



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: JULY 14, 2015

FROM: COMMUNITY & ECONOMIC DEVELOPMENT DEPARTMENT WARD: 4

SUBJECT: PROPOSED AMENDMENT TO THE CITY OF RIVERSIDE 2015-2016 UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) ANNUAL ACTION PLAN TO ALLOCATE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING TO THE CASA BLANCA PICNIC TABLES PROJECT FUNDS TRANSFER

ISSUE:

The issue for City Council consideration is approval of an amendment to the City's 2015-2016 HUD Annual Action Plan to allocate CDBG funds in the amount of \$10,000 from Unprogrammed Funds to the Casa Blanca Picnic Tables Project.

RECOMMENDATIONS:

That the City Council:

1. Authorize an amendment to the 2015-2016 HUD Annual Action Plan to allocate \$10,000 in CDBG funds to the Casa Blanca Picnic Tables Project;
2. Authorize a funds transfer of CDBG funds in the amount of \$10,000 from Unprogrammed Funds, Account No. 2835100-453001 to the Casa Blanca Picnic Tables Project, Account No. 9256600-440120;
3. Authorize the City Attorney's Office to prepare the CDBG Memorandum of Understanding (MOU) with the Parks, Recreation and Community Services Department for the allocated amount and authorize the City Manager, or his designee to execute the MOU, including making minor non-substantive changes and to sign all documents and instruments necessary to implement this action; and
4. Authorize the Finance Department to appropriate the funds to General Fund project accounts to be assigned by the Finance Director and to be offset by an equal appropriation to object 895220 charging the project expenditures to the CDBG fund.

BACKGROUND:

The proposed amendment to the HUD Annual Action Plan will allocate \$10,000 of Unprogrammed funds to the Casa Blanca Picnic Tables Project. The proposed project will entail

installation of two concrete picnic tables onto existing patio space at the Casa Blanca Library located at 2985 Madison Street.

A public notice was issued announcing the proposed amendment to the HUD Annual Action Plan and a 30-day public comment period was provided in compliance with HUD regulations. The notice was published in the Press Enterprise on Friday, June 12, 2015, and included the date this action would be considered by the City Council. The proposed project is eligible under the HUD CDBG National Objective of low- and moderate- income area benefit because it benefits a residential neighborhood where at least 51% of the residents are low and moderate income persons.

The Parks, Recreation and Community Services Director concurs with the recommendations above.

FISCAL IMPACT:

There is no fiscal impact to the General Fund. Sufficient funds totaling \$10,000 are available in CDBG Unprogrammed Funds account 2835100-453001.

Prepared by:	Emilio Ramirez, Interim Community & Economic Development Director
Certified as to availability of funds:	Brent A. Mason, Finance Director/Treasurer
Approved by:	Al Zelinka, FAICP, Assistant City Manager
Approved as to form:	Gary G. Geuss, City Attorney