



*City of Arts & Innovation*

# City Council Memorandum

**TO: HONORABLE MAYOR AND CITY COUNCIL      DATE: JULY 14, 2015**

**FROM: RIVERSIDE POLICE DEPARTMENT      WARDS: ALL**

**SUBJECT: FOURTH AMENDMENT TO AGREEMENT WITH AMERICAN FORENSIC NURSES, INC. FOR FORENSIC EVIDENCE COLLECTION SERVICES FOR A TOTAL COST OF \$65,000**

## **ISSUE:**

Approval of the Fourth Amendment to the Agreement with American Forensic Nurses, Inc. for a total cost of \$65,000 extending the term through June 30, 2016 for forensic evidence collection services.

## **RECOMMENDATIONS:**

That the City Council:

1. Approve the Fourth Amendment to the Agreement with American Forensic Nurses, Inc., extending the term from July 1, 2015 through June 30, 2016 for forensic evidence collection services for the Riverside Police Department at a total cost of \$65,000; and
2. Authorize the City Manager, or his designee, to execute the necessary contract documents.

## **BACKGROUND:**

The Riverside Police Department (RPD) requires forensic evidence collection services to properly gather and package evidence to be sent to the Department's contracted toxicology laboratories for testing. The services include blood withdrawal, urine collection, dry run collection (blood or urine), rape suspect examinations, DNA collection, and court testimony.

City Council awarded an Agreement with American Forensic Nurses, Inc. (AFN) on March 18, 2011. The agreement provided an option to extend the contract by mutual agreement for five additional years. The City Council has approved the First, Second and Third Amendments on July 10, 2012, June 25, 2013 and June 24, 2014, respectively. Both the RPD and AFN wish to enter into a Fourth Amendment extending the term through June 30, 2016, at no additional costs. The RPD has contracted with AFN for over 18 years and is satisfied with their services.

**FISCAL IMPACT:**

The estimated Agreement cost is \$65,000 annually. Sufficient funds are included in the RPD's Fiscal Year 2015/16 budget in Account Number 3105000-421000.

Prepared by:	Sergio G. Diaz, Chief of Police
Certified as to	
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Approved by:	Alexander T. Nguyen, Assistant City Manager
Approved as to form:	Gary G. Geuss, City Attorney