



# City Council Memorandum

City of Arts & Innovation

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**TO: HONORABLE MAYOR AND CITY COUNCIL      DATE: NOVEMBER 19, 2024**

**FROM: PUBLIC WORKS DEPARTMENT                      WARD: 3**

**SUBJECT: ABILENE ROAD REMOVAL OF SEGMENT OF TIMED NO PARKING  
PREFERENTIAL PARKING ZONE – RESOLUTION**

## **ISSUE:**

Consider removal of the existing Timed No Parking Preferential Parking Zone (PPZ) on both sides of Abilene Road within the segment from Cimarron Road to the north side of Shenandoah Road.

## **RECOMMENDATION:**

That the City Council adopt a resolution to remove the existing “No Parking between the hours of 8:00 a.m. to 3:00 p.m. Monday through Friday, except holidays” except for residents with Preferential Parking Zone (PPZ) permits on both sides of Abilene Road within the segment from Cimarron Road to the north side of Shenandoah Road.

## **BOARD RECOMMENDATIONS:**

On August 7, 2024, the Transportation Board (Board) reviewed this matter; six of eight members were present. The Board voted unanimously to recommend the proposed removal of the existing “No Parking between the hours of 8:00 a.m. to 3:00 p.m. Monday through Friday, except holidays” except for residents with permits Preferential Parking Zone (PPZ) on both sides of Abilene Road within the segment from Cimarron Road to the north side of Shenandoah Road.

## **BACKGROUND:**

The City’s Preferential Parking Program is a neighborhood-driven program which enables eligible residential neighborhoods continually impacted by outside parking sources to pursue establishment of Preferential Parking Zones (PPZs). PPZs limit the impacts of outside source parking and increase availability of on-street parking for residents by providing permits to residents and their guests and requiring that a valid permit be displayed in vehicles parked on street within the PPZ during restricted days and times.

Removal of a PPZ requires submission of a petition from immediately impacted residents showing support from a minimum of 75% of residents for the proposed PPZ removal. Once

petition criteria have been met, the proposal is scheduled for consideration by the Transportation Board which makes a recommendation to the City Council regarding the matter.

## **DISCUSSION:**

In May 2024, the Parking Services Department sent a letter informing residents within an existing Preferential Parking Zone (PPZ) that the renewal fee of \$42 for the three-year PPZ period of 7/1/2024 through 6/30/2027 was due before June 30, 2024. The PPZ renewal fee is required to be paid to maintain the existing PPZ and is utilized to recover the reasonable regulatory costs of processing the PPZ application. The application fee does not include the permit costs such as enforcement of the PPZ for the three-year duration of the permit.

In June 2024, the City Council approved the change in the PPZ renewal fee to \$64 per application which became effective on July 1, 2024. The city honored and accepted the previous payments of \$42 for the PPZ renewal fee for residents that paid before July 1, 2024.

The Public Works Department received a petition from one hundred percent (100%) of residents (6 of 6 residents) within the segment of the established Timed No Parking Preferential Parking Zone (PPZ) on Abilene Road from Cimarron Road to the north side of Shenandoah Road requesting removal of the PPZ within this street segment. This portion of Abilene Road is part of a larger existing established PPZ starting from Cimmaron Road to Laramie Road. Residents requesting the PPZ removal indicate that the existing PPZ was established years ago to address outside source parking from nearby Poly High School. The residents indicate that outside source parking from Poly High School has not been a concern due to their southerly location within the roadway segment, the PPZ is an inconvenience and causes issues with spontaneous guest visits, is costly to residents, and is no longer needed.

The portion of the established Timed No Parking PPZ on both sides of Abilene Road from the north side of Shenandoah Road to Laramie Road will remain in effect. Additionally, the separate Timed No Parking PPZ on both sides of Abilene Road from Laramie Road to the northerly terminus will remain unchanged.

## **STRATEGIC PLAN ALIGNMENT:**

This proposal aligns with **Strategic Priority 2 – Community Well-Being** and **Goal 2.4 - Support programs and innovations that enhance community safety, encourage neighborhood engagement, and build public trust.**

This item aligns with the five Cross-Cutting Threads as demonstrated below:

1. **Community Trust** – This project is responsive to a resident petition requesting removal of the existing Timed No Preferential Parking Zone (PPZ). The Traffic Engineering team moved quickly to expedite action and this report to meet neighborhood needs.
2. **Equity** – The proposed removal of the existing Timed No Parking PPZ will allow for parking without a permit along both sides of Abilene Road within the segment from Cimarron Road to the north side of Shenandoah Road and make on-street parking open to all legally parked vehicles.

3. **Fiscal Responsibility** – Removal of existing PPZ signage is performed by our Streets Division crews with nominal associated costs.
4. **Innovation** – This project is neutral towards this cross-cutting thread.
5. **Sustainability & Resiliency** – This project is neutral towards this cross-cutting thread.

**FISCAL IMPACT:**

The total estimated fiscal impact of this action is \$400 for the cost of the sign removal. Funding is budgeted and available in the General Fund, Public Works-Streets Maintenance, Signing Supplies account number 4110100-424143 to cover this cost.

Additionally, discontinuing this fee will reduce revenue by \$384 annually, which will be offset by eliminating associated enforcement costs.

Prepared by: Philip Nitollama, City Traffic Engineer  
Approved by: Gilbert Hernandez, Public Works Director  
Certified as to  
availability of funds: Kristie Thomas, Finance Director/Assistant Chief Financial Officer  
Approved by: Kris Martinez, Assistant City Manager  
Approved as to form: Jack Liu, Interim City Attorney

Attachments:

1. Resolution
2. Site Map
3. Riverside Municipal Code (RMC) Section 10.52.140
4. Presentation
5. Preferential Permit Parking Letter Sent to Abilene Road Residents
6. Preferential Permit Parking Application
7. Transportation Board Meeting Minutes – August 7, 2024