



## **Fees & Charges –**

**Delay in Effective Date for Certain  
Development Review Process Fees**

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**Finance Department**

***City Council  
November 3, 2015***

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## **Background**

- September 8, 2015, City Council approved:
  - Updated Citywide Fees & Charges
  - Development-related fees require 60-day waiting period
- Post-September 8th inquiries and comments
  - Revisit some development review processes
  - Potential adjustments to some fees
  - Fee-specific comparisons to other cities
  - Real project fee comparisons



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## Proposed Actions

- Attachment 1: Fees proposed to be stayed (primarily development-related)
  - Allow improvements to underlying processes to be made
- Attachment 2: Fees proposed to be waived (historic preservation-related)
- Attachment 3: Real project fee comparisons
  - Actual fees / September 8th fees / September 8th fees net of proposed stayed and waived fees
- Attachment 4: Fee-specific comparisons to other cities



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## Proposed Actions

- Fees Proposed to be Stayed (Attachment 1)
  1. Minor Conditional Use Permit Review
  2. Conditional use Permit Reviews
  3. Minor CUP – Alcohol/Entertainment/Housing
  4. Conditional Use Permit – Alcohol/Entertainment/Housing
  5. Planned Residential Development Permit Review
  6. Administrative Sign Review
  7. Minor Review – SFR Plot Plan/Elevations



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## Proposed Actions

- Fees Proposed to be Stayed (Attachment 1) Cont.
  8. Minor Review – SFR Landscape/Irrigation
  9. Administrative Design Review – Repaint
  10. Water Heaters
  11. Traffic Impact Analysis Review
  12. Street Tree Plan Check and Inspection – Install/Relocate
  13. Street Tree Plan Check and Inspection – Removal
  14. 4<sup>th</sup> and Subsequent Plan Review Submittals
  15. Regulatory License/Special Permits – Taxicab/Ambulance Operator



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## Proposed Actions

- Fees Proposed to be Waived (Attachment 2)
  1. Historic Preservation – Certificate of Appropriateness
  2. Historic Preservation – Inspection Services



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## Proposed Actions

- Water Heater Inspection Fee
  - Recommend no change to the current fee
  - Recommend a self-certification program
- Taxicab Driver Permit Fee
  - Public comments at October 6, 2015, City Council Meeting
  - Recommend staying to allow further review



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## Future Actions

- Staff recommends:
  - Review and make improvements to various processes associated with the stayed fees
  - Recalculate fees based on improved processes
  - Return to City Council no later than 6 months



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## Recommendations

That the City Council:

1. Approve a stay on approved increases for fees as noted in Attachment #1.
2. Approve adjustments to certain approved fees as noted in Attachment #2.
3. Receive and file the Existing vs. New Fee Comparison report (Attachment #3).
4. Receive and file the Comparison of Stand Alone Fees report (Attachment #4).
5. Direct staff to return within six (6) months to report on the development review process improvements implemented to date.



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