



*City of Arts & Innovation*

# Transportation Committee

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**TO: TRANSPORTATION COMMITTEE MEMBERS      DATE: NOVEMBER 12, 2015**

**FROM: PUBLIC WORKS DEPARTMENT      WARD: 1**

**SUBJECT: AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING WITH THE COUNTY OF RIVERSIDE FOR PARKING IN GARAGE 6 AND AN AMENDMENT TO THE DOWNTOWN PARKING RATE AND HOUR SCHEDULE TO ALLOW FOR MONTHLY PERMIT PARKING IN GARAGE 6 AND LOT 27 - DIRECT SUBMITTAL**

## **ISSUE:**

The issues for Transportation Committee consideration are; 1) a Second Amendment to the Memorandum of Understanding (MOU) with the County of Riverside (County) increasing the number of parking spaces the City leases in Garage 6 (Orange Square) from 150 to 200 spaces and extending the term to June 1, 2020, and 2) adoption of a resolution to amend the Downtown Parking Rate and Hour Schedule to allow monthly permit parking in Garage 6 and Lot 27.

## **RECOMMENDATIONS:**

That the Transportation Committee recommend that the City Council:

- 1) Approve and authorize the execution of the Second Amendment to the MOU between the City and the County for parking in Garage 6; and,
- 2) Adopt a resolution to amend the Downtown Parking Rate and Hour Schedule to allow for monthly permit parking in Garage 6 and Lot 27.

## **BACKGROUND:**

The demand for monthly permit parking in the downtown area has been increasing resulting in a waitlist for permits in Garages 1, 2, and 3. The Public Works Department has identified Garage 6 and Lot 27 as being underutilized and could accommodate monthly permit parkers.

The County of Riverside owns 400 spaces in Garage 6 and leases 150 of these spaces to the City for employee parking. Since the County doesn't fully use the remaining 250 spaces, Public Works inquired if the County would be willing to lease an additional 50 County owned spaces to the City. These spaces will be used to accommodate individuals on the waitlist for Garages 1, 2, and 3. The County has agreed to lease an additional 50 spaces to the City under the terms of the existing MOU. Under the MOU, the City pays the County Twenty-Five Dollars (\$25.00) per space per month and the maintenance costs associated with these spaces. In addition, it is proposed that the term of the MOU be extended from June 1, 2017 to June 1, 2020. Extending the contract will secure employee parking for City employees and provide additional public

permit parking through 2020.

Lot 27 and has also been identified as an appropriate location to add monthly permit parking. Monthly permit parking was previously provided in this lot until 2013 when it was removed to accommodate visitor parking when Lot 30, previously located at the corner of University Avenue and Lime Street, was closed for the construction of the new Downtown Fire Station. Upon reviewing the lots daily usage, it was found that daily parkers are only using 3% or 37 parking spaces of the lot on any given day. It is recommended that monthly permit parking once again be allowed in Lot 27 in order to better utilize the available space, maximize revenue potential, and help address the growing demand.

To implement the changes in Garage 6 and Lot 27, it is recommended that the Downtown Parking Rate and Hour Schedule be amended to allow monthly permit parking.

On October 7, 2015, the Transportation Board recommended that Council amend the Downtown Parking Rate and Hour Schedule to allow for monthly permit parking in Garage 6 and Lot 27.

### **FISCAL IMPACT:**

The cost for extending the contract from June 1, 2017 to June 1, 2020 for the original 150 City employee parking spaces is \$135,000. The cost of the employee parking is paid by the Parking Fund which is reimbursed through the annual budget by the various Departments which utilize this parking for their employees.

The cost for the additional 50 spaces through June 1, 2020 is \$68,750. After taking into account estimated maintenance costs, the net revenue generated through the sale of monthly permit parking to the public, (\$60 per space per month) is estimated to be \$68,000.

There is no additional cost for monthly parking permits in Lot 27. It is anticipated that this lot will generate approximately \$10,000 to \$15,000 annually in monthly parking permits.

The additional revenue from Garage 6 and Lot 27 will help to fund the overall parking program. Both the lease cost and revenues will be budgeted annually.

Prepared by: Kris Martinez, Interim Public Works Director  
Certified as to  
availability of funds: Brent A. Mason, Finance Director/Treasurer  
Approved by: Al Zelinka, FAICP, Assistant City Manager  
Approved as to form: Gary G. Geuss, City Attorney

### **Attachments:**

1. Agreement
2. Presentation