



Airport Commission

City of Arts & Innovation

TO: AIRPORT COMMISSIONERS

DATE: NOVEMBER 14, 2024

FROM: AIRPORT

WARD: 3

SUBJECT: AIRPORT MANAGER’S OPERATIONS AND ACTIVITY REPORT

ISSUE:

Receive the November 2024 Airport Manager’s Operations and Activity Report, which includes January-September 2024 aircraft operations data, July 2023-September 2024 financial data, and review of airport highlights and events.

RECOMMENDATIONS:

That the Airport Commission receive this November 2024 Airport Manager’s Operations and Activity Report.

BACKGROUND:

The Airport Manager’s Operation and Activity Report is provided to inform the Airport Commission (Commission) about operations, City Council actions, events, meetings and other issues concerning the Riverside Municipal Airport (Airport).

DISCUSSION:

This update includes information about Airport operations, financials, and highlights.

Key Operational and Financial Statistics

Aircraft Operations:

Aircraft Operations			
Prior Year to Date Versus Current Year To Date	Jan-Sep 2023	Jan-Sep 2024	Year to Date
	97,871	110,974	+13.3%
Prior Year Month Versus Current Year Month	September 2023	September 2024	
	10,827	9,877	-8.7%

NOTE: FAA air traffic statistics are reported on a calendar year basis

Although aircraft traffic levels continue to grow year over year, there was a decrease of 8.7% in the month of September compared to that same month in 2023. This decrease in the month of September was likely due to the excessive heat and smoke from wildfires which also resulted in restricted visibility.

Financials:

Airport Financials				
July 01, 2024 – September 30, 2024				
	OPERATING BUDGET	ACTUAL	% TO GOAL	Projection Through End of FY
Expenditures ⁽¹⁾	\$ 2,030,540.58	\$ 489,129.84	24.1% ³	\$2,030,540.58
Revenues ⁽²⁾	\$ 1,971,935.00	\$ 475,436.24	24.1%	\$1,971,935.00
⁽¹⁾ Includes adjustments and encumbrances ⁽²⁾ Preliminary figures as of 10/3/24 ⁽³⁾ 25.0% complete with FY				

Three months into the new Fiscal Year, we are less than one percent below budget in both revenues and expenditures. The Airport continues to explore innovative sources of revenue, including pending ground leases, which should allow revenues to more closely track budgeted amounts.

Highlights

Bike Racks

Recently, e-bikes have been secured to the stairs, light poles, and other locations at the Airport. In an effort to encourage sustainable transportation and provide facilities for bike riders, three bike racks have been installed at strategic locations in close proximity to the airport terminal.

Credit Card Machine

To provide enhanced customer service to tenants, as well as pilots of transient aircraft, the Airport Administration office is now able to accept credit card payments.

Emergency Generator

The FAA-funded project to install an emergency generator to ensure uninterrupted electrical power to the airfield is mostly complete. This will generator will ensure that airfield signage lighting remains powered nightly and during low visibility conditions, even if city power to the airport is interrupted.

FAA FSDO Supplemental

Once repairs to the building housing the Federal Aviation Administration (FAA) Flight Standards District Office (FSDO) were complete, FAA staff were relocated from their temporary offices in the terminal building to the FAA FSDO building, located adjacent to the terminal. With this move, the monthly rental rate increased from \$1,512.19 to \$12,382.08. This will result in enhanced revenues for the Airport.

Doolittle Camera

At the City Manager's request, two security cameras were installed on Doolittle to allow for remote surveillance of illegal dumping and other criminal activity. Airport staff have the ability to view activity on Doolittle in both real time and from recorded video.

Airport Perimeter Fence on Central

The airport perimeter fence on Central has been impacted numerous times by vehicles departing the roadway, generally having difficulty navigating the curve on Central. Frequently, the airport perimeter fence has been damaged as a result. To mitigate the damage, a section of guardrail was installed by Public Works. Even after this guardrail installation, a vehicle accident recently occurred that resulted in damage to the airport perimeter fence. A review by the Airport and Public Works staff is underway to possibly lengthen the guardrail installation.

Terminal Restroom Renovations

The complete renovation of the downstairs restrooms is underway. The project began October 21 and is estimated to require 90 days, with a planned completion before February 1, 1025.

Digital Signage

A vertical digital signage unit was recently acquired to provide for in-terminal advertising. This will provide an additional medium for tenants to advertise their businesses to airport patrons and visitors.

VOR Approaches

The Federal Aviation Administration (FAA) Western Flight Procedures Team of the Air Traffic Organization (ATO) recently contacted the Airport to obtain feedback on potentially canceling the VOR-A and VOR RWY 9 approaches for Riverside Airport. This is part of a larger national effort by the FAA to decrease the number of published procedures within the National Airspace System (NAS). The VOR-A and VOR RWY 9 approach procedures were highlighted by the FAA as being underutilized. Flight schools and the Air Traffic Control Tower are being consulted on this matter so that the Airport can provide enlightened feedback on this matter.

Recent City Council and Committee Actions:

- \$5M EV Charging Grant Application
- FAA FSDO Supplemental Agreement

Upcoming City Council and Committee Actions:

- Taxiway A Rehab Construction Agreement

STRATEGIC PLAN ALIGNMENT:

The **AIRPORT MANAGER’S OPERATION AND ACTIVITY REPORT** contributes to Strategic Priority No. 5 *High Performing Government* and Goal No. 5.3 – Enhance communication and collaboration with community members to improve transparency, build public trust, and encourage shared decision-making.

This item aligns with EACH of the five Cross-Cutting Threads as follows:

1. **Community Trust** - The Airport fosters community trust by regularly reviewing federal guidelines and regulations to ensure operational safety.
2. **Equity** – The Airport ensures equitable access to Airport resources.
3. **Fiscal Responsibility** – This Report provides information describing the financial status of the Airport as a snapshot in time and compares that picture with past performance.
4. **Innovation** – This Report provides a timely account of activities undertaken to ensure the Airport is well-situated for future growth.
5. **Sustainability and Resiliency** – This Report provides information to the community on the Airport’s investment in safeguarding Airport resources and assets.

FISCAL IMPACT:

There is no fiscal impact associated with receiving this monthly activity report.

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Attachment: Presentation