



RIVERSIDE PUBLIC UTILITIES

Board Memorandum

BOARD OF PUBLIC UTILITIES

DATE: SEPTEMBER 4, 2015

ITEM NO: 10
File ID – 15-2814 – D

SUBJECT: ANNUAL ENVIRONMENTAL LABORATORY WATER TESTING PURCHASE ORDER REQUIREMENTS FOR FISCAL YEAR 2015/2016

ISSUE:

The item for Board of Public Utilities consideration is approval of environmental laboratory expenditures for chemical and bacteriological analysis of water samples.

RECOMMENDATION:

That the Board of Public Utilities approve the Fiscal Year 2015/16 annual purchase order requirements for environmental laboratory testing in the estimated amount of \$600,000.

BACKGROUND:

The Federal Safe Drinking Water Act and the California Code of Regulations requires Riverside Public Utilities (RPU) to conduct chemical and bacteriological drinking water testing by a State of California certified laboratory. To comply with these regulations, RPU collects and submits approximately 17,000 water quality samples to its environmental contract laboratory.

In the first quarter of 2013, staff issued a Request for Proposals for contract laboratory services. Proposals were received in April 2013 and a Screening and Selection Committee (Committee) evaluated them based on qualifications and pricing. The Committee determined that Eurofins Eaton Analytical (Eurofins) provided the best proposal and recommended that they be awarded a contract. The Board awarded them a three year contract in June 2013. Board approval is requested to meet the Fiscal Year 2015/16 annual purchase order requirements.

FISCAL IMPACT:

The Fiscal Year 2015/16 annual purchase order requirement for chemical and bacteriological analysis is estimated at \$600,000. Sufficient funds are included in the Water Operations Division Professional Services Account No. 6200000-421000.

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Approved by:	John A. Russo, City Manager
Approved as to form:	Gary G. Geuss, City Attorney

Concurs with:	Art Torres, Purchasing Services Manager
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Certifies availability of funds:	Laura Chavez-Nomura, Public Utilities Assistant General Manager/Finance
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