



*City of Arts & Innovation*

# Human Resources Board

**TO: HONORABLE BOARD MEMBERS**      **DATE: November 2, 2015**  
**FROM: HUMAN RESOURCES DEPARTMENT**      **ITEM NO:**  
**SUBJECT: November, DEPARTMENTAL PRESENTATION (General Services)**

**ISSUE:**

The issue before the Human Resources Board is acceptance of a report on activities of the General Services Department.

**RECOMMENDATION:**

That the Board receive this update on the activities of the General Services Department.

**BACKGROUND:**

On a monthly basis, the Human Resources Board requests the attendance of a Department Head at their Board Meeting to discuss a variety of employment matters associated with their department. The Department Director regularly updates the Board regarding the State of their employees and the department. Discussion items include employee morale, challenges within the department, departmental statistics including current workforce, information regarding current and projected employment opportunities, sick leave usage and the department's strategic initiatives for the upcoming year. Department Heads provide regular updates so as to keep the Board informed.

**FISCAL IMPACT:**

There is no fiscal impact associated with this report.

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