

*City of Arts & Innovation*

# City Council Memorandum

**TO: HONORABLE CITY COUNCIL** **DATE: OCTOBER 20, 2015**

**FROM: MAYOR WILLIAM R. BAILEY, III** **WARDS: ALL**

**SUBJECT: DONATION OF CITY VEHICLES TO RIVERSIDE'S SISTER CITY OF ENSENADA, MEXICO**

**ISSUE:**

The issue for City Council is approval to donate five Police Department patrol vehicles to Ensenada, Riverside's Sister City in Mexico.

## **RECOMMENDATION:**

That the City Council:

1. Declare the following Police Department assets as surplus to their needs:
  - a. Asset No. B1494, 2004 Mercury Marquis, VIN No: 2MEFM75W94X675890
  - b. Asset No. B1399, 2004 Ford Crown Victoria, VIN No. 2FAFP74WX4X168786
  - c. Asset No. B1422, 2005 Ford Crown Victoria, VIN No. 2FAFP74W75X111558
  - d. Asset No. B1435, 2005 Ford Crown Victoria, VIN No. 2FAFP74W45X150608
  - e. Asset No. B1481, 2006 Ford Crown Victoria, VIN No. 2FAFP74W26X131704
2. Authorize transfer of vehicles to the City of Ensenada as a Sister City gift and demonstration of goodwill.

## **BACKGROUND:**

Riverside and Ensenada have been Sister Cities since 1976; the two cities will be celebrating their 40<sup>th</sup> anniversary in 2017.

In response to needs identified by the City of Ensenada, RPD has identified the five vehicles listed. These vehicles have served their useful life to the City of Riverside, have been replaced, and can now be used to benefit our Sister City.

Ensenada will be responsible for transporting the vehicles to Mexico. Ownership of the vehicles and liability will be transferred to Ensenada from the moment the titles and keys are handed over to their authorized representatives.

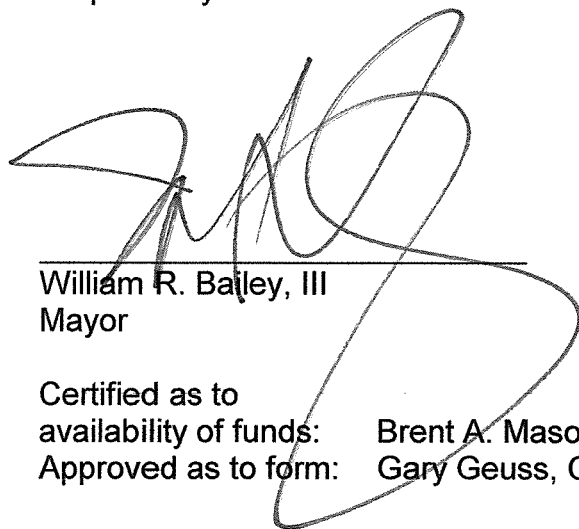
City Council Resolution No. 22576 provides that surplus City equipment that has value may be disposed of only by the bid process or sold at public auction. City Council approval is required for donating these vehicles. Such action is with precedent. Historically, per City Council action, the City has donated similar vehicles to Ensenada and its other Mexico Sister city, Cuautla. The most recent action was City Council approval on February 10, 2015 for donation of two vehicles to Ensenada and one vehicle to Cuautla.

The Purchasing/Risk Manager concurs with the recommendations above.

**FISCAL IMPACT:**

If the vehicles were disposed of by the typical auction method, an undetermined minor amount of revenue would have been generated.

Prepared by:

A large, stylized handwritten signature in black ink, appearing to read 'WRB', is written over a horizontal line. The signature is fluid and cursive, with the letters 'W', 'R', and 'B' being prominent.

William R. Bailey, III  
Mayor

Certified as to  
availability of funds: Brent A. Mason, Finance Director/Treasurer  
Approved as to form: Gary Geuss, City Attorney