



BOARD MINUTES

Regular Board Meeting

April 24, 2024

Art Pick Council Chambers, 3900 Main Street, Riverside, CA 92522

Board Members Present

Sharon Tennell, Chair
Richard Cardullo, Vice Chair
Peggy Barnhart
Julie Bjork
Mary Sue Berkley
Luz Maria Negrón Bermo
Lovelyn Razzouk (virtual)
Cynthia Zdilor

Museum Staff Present

Robyn Peterson, Museum Director
Ann Lovell, Manager of Operations
Toni Kinsman, Sr. Office Specialist
Chantal Downing, Inst. Adv. Coord.
Jennifer Dickerson, Curatorial Svcs. Mgr.

Board Members Absent

Rich Gardner

CALL TO ORDER

The meeting was called to order at 3:00 p.m. by Board Chair Sharon Tennell. Board Member Razzouk joined the meeting virtually under "Just Cause" SB2449.

PUBLIC COMMENT

1. You are invited to participate by phone at (669) 900-6833 and enter Meeting ID: 926 9699 1265 to comment on any matters within the jurisdiction of the Museum of Riverside Board. Press *9 to be placed in the queue to speak when the agenda item is called. Individuals in the queue will be prompted to unmute by pressing *6 to speak - Individual audience participation is limited to 3 minutes.

No public eComments or comment cards received in Chambers. No callers.

CONSENT CALENDAR

2. Minutes –February 28, 2024

The minutes were received and filed without corrections.

3. Minutes –March 27, 2024 (cancelled meeting)

The minutes were received and filed without corrections.

4. Record Museum of Riverside Board member absences for the February 28, 2024, regular meeting

A motion was made to excuse the absence of Board Member Razzouk due to business and file the absence of Board Member Carpenter as unexcused (term ended).

Motion for content items 2-4

Motion: Board Member Zdilor

Second: Board Member Cardullo
Ayes: Unanimous

PRESENTATIONS

5. Update on the Museum of Riverside proposed budget for FY 2024/25 and FY 2025/26

Manager of Operations Ann Lovell gave a presentation for the Museum Department. The Museum of Riverside Board voted in support of all the following recommendations:

1. Receive and provide input on the Museum of Riverside proposed budget for FY 2024/25 and FY 2025/26; and
2. Recommend to City Council approval of a request for a supplemental appropriation for FY 2024/25 and FY 2025/26 in the amount of \$50,000 for ongoing overtime expenses; and
3. Recommend to City Council approval of a request for a one-time supplemental appropriation for FY 2024/25 in the amount of \$2,500 for a classification study for a new position of Marketing and Outreach Coordinator; and
4. Recommend to City Council approval of a request for a new position and ongoing funding to support the new position, Marketing and Outreach Coordinator, to start in FY 2025/26, based on the outcome of the classification study; and
5. Recommend to City Council approval of a request for a one-time supplemental appropriation for FY 2024/25 in the amount of \$79,200 for the Museum’s 100th Anniversary Gala event; and
6. Recommend to City Council approval of a request for one-time supplemental appropriation for FY 2025/26 in the amount of \$12,500 for classification studies for new positions of Collections Assistant, Visitor Services Representative, Exhibition and Maintenance Technician, Historic Site Interpreter, and Volunteer and Event Coordinator.

Motion: Board Member Barnhart
Second: Board Member Zdilor
Ayes: Unanimous

DISCUSSION CALENDAR

6. Accession into the permanent collection six (6) lots of historic artifacts and archival items from six (6) donors and a large lot containing 257 herbarium specimens and one (1) Joshua Tree specimen.

Motion: Board Member Zdilor
Second: Board Member Razzouk
Ayes: Unanimous

COMMUNICATIONS

7. Director's Update regarding the main museum renovation, historic houses, collections, exhibitions and programs, budget, staffing, advisory teams, volunteer and support opportunities, marketing, and communications.

In addition to the published report, Director Peterson reported that the Curator of History recruitment is underway, with the position closing May 5th. During the annual Insect Fair, over 900 people experienced the butterfly tents and an estimated 2,500 guests visited the Museum of Riverside booths and tents with take-home craft activities. Renovation updates include staff moving offsite by end of summer and construction fencing to go up by end of 2024. Museum curatorial staff are busy with Cal-NAGPRA updates and processing claims from tribes for artifacts. To date, the Museum of Riverside has repatriated over 400 objects in compliance with federal and/or state legislation.

8. Board Chair/ Vice-Chair update – Chair Tennell introduced the newest Museum citywide Board Member Berkley, who then gave a brief bio on herself. No report from Vice-Chair Cardullo.

9. Riverside Museum Associates (RMA) – quarterly update

No report.

10. Harada House Foundation (HHF) – quarterly report

No report.

11. Brief reports on conferences, seminars, and meetings attended by Museum of Riverside Board members

Board Member Negrón Bermo attended the Ching Ming Observance by the Save Riverside Chinatown Committee and Harada House Project Team Committee meeting. An Interfaith National Day of Prayer at the Culver Center for the Arts is being hosted May 2nd by the Riverside Faith Council.

12. Items for future Museum of Riverside Board consideration as requested by members of the Board. Only items that fall within the powers and duties of the Museum of Riverside as set forth in the City Charter and/or the Riverside Municipal Code will be agendaized for future discussion.

No agenda items requested.

The meeting was adjourned at 3:26 p.m.

The upcoming May 22, 2024, Museum of Riverside Board meeting has been cancelled.

The next regular Museum of Riverside Board meeting will be held
Wednesday, June 26, 2024, at 3:00 p.m.