended in cases of an extension.
(Optional) Grant Tag	The grant tag(s) that a template task will be limited to. The template task will only be triggered when the project grant contains the matching tag. Leave blank if this grant will not require specific tagging for tasks.
(Optional) FAIN	Federal Award Identification Number is intended to enhance data quality on USASpending.gov. This optional field can also be used to store any data specific to this grant in eCivics Grants Network to later capture in reports but the field name "FAIN" will not be changed. (75 character limit)
(Optional) STATE ID	A unique number assigned to a business or organization by the state where the business operates. This optional field can be used to store any data specific to this grant in eCivics Grants Network to later capture in reports but the field name "State ID" will not be changed. (75 character limit)
(Optional) Federal FON	Funding Opportunity Number is a unique number used on Grants.gov. This optional field can be used to store any data specific to this grant in eCivics Grants Network to later capture in reports but the field name "Federal FON" will not be changed. (75 character limit)
(Optional) Organization ID	optional field can be used to store any data specific to this grant in eCivics Grants Network to later capture in reports but the field name "Organization ID" will not be changed. (75 character limit)
(Optional) DUNS Number	Dun & Bradstreet or D-U-N-S Number is a unique nine digit identification number, for each physical location of your business. This optional field can be used to store any data specific to this grant in eCivics Grants Network to later capture in reports but the field name "DUNS Number" will not be changed. (9 character limit) Note: Specific format (XX-XXX-XXXX)
(Optional) Grantor Contract Number	Varies depending on Organization. This optional field can be used to store any data specific to this grant in eCivics Grants Network to later capture in reports but the field name "Grant Contract Number" will not be changed. (50 character limit)
(Optional) Grant Contact	Varies depending on Organization. This optional field can be used to store any data specific to this grant in eCivics Grants Network to later capture in reports but the field name "Grant Contact" will not be changed. (5000 character limit)
*	<i>Indicates a required field in eCivics. Placeholder values can be used but will require updating in your live account after implementation.</i>
**	<i>Indicates a required field for client using Data Integration.</i>

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